GP2U Telehealth

GP Manual



 GP2U Telehealth
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 Https://gp2u.com.au/skype2doctor

 https://gp2u.com.au/skype2doctor
 https://facebook.com/skype2doctor
 Https://facebook.com/skype2doctor

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HOW CAN GP2U HELP YOUR BUSINESS?

GP2U is a service that allows patients to see doctors using video conferencing, so rather than the patient going to the doctor, the doctor comes to the patient, wherever they are.

As a GP you can use GP2U in two ways:

- Referring patients to specialists
- Seeing patients directly via video conference

Other than the lack of Medicare funding there are no barriers to GP's offering Telehealth services directly to any patients they wish to. The details on this can be found below.

The GP2U system handles all the details of scheduling appointments, taking bookings and payments, connecting video conferences and keeping notes along with a range of other features.

Our service is available 7 days a week 365 days a year.

Telehealth offers you to opportunity to explore a new way to deliver your services.

The nitty gritty about integrating Telehealth into your practice follows below. It looks long, but it's full of pictures (screenshots) with step-by-step instructions in only a few words.

WHAT IS GP2U?

The GP2U service handles the details of managing bookings, connecting video conferences, Medicare billing, DB4 assignment of benefit forms and remote prescribing.

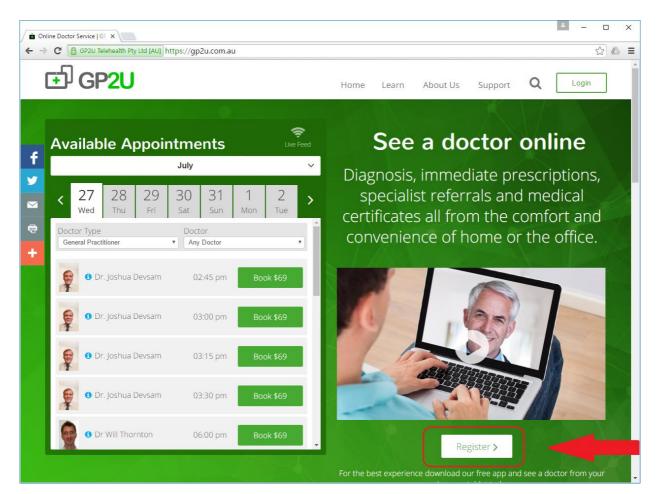
You are free to use as little or as much of the service as fits your clinical workflow.

REGISTERING WITH GP2U IS FREE FOR GP'S AND PATIENTS

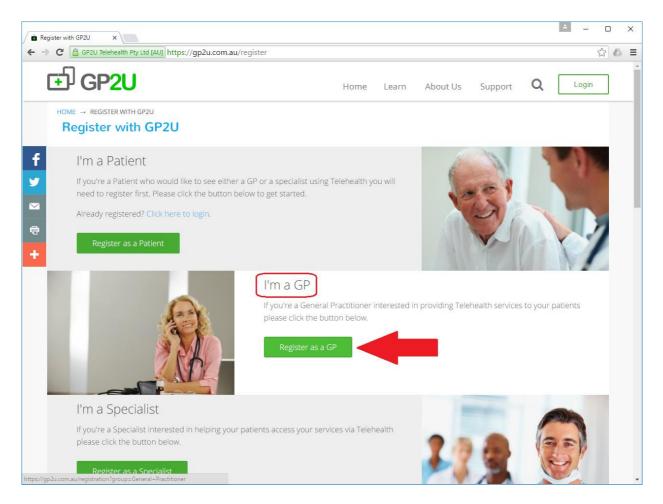
Registration as a GP with GP2U is easy. Simply click this link to register:_

https://gp2u.com.au/registration?group=General+Practitioner

Registration takes less than two minutes. Or if you want, you can head to <u>gp2u.com.au</u> and scroll down to find the "Register button":



Select the "Register as a GP" link as shown below:



If you would like to select the Full Registration option, you will need to complete the following 5 step process.

Registration Step 1: Name

│ 💼 Regi	istration Step 1 × C GP2U Telehealth Pty Ltd [AU] https://	an2u com au/registration?groun=0	Seneral+P	Practitioner				<u> </u>	×
	E GP2U	gpzacomad/registration.group-e		Home Learn	About Us	Support	۹	Logir	 -
	Registration Step 1								
f	Name	Password Addr	ess	Phone	Register				
	Title First Name	Dr Jane	ן	Optional					
¢	Surname	Doe		Please tell us how you	would you like to l	a addressed?			
+	Salutaton	Dear Dr Doe		e.g. Dear Dr Zhivago, H					
		Next>							
	Level 2 Knopwood House	✓ admin@gp2u.com.au	ب	+61 1300 472 866	(f 🌶 😵	in		
	38 Montpelier Retreat Battery Point TAS 7004		₽	+61 1800 472 832					

Enter the Title that you prefer to be called by (Mr, Mrs, Miss, Ms, Dr, Prof, etc.) then your First Name and Surname. And put a Salutation in the final field such as Dear Mr Doe or Hello John. Then click "Next".

Registration Step 2: Username and Password

Fill in a Username, Password (repeated), and Email Address (repeated). Keep in mind, that your Username will be case sensitive. For this example, we have used "Janedoe" and if you were trying to sign in in the future, you MUST type it as you have spelled it. If you were to sign in as "Dr.Jane.Doe" then our system would not log you in. Also, be sure to use a long enough password to make the bar beneath the Password Box turn green, approximately 8 alphanumeric characters. Then click "Next>":

r	rgistration Step 2 ×			<u> </u>		
← →	C GP2U Telehealth Pty Ltd [AU]	https://gp2u.com.au/registratio	n/step2		\$	0
	⊕ GP2U		Home Learn About Us Support Q	Log	in	
	Registration Step	2				
f	Name	Password	Address Phone Register			
Y						
	Username	Janedoe				
	Password		Please make the bar go green			
Ð	Password		Please repeat password			
+	Email Address	admin@gp2u.com.au				
	Email Address	admin@gp2u.com.au	Please repeat email address			
			-			
		Next >				

Registration Step 3: Address

For this step, please enter the address you wish to work out of. (NOTE: it should auto-populate the rest of the fields if you enter in the Address). Keep in mind, this is an address that will appear on any letters that you write in the writer, so make sure it is a place you feel comfortable about patients and clients knowing where you are.

Ensure Time Zone is set to correct time.

When you are ready for the next step, click "Next".

/ 💼 Reg	gistration Step 3 ×								± _		×
← ∋	C GP2U Telehealth Pty Ltd [AU]	https://gp2u.com.au/registrat	ion/step3							☆ 4	5 E
	⊡ GP 2U			Home	Learn	About Us	Support	Q	Logir	,	
	Registration Step	3									
f	Name	Password	Address	Phone		Register					
y	Address	38 Montpelier Retreat					-				
	Address		Optional								
Ð	City/Town	Battery Point	Optional								
+	Postcode										
		TAS	Australia Onl	у							
		Australia Hobart [GMT +10.0]	•								
		Next >									

Registration Step 4: Phones & Skype

For this step, just enter at least one phone number you can be reached on. You can also tell us what your Skype name is as well, if you have one:

	Registration Step 4 ×		<u>د</u> _	
	Home Learn About Us	Support Q	Login	
f Ƴ 骨	Name Password Address Phone Register Phone (Work) 1300 472 866 At least one work, home of mobile phone is required. Phone (Home)	_		
+	Skype Name Optional, if you don't have one ignore this Optional Next>			

Registration Step 5: DOB, Gender, Terms of Service & Privacy Policy

Fill out your Date of Birth, Provider Number and Gender. Make sure you enter in the correct Provider Number for the address given:

∫ 💼 Reg ← →	istration Step 5 ×	nttps://gp2u.com.au/regist	ration/step5						≜ – □ ×
	ਰੀ GP2U			Home	Learn	About Us	Support	Q	Login
f	Registration Step	Password	Address	Phone		Register			
	Date of Birth Provider Number	,,							
		Female I have read and agree to the Te Register Mel	erms of Service and Priv	vacy Policy.					

Now click the "Register Me!" button.

You should see a screen that looks like the following once you have registered:

/ 💼 Tha	nk You for Registering X						± _		×
← ⇒	C GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/registration/register							☆ (6 E
(∃ GP2U	Home	Learn	About Us	Support	Q	Login		
	Thank You for Registering								
f	Dear dr doe,								
y	Thank you for taking the time to register.								
	We have sent an email to admin@gp2u.com.au with further instructions.								
•	If you do not see anything from GP2U within the next 5 minutes please check your junk/spam folder(s).								
+	Click here to return to our home page.								
	Kind Regards								
	The GP2U Team								

At the completion of your registration you will get an email from us asking you to click a link to confirm we have your correct email address.

⊕ GP2U					
Dear dr doe					
Thanks for registering with GP2U as a C	General Practitioner				
Please click the following to confirm we have your correct email address.					
https://gp2u.com.au/registration/confirm	/aObjC8JT5hGPH6nxxwO79Q				
As soon as we get your response we wil	Il send further instructions on how we proceed.				
Kind Regards					
The GP2U Team					
GP2U Telehealth Level 2, 38 Montpelier Retreat	Phone: 1300 472866 (1300 GP2U NOW) Web: https://gp2u.com.au				
Battery Point Hobart 7004	f У <mark>8 in</mark>				
Terms Privacy Unsubscribe					

Clicking on the link will take you to this page:

← → C GP2U Telehealth Pty Ltd [AU] https://qp2u.	com.au/registration/confirm/aObjC8JT5hGPH6nxxw079Q								A	0 2	×
	GP2U	Home L	earn A	About Us	Support	Q	Login]			
	Email Address Confirmed										
f	Dear of doe; Thank you for confirming your email address. We have just sent you another email.										
-	This will provide you with information about how to proceed. Kind Regards The GP2U Team										
e +	Click here to continue.										

If you did not supply any video conferencing details (e.g. Skype) you will get an email like this:

Dear <mark>dr doe</mark>	
Thanks for confirming your registration with	n GP2U as a General Practitioner.
Before we can complete your registration y method.	you need to submit at least one video conference access
GP2U Telehealth supports connections over	ar H.323, SIP, Skype and WebRTC.
You will find instructions about how to set u	up video conferencing here:
https://gp2u.com.au/how_to/setup_videoco	onferencing_html
Once you have your video conferencing arr activate_skype/ELDM8npU5hGG9anxxwO7	rangements settled please go to <u>https://gp2u.com.au/account/</u> 790 and enter the details.
If you are planing to use Skype we will nee	ed your Skype name.
If you are planing to use WebRTC simply to Internet Explorer).	ick the box (please note this requires Chrome, Firefox, or
If you are planning to use H.323/SIP we w	ill need your IP address.
After you have supplied your video confere	encing details we will send you another email.
Kind Regards	
The GP2U Team	
GP2U Telehealth Level 2, 38 Montpelier Retreat	Phone: 1300 472866 (1300 GP2U NOW) Web: https://gp2u.com.au
Battery Point Hobart 7004	f 🏏 8 in

SETTING UP VIDEO CONFERENCING

If you clicked on the first link, or go to <u>https://gp2u.com.au/how_to/setup_videoconferencing.html</u> it will bring you to this page:

) 🛉 How to set up video confr 🗙 1	
🗧 🕘 C 🔓 GP2U Telehealth Pty Ltd (A	Aul https://gp2u.com.au/how_to/setup_videoconferencing.html	☆ & :
	Home Learn About Us Support Q Login	
f ⊻ ₽ +	(In the other is the set of th	

If you click on the first blue "<u>here</u>" it will take you to the Connectivity Page containing connection speeds and data usage information.

	Connectivity X '			163 -
► → C 🔮 GP2U Telehealth Pty Ltd [AU] https://	/gp2u.com.au/videoconferencing/connectivity.html			۶ ^۲
	⊡ GP2U	Home	Q Logout jdevsam	
	HOME → VIDEO CONFERENCING 101 → CONNECTIVITY Connectivity			
	 Connectivity Spead When it comes to video conferencing the primary determinant of A commonly quoted magic number is a capacity of > 384 kbits (klip (magia also per scond) ADSL iney ous should be right? Right? Here is the download speed is much affater than the ubioad speed is much affater than the ubioad speed in that of the time this does not matter as we do a lot more download the circuits. ADSL is what you get I? you broadband internet. ADSLI is us hat you get I? you broadband internet. ADSLI is us hat you get I? you broadband internet. ADSLI is us 400 per monti. BGL is what you get I? You broadband internet. ADSLI is us a you far in that an anouncement. Please not that you do speed. AD fault artifer HSDPA delivers internet connectivity or grant is a base and scalad and telephone lines to provide come. BOA loss declared telephone lines to provide come. BOA loss declared telephone lines to provide come. BOA more that a do you use? I Byte contains 8 bits so 384 kbits for declared in 100 kBits. 3600 seconds in an hour get. Bot much data do you use? I Byte contains 8 bits so 384 kbits for declared in 100 kBits. 3600 seconds in an hour get. Bot much data do you use? I Byte contains 8 bits so 384 kbits for declared in 100 kBits. 3600 seconds in an hour get. Bot much data do you use? I Byte contains 8 bits so 384 kbits for declared in 100 kBits. 3600 seconds in an hour get. 	b bits per second) in each direction, with more being b haps. ADSL stands for Asymmetric Digital Subscriber Li speed. adding than uploading, however for video conferencing will be at the other end of the connection. 2 offers faster speeds. eeed for both upload and download. The major proble ork. It is typically not fast enough to support good vide over the 3G network, but uses 2 channels, in effect dor need a suitable modern to access it (an ordinary 3G m ew 4G network, it works well for video conferencing, ctivity. It is very expensive and rapidly being replaced I ters here. Is close enough to 50 kB/s (kilo bytes per second) - a m ex us minimum use rates of 360 Mega Bytes (0.36 of eg st video conferencing equipment will happily use subst	etter: So If you have a 2 Mb/s ne. The asymmetry refers to gupload speed is critical, in with this is a wholesale price to conferencing, ubling the speed. Here is the nodern will give ordinary 3G by Internet based solutions: ind we use that much data in 2 ja Bytes) per hour.	
	The way cheaper ADSL providers manage to be cheaper and still the contention ratio.	make a profit is by selling the same chunk of capacity t	o more people. This is called	

This information is helpful if you are not certain how fast your internet is performing. Clicking on the second blue "<u>here</u>" will bring up testing the speed of your internet. We discuss this further in **Setting Up GP2U in Your Practice** – Internet.

Downloads X		— с
← → C 🔒 GP2U Telehealth Pty Ltd [AU] https://gp2u.d	com.au/downloads.html	53
	Home Q Logout jdersam	
	HOME → DOWNLOADS	
	Downloads	
	Video Conferencing Software Use the links below to download your video conferencing software. Please set the software to run automatically at startup. By running these programs at startup we can connect your video conference using the appropriate software and the system will "just work" without you needing to worry about the details.	
	Skype for transparent Skype support.	
	Google Chrome for the best WebRTC experience.	
	Lifesize (Mirial) Softphone for transparent H323 and SIP support.	
	Spranto for Australian made transparent H323 support.	
	Teamviewer Remote Support Teamviewer remote support.	
	Skype Widgets RecoliX is an Australian developed product that lets you search, manage and archive your Skype history.	
	GP2U Widgets GP2U Desktop Icon GP2U Logistics Flyer (Front) (Back) H.322 Gilto Registry Fix (Win XP) (Reg) (Zip) H.323 Calito Registry Fix (Win XP) (Reg) (Zip)	

Most people tend to use Skype as preferred choice since Skype to Skype calls are typically free. Once you have decided on software you want to use, click on the second link in the email we had sent out:

f GP2U				
Dear <mark>dr doe</mark>				
Thanks for confirming your registration with GP2	U as a General Practitioner.			
Before we can complete your registration you nee method.	ed to submit at least one video conference access			
GP2U Telehealth supports connections over H.32	23, SIP, Skype and WebRTC.			
You will find instructions about how to set up vide	eo conferencing here:			
https://gp2u.com.au/how_to/setup_videoconferer	ncing.html			
Once you have your video conferencing arrangen activate_skype/ELDM8npU5hGG9anxxwO79Q ar	nents settled please go to <u>https://gp2u.com.au/account/</u> nd enter the details.			
If you are planing to use Skype we will need your	r Skype name.			
If you are planing to use WebRTC simply tick the Internet Explorer).	e box (please note this requires Chrome, Firefox, or			
If you are planning to use H.323/SIP we will nee	d your IP address.			
After you have supplied your video conferencing	details we will send you another email.			
Kind Regards				
The GP2U Team				
GP2U Telehealth Level 2, 38 Montpelier Retreat	Phone: 1300 472866 (1300 GP2U NOW) Web: https://gp2u.com.au			
Battery Point Hobart 7004	f У <mark>8 in</mark>			

This will take you to the "Activating Video Conferencing"

Activate Videoconferencing × +						
< 🛈 🖨 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/account/activate_skype/		C	Q. Search	☆自	◙	+
A Most Visited						
· GP2U	Home	Q	Logout adminaccount			
Activate Videoconferencing						
Wekome ! Before continuing we ask that you supply your videoconferencing details. Without these we will be limited to phon using Skype or WebRTC.	e based Teler	nedicine.	Connections can be made			
virtual waiting room uses WebRTC so please select that option if you plan to use this method to connect. Please no iPhone/Android Apps, Internet Explorer, Chrome and Firefox (not Apple Safari).	ote that WebF	TC curre	ntly only runs in the GP2U			
You can change your preferences at any time simply by editing the connection preferences in your account.						
Please click here for more details about Skype and how to get it or click here for more details about WebRTC and	low to get it.					
Skype iorrans.gp2d — OR —		l				

Once you have entered a Skype name or a WebRTC handle, you should see something like the following:

Activate Videoconferencing × +						
🔄 🛈 🖀 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/account/activate_skype/		C	Q. Search	☆自	◙	ŧ
Most Visited						
⊡ GP2U	Home	Q	Logout adminaccount			
Activate Videoconferencing						
Welcome ! Before continuing we ask that you supply your videoconferencing details. Without these we will be limited to pho using Skype or WebRTC.	ne based Teler	medicine.	Connections can be made			
virtual waiting room uses WebRTC so please select that option if you plan to use this method to connect. Please iPhone/Android Apps, Internet Explorer, Chrome and Firefox (not Apple Safari).	note that Webi	RTC curre	ntly only runs in the GP2U			
You can change your preferences at any time simply by editing the connection preferences in your account.						
Please click here for more details about Skype and how to get it or click here for more details about WebRTC and	how to get it.					
Skype [orrans.gp24] - OR - [] I will be using WebRTC and the virtual waiting room to videoconference. Next >		I				

After you have given us a Skype or WebRTC login/handle, you will receive an email confirming your registration:

⊡ GP2U

Dear dr doe

Thanks for confirming your registration with GP2U as a General Practitioner.

Your username is: jandoe

You have been granted interim accreditation so you can login and book Specialists Telehealth appointments immediately.

Our accreditation process is as quick, painless, and practical as we can possibly make it. Accreditation helps maintain the integrity and trust in the system you are joining.

Can you please supply the names and phone numbers of 3 referees (to validate your identity)

You can send these details to:

Fax: 1800 472832 (1800 GP2U FAX) Email: <u>admin@gp2u.com.au</u>

Once we have these details we can permanently approve your account.

If you are registering with a view towards offering direct Patient to GP Telehealth the process is a little more involved.

The additional things we need that may not be immediately to hand are copies of:

1) Photographic ID (Driver's licence or Passport)

2) Proof of AHPRA Registration

3) Certificate of Medical Indemnity

You will find a range of resources on our website. Some that may be of immediate use include:

The GP user manual: https://gp2u.com.au/static/documents/manuals/GP-final.pdf

The Patient Management System manual: https://gp2u.com.au/static/documents/manuals/PMS.pdf

How to set up video conferencing: https://gp2u.com.au/how_to/setup_videoconferencing.html

Frequently Asked Questions: https://gp2u.com.au/faq.html

Introductory videos: https://gp2u.com.au/video.html

If you have any questions please feel free to contact us at:

Web: https://gp2u.com.au/contactus Phone: 1300 472866 (1300 GP2U NOW)

Kind Regards

The GP2U Team

ACCREDITATION PROCESS

If you just plan to use GP2U to refer your patients to specialists all we need is your:

• Medicare Provider Number

This is supplied as part of your registration process and provides you with instant interim accreditation. To complete the process and keep your account active we need:

• The names and phone numbers of 3 professional referees

If you wish to make Telehealth services directly available to patients, then we use the same process specialists undergo. This requires you to also supply:

- Photographic ID (Driver's licence or Passport)
- Proof of AHPRA Registration
- Certificate of Medical Indemnity
- Curriculum Vitae (Resume)

You can send these through via email or fax to: Email: <u>admin@gp2u.com.au</u>

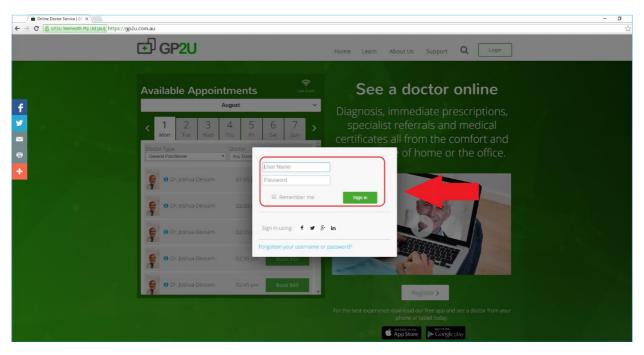
FAX: 1800 472 832

LOGGING IN

You may login from our home page by clicking "Login" at the top right hand side:



Then fill in your username and password:



This brings you to your home page:

⊡ GP2U	Home Q Logout jandoe
HOME -> GP HOME PAGE	
GP Home Page	
Welcome to your GP2U Home Page. The time is Monday August 1, 2016	51:54 pm
Bookings and Appointments	Patient Management
Book a Specialist appointment	Add new patient
 Book a Dermatologist appointment 	Edit patient
 Book a Psychiatrist appointment 	Skype Name gp2u.telehealth Connect
 Book an Allied Health appointment 	
 Review upcoming appointments 	Worklist
Review past appointments	Worklist Pending
 Review patients returned back from specialist to my care 	Worklist Done
 Review patients who require face to face specialist follow up 	
 Review patients waiting for appointments 	My Profile
	Edit my profile

Please note you will only see the block of links beginning with "Go to appointment book" IF you have been accredited to offer direct patient to GP Telehealth.

There is quite a lot to see here but it is all quite straightforward with each link doing what you expect it to do and no hidden menus. It is all divided into logical sections.

Patients log in exactly the same way but have a different home page, appropriate to their needs.

SETTING UP GP2U IN YOUR PRACTICE

INTERNET

You need an upload speed of ~400 kbps (0.4 Mbps) for good video conferencing.

It will not be possible to have video consultations unless you have adequate Internet connectivity, so before going any further please go to:

https://gp2u.com.au/how_to/test_my_internet_speed.html

+	[]] GP2U				Home	Q	Logout mrjohndoe
	Me → HOW TO → HOW TO TEST IN How To Test Interne						
۷	When it comes to video conferen	ncing the primary determinant of pi	cture and s	ound quality is the capaci	ity of the "pipe	e" that join	is the two sites.
	A commonly quoted magic numb Mega bits per second) ADSL line	per is a capacity of > 384 kb/s (kilo l you should be right? Right?	oits per seco	ond) in each direction, wit	th more being	g better. So	o if you have a 2 Mb/s
u	upload speed. Most of the time th	netric Digital Subscriber Line. The a chis does not matter as we do a lot eed that determines how good the	more down	loading than uploading, h	nowever for vi	deo confei	
γ	ou can test your connection usir	ng one of these speed testers:					
	• Speedof.me (No Flash	required so ideal for iPhone, iPad)					
	SpeedTest.net						
		00 kbps (0.4 Mbps) for good video ng ADSL. Fortunately this is adequa				speed of 7	750-800 kbps is about
	GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat Battery Point TAS 7004	☑ admin@gp2u.com.au	ر 8	+61 1300 472 866 +61 1800 472 832	¢		8 in

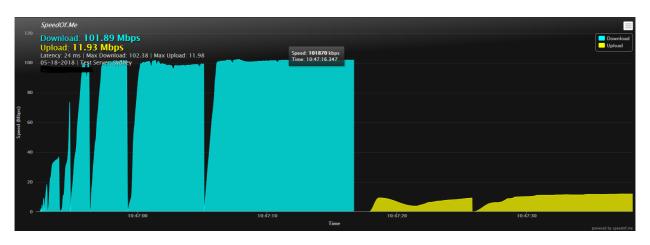
When it comes to video conferencing the primary determinant of picture and sound quality is the capacity of the "pipe" that joins the two sites. A commonly quoted magic number is a capacity of > 384 kb/s (kilobits per second) in each direction, with more being better. So, if you have a 2 Mb/s (Megabits per second) ADSL line you should be right? Right? Perhaps.

ADSL stands for Asymmetric Digital Subscriber Line. The asymmetry refers to the fact that the download speed is much faster than the upload speed. Most of the time this does not matter as we do a lot more downloading than uploading, however for video conferencing upload speed is critical, because it is upload speed that determines how good the picture will be at the other end of the connection.

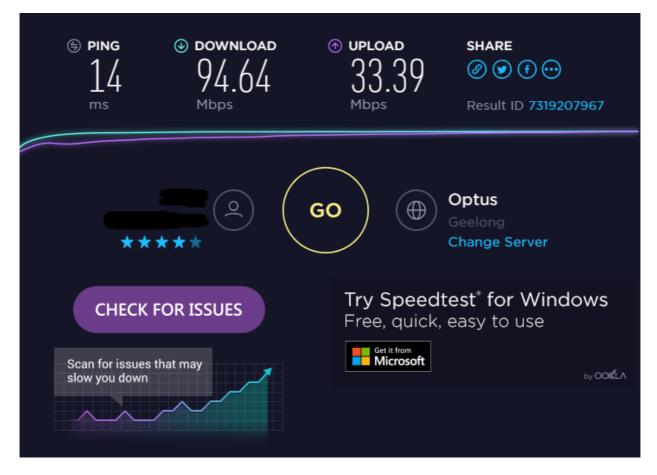
You need an upload speed of ~400 kbps (0.4 Mbps) for good video conferencing. More is better. This is adequate to support a single video conference at a time.

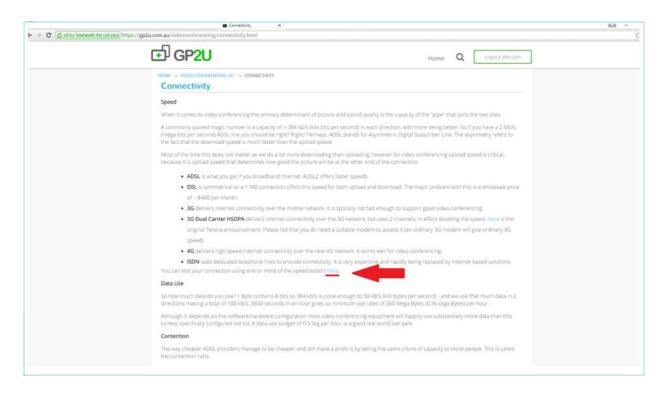
Here are some examples of the Speed Test.

This is what the speed test would say using speedof.me if you were on NBN, depending on you contract and service provider:



This is what the speed test would say using speedtest.net if you were on NBN, depending on you contract and service provider:





COMPUTER

Virtually any modern computer will be adequate. We need the following components.

- A modern computer or smart device with camera, microphone and internet connectivity
- Laptops work well.
- <u>Net books do not work well</u>.

CAMERA

- If you are using a desktop computer and need to add a camera we have found the top of the range Logitech Webcams work best. These have Carl Zeiss autofocus lenses.
- Cheaper laptops have poor quality cameras.

MICROPHONE

- Microphones are typically integrated with Webcams. The main reason to buy a top end Webcam is to get a good microphone.
- Cheaper laptops have poor quality microphones.

SPEAKERS

- Virtually any set of external speakers will do.
- Cheaper laptops have poor quality speakers.

SETTING UP VIDEO CONFERENCING

We use both Skype and WebRTC for video conferencing. If you know how to use Skype feel free to use that.

Using WebRTC via Google Chrome makes seeing a doctor online as simple as logging into our website and going to the virtual waiting room.

Here's how you do it.

DOWNLOAD AND INSTALL GOOGLE CHROME

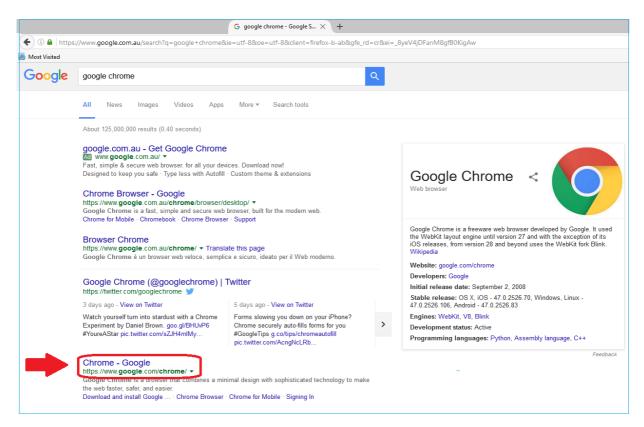
Once you have established you have adequate Internet connectivity and sourced a suitable computer, we need to make it easy to video conference.

Google Chrome is Google's free web browser.

As well as being faster and more reliable than Internet Explorer, it comes complete with inbuilt WebRTC based video conferencing.

While we also support Skype, H323, WebRTC is a very convenient option for patients as all they need to do is go to our site, login and go to the Virtual Waiting Room and everything is automatically setup for them.

Chrome is easy to find:



Just follow the prompts and Chrome will be installed in no time.

If downloading using Windows 8 -

- Go to desktop (from metro interface)
- Open Internet Explorer
- Type "google.com" into the address bar
- Type 'download chrome" into Google

• Follow the instructions.

To make it easier – just click this link: <u>https://support.google.com/chrome/answer/95346?hl=en-</u>%C2%AD%E2%80%90GB then click the "Download Chrome" button.

To test the video conference facility – User has to press the OK button WebRTC site link is – <u>https://gp2u.com.au/webrtc</u>

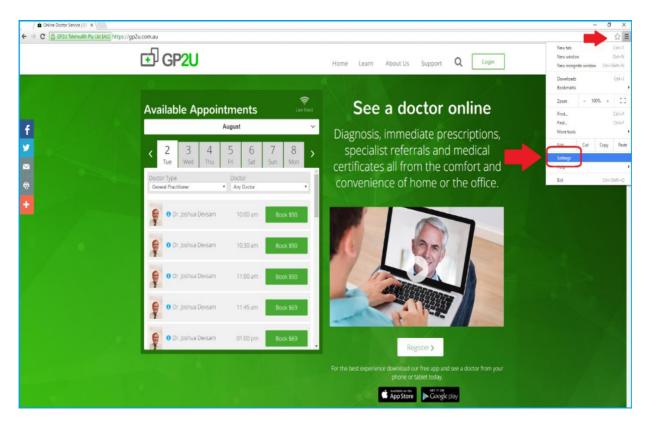
SET GP2U AS THE HOME PAGE IN GOOGLE CHROME

To make things as robust and reliable as possible, it works well to set up GP2U as the home page in Google Chrome.

That way all you have to do is open Chrome and things will be ready. First browse to https://gp2u.com.au/

Just type in gp2u.com.au into Chrome and our site will appear. Now let's set this as the home page.

- First, click on the 3 horizontal lines near the top right.
- This brings up a menu.
- In this menu click on the "Settings" link as shown below



Now click the radio button next to "Open a specific page or set of pages" then click the "Set pages" link

		📝 🏟 Settings	×
← ⇒ C []] chrome:// settings		
Chrome	Settings	Search settings	
History	Sign in		
Extensions Settings	Sign in to get your bookmarks, history, passwords and other settings on all your device be signed in to your Google services. <u>Learn more</u>	ces. You'll also automatically	
About	On startup		
	Open the New Tab page		
	Continue where you left off Opin a specific page or set of page - <u>Set pages</u>		
	Appearance		
	Get themes Reset to default theme		
	Show Home button		
	Always show the bookmarks bar		
	Search Set which search engine is used when searching from the <u>omnibox</u> .		
	Google ✔ Manage search engines		
	People		
	Person 1 (current)		
	Enable Guest browsing		
	🖌 Let anyone add a person to Chrome		
	Add person Edit Remove Import bookmarks and settings		
	Default browser		
	The default browser is currently Google Chrome.		
	Show advanced settings		

This will bring you to this page:

		🌶 🏟 Settings - Startup pages 🛛 🗙 🔪
- → C 🗋	chrome:// settings /startup	
	Sign in to get your bookmarks, history, passwords and other settings on all your dev be signed in to your Google services. <u>Learn more</u>	
	On startup	
	Continue where you left off	
	Open a specific page or set of pages. Set pages	
	Appearance	
	Show Home button	Startup pages ×
	Always show the bookmarks bar	
		Add a new page Enter URL.
	Set which search engine is used when searching from the omnibox.	
	Google 💌 Manage search engines	
	People	Use current pages OK Cancel
	Person 1 (current)	

Click OK

Close the settings tab by clicking on the "X" as shown:

		/ 🏟 Settings 🛛 🗙 🔪	
← ⇒ C 🗋	chrome:// settings		
Chrome	Settings	Search settings	
History	Sign in	-	
Extensions	Sign in to get your bookmarks, history, passwords and other settings on all your devices. Yo	ou'll also automatically	
Settings	be signed in to your Google services. <u>Learn more</u>		
	Sign in to Chrome		
About	On startup		
	Open the New Tab page		
	O Continue where you left off		
	Open a specific page or set of pages. Set pages		
	Appearance		
	Get themes Reset to default theme		
	Show Home button		
	Always show the bookmarks bar		

Now you can close Chrome down.

When you open it again it will automatically open on the GP2U page.

TEST VIDEO CONFERENCE

Once you have things set up, please give us a quick call and go to this page: <u>https://gp2u.com.au/webrtc</u>

There is a one-off requirement to allow GP2U to use your camera and microphone. Please click the "Allow" button as shown below:

← → C 🛔 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/webrtc	\$	Ξ
M https://gp2u.com.au/ wants to use your camera and microphone. Allow Deny	Learn more	×
Disconnect		
Waiting to connect		-

Please note that patients will also have to click this "Allow" button the first time they use the system.



Once you have clicked "Allow" you will see a picture of you in the top left corner:

You can hide your picture using the "X" button next to "Disconnect" if you don't want to see what you look like.

Now simply give us a call on 1300 472866 and we will connect to the other end so you can see things in action.



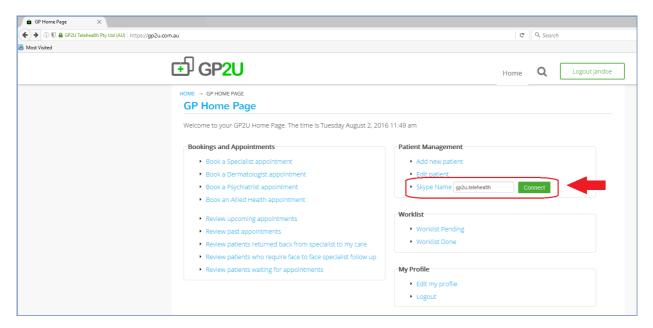
TESTING SKYPE

We can also test Skype at the same time.

Normally, connections are handled automatically but if you ever have the need to connect to a Skype account, you can do so without having to exchange connection details.

From your home page simply enter the Skype name you wish to connect to (the default is us – gp2u.telehealth) and

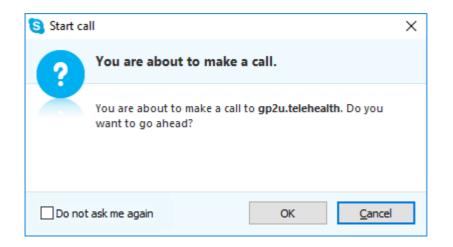
Click "Connect".



The first time you use this link you will get the following messages:

Launch Application	×
This link needs to be opened with an application. Send to:	
Skype	
Choose an Application <u>C</u> hoose.	
Remember my choice for skype links.	
OK Cance	I

Click on the Blue Skype box then click "OK".

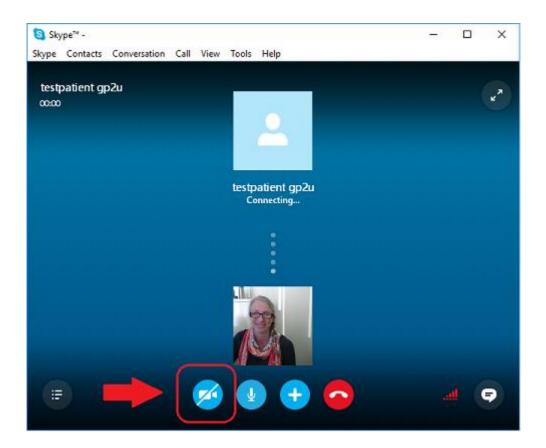


Next you will see this prompt:

🛐 Start ca	ll	Х
2	You are about to make a call.	
	You are about to make a call to gp2u.telehealth . Do you want to go ahead?	
Do not	t ask me again OK <u>C</u> ancel	

Click on the check box before "Do not ask me again" to add a tick and then click "OK"

The next time you press [Connect] you will not see these prompts. Skype will place the call immediately.



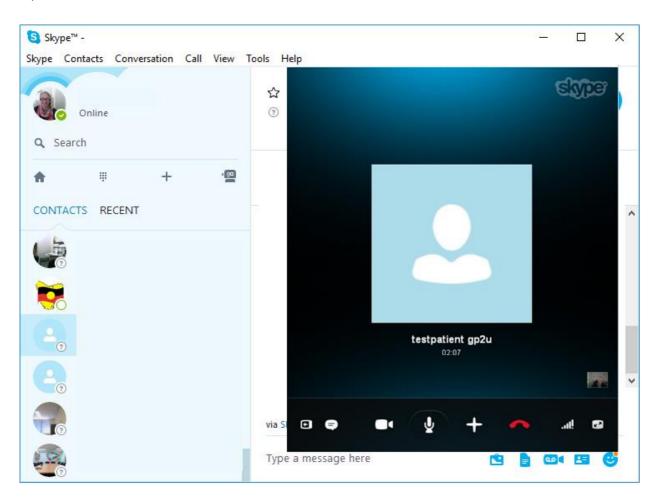
So now we've done that once, you should never be troubled about it again and pressing the connect button in the appointment book should just work.

Please note that in this picture the camera is turned off – see the diagonal white line over the camera icon?

In a perfect world you won't see this, however if you do, just click on the camera icon to turn the video on.

Your patient may also need to click on the video camera icon to turn their video on.

If you see a blank screen like this:



Then simply tell the patient to click their camera on. You will then see a message like this appear:

	testpatio call?	ent gp2u want	testont s to show	video. Acce	pt all videos	on this	
C		•	Ā	+	~	.al	8

Click on the "Accept" button.

You can stop this message appearing by changing the default setting for video.

Select Tools | Options from the main Skype menu:

Skype™- Skype Contacts Conversation Call View	- C X
Online Q Search	Change Language > Skype WiFi See what Bing predicts Install HoloLens Add-in See What Bing predicts Options Ctrl+,
	Soctor who cares providely, NS
	- i am lunch have to go out and back sorry 12:20 PM

Then select "Video Settings":

Skype [™] - Options		-		×
🕄 General	General settings: Set up all the basics you need to use Skype			
S General settings	When I double-click on a contact start a call			
9 Audio settings	Show me as Away when I've been inactive for 0 minutes			
◄•) Sounds	Start Skype when I start Windows			
■ Video settings	Sign me in when Skype starts			
🔶 Skype WiFi	Set program language to English (English) 🗸			
Skype Translator	Show profile pictures			
Privacy	Show message previews in the sidebar			
Notifications				
Calls				
IM & SMS	Other things you can do			
Advanced	Change your picture			
	Add contact details to your profile			
	2	Save	Can	cel

Click on the radio button next to "anyone" as shown and Click "Save".

General	Video settings: Set up your webcam		
General sett	Webcam: Logitech HD Pro Webcam C920		
9 Audio settin			
▲•) Sounds			
Video settin			
奈 Skype WiFi			
Skype Transl			
Privacy		140	
i Notifications	Change your profile picture Webcam settings		
Calls	Automatically receive video and share screens with		
IM & SMS	anyone people in my Contact list only		
Advanced	O no one		

Now you won't get asked if you want to accept videos again.

Please note that both you and the patient have the ability to mute your microphones.

 Skype^w Skype <u>Contacts Conversation Call View Tools Help</u>
 Echo / Sound Test Service 0007
 Echo / Sound Test Service
 Echo / Sound Test Service
 Echo / Sound Test Service
 Echo / Sound Test Service

This is not the default but if you can't hear each other this is a very likely culprit.

Just click on the microphone icon and this will turn off mute.

TROUBLESHOOTING

If you can't see or hear the patient, make sure your microphones are not muted, your video is switched on and your speakers are switched on.

You can test your camera microphone and speakers by selecting Tools | Options from the main Skype menu.

Skype™ -	×
Skype Contacts Conversation Call View	Tools Help
0	Change Language > Crunch time in the AFL.
Online	Skype WiFi See what Bing predicts
	Install HoloLens Add-in
Q Search	Options Ctrl+,
🔶 🗄 🕂	
CONTACTS RECENT All	
	- i am lunch have to go out an back sorry 12:20 PM
	Today

Click on the "Audio settings".

When you speak you should see the volume bar move in the microphone section. If not, click on the drop down list and select the correct device.

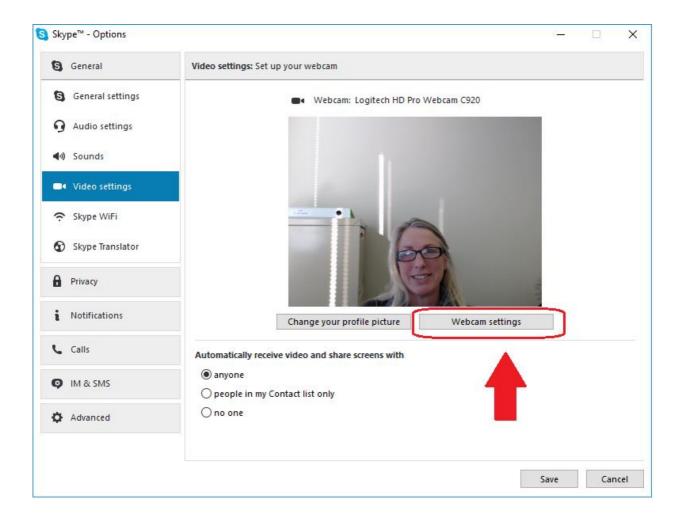
Similarly, when you click the little blue play button (circled) you should hear sound. If not, click on the drop down list and select the correct device.

Skype™ - Options				_		×
S General	Audio settings: Set up so	und on your computer				
 General settings Audio settings Sounds 	ل Microphone Volume	Microphone (HD Pro Webcam C920)	High Is	+		
 Video settings Skype WiFi 	ৰগ) Speakers Volume	Speakers (Realtek High Definition Audio)	High			
Skype Translator	⊲ ⊲) Ringing	✓ Automatically adjust speaker settings Use selected speaker	~		-	
 Privacy Notifications 			Sh	iow advance	ed optior	ns
📞 Calls						
IM & SMS	Other things you can do					
Advanced	Make a free test ca Learn more about	all setting up your audio equipment				
				Save	Can	cel

Don't forget to click "Save" if you make changes here!

Now check your video settings.

You should see a picture of yourself. If not, click on the "Select webcam" drop down list and select the correct device.



Please keep in mind that your computer also has a separate volume control. On Windows it is down at the bottom of the page on the right hand side.

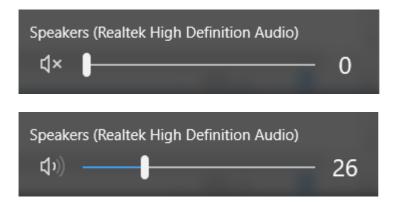


Here is what it looks like muted. Notice the 'X' next to the speaker symbol.



Click on the speaker to bring up the volume control. Click and slide to the left to decrease volume until the mute icon appears 'X'.

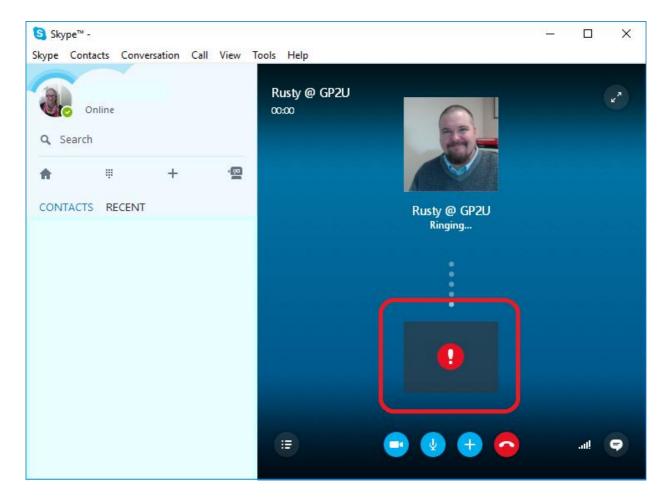
You can drag the slider to the right to turn up the volume



Finally, you should note that only one piece of software can be in control of your camera at a time.

If you have WebRTC or Facetime open, and are using the camera for those programs, then Skype cannot access it and vice versa.

Here is what Skype looks like when it cannot get hold of your camera:



WebRTC is a bit more helpful. It will give you an error message like this:

The page at https://gp2	2u.com.au says: ×
Publisher failed to access car getting user media	mera/mic: Unknown error while
	ОК

CHANGING YOUR DETAILS

From the home page of your account simply click on the link that says "Edit my profile".

⊡ GP2U	Home Q Logout Jandoe
номе → ср номе рисе GP Home Page	
Welcome to your GP2U Home Page. The time is Wednesday August 3, 2 Bookings and Appointments	Patient Management
Book a Specialist appointment Book a Dermatologist appointment	Add new patient Edit patient
Book a Psychiatrist appointment Book an Alled Health appointment	Skype Name gp2u telebeath Connect
Review upcoming appointments Review past appointments Review patients returned back from specialist to my care	Worklist Worklist Pending Worklist Done
Review patients who require face to face specialist follow up Review patients waiting for appointments	My Profile Edd try profile Logout

Here you can change all your details. Click on relevant links to alter profile, remember to save before leaving page or link.

Edit Profile ×		- 0 🗙
← → C GP2U Telehealth Pty Ltd [AU] https://gp2u.co	om.au/account/update	승 로
l	∃ GP2U	Home Q Logout jandoe
	HOME → EDIT PROFILE Edit Profile Name Address Contact Password	d Preferences Logins Medicare Specialist Practice
	Title Hr O First jane	Optional
	Surname	pptional
	Salutation Dear dr doe Pl	lease tell us how you would you like to be addressed? e.g. Dear John

CONTACTING US

To contact us, scroll down to the bottom of any page in the black bar along the bottom or click on the "Contact Us" link.

	- 8 <mark>8</mark> - 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
⊕ GP2U	Home Q Logout jandoe
HOME → GP HOME PAGE GP Home Page Welcome to your GP2U Home Page. The Book a Specialist appointments Book a Specialist appointment Book a Psychiatrist appointment Book an Allied Health appointments Review upcoming appointments	Skype Name gp2x Noheath Connect
Review patients returned back fr Review patients who require fac Review patients waiting for apport	e to face specialist follow up
Q GP2U TeleHealth Level 2 Knopwood House 38 Montpeller Retreat Battery Point TAS 7004	admin@gp2u.com.au 🕻 +61 1300.472 866 🕜 🕑 🕲 🕼 🗗 +61 1800.472 832
© 2011-2016 GP2U	Mobile - Privacy - Terms of Service - Contact Us
https://gp2u.com.au/generalpractitioner/appointment/face_to_face	

By clicking on the 'Contact Us' link will bring up the following page, select an option that suits you.

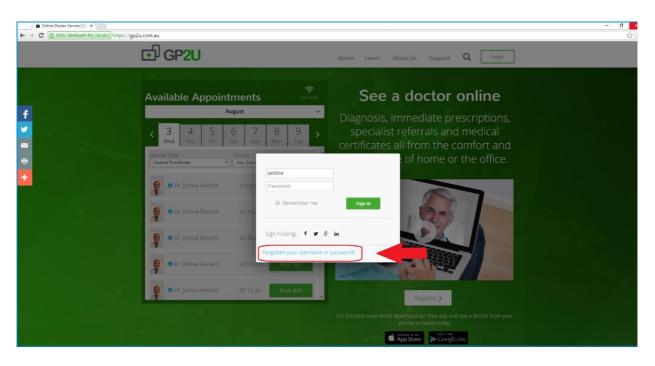
⊡ GP 2U		Home C	Logout jandoe	
HOME CONTACT US				
Telsphone Enquiries	Government Engage Dartor Location Map Dector Location Map Engage Engage Dector Location Map Engage			
Message	fm not a robot			

FORGOTTEN YOUR PASSWORD?

If you forget your password simply click on the "Forgotten your password?" link on your home page, just below the username/password fields.

This will send an email to your registered email address that lets you reset your password.

If for some reason you can't access that email and are having trouble, just give us a call on 1300 472866.

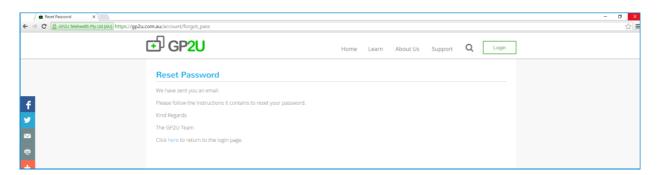


From here, enter your user name or email you used to register with us:

Reset Password ×		- 0
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au	s/account/forgot_pass.html	5
Œ	GP2U Home Learn About Us Support Q Login	
нол	ME -> RESET PASSWORD	
R	Reset Password	
	Username or Email	
f	Net-	
9		
₽		
-		

Then click next.

If you have entered the correct information, then you should get a message that looks like the following:



You will get an email that looks like this:

Ľ	GP2U
Hello,	
Someone has i	equested a password reset on the GP2Us linked to this email address.
To complete th	e password reset process please click the link below.
https://gp2u.co	m.au/account/password_reset/f37f71ef1fd621a4ed02047b13e195af
This reset toke	n is valid for the next 4 hours.
lf you did not re unchanged.	equest a password reset simply ignore this email and your passwords will remain

Just click on the link and it will direct you through the password reset process.

PATIENTS WHO HAVE FORGOTTEN THEIR PASSWORDS

Patients who have forgotten their passwords can use the same reset password link process shown above.

You can also reset their passwords for them should the need arise. From your home page click the "Edit patient" link:

/ GP Home Page ×	- 0 X
← → C 🙆 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au	☆ =
다 GP2U	Home Q Logout Jandoe
HOME → GP HOME PAGE	
GP Home Page	
- Welcome to your GP2U Home Page. The time is Wednesday August 3, 20	016 11.59 am
Bookings and Appointments	Patient Management
Book a Specialist appointment	Add new patient
 Book a Dermatologist appointment 	Edit patient
Book a Psychiatrist appointment	Connect
 Book an Allied Health appointment 	
 Review upcoming appointments 	Worklist
Review past appointments	Worklist Pending
 Review patients returned back from specialist to my care 	Worklist Done
 Review patients who require face to face specialist follow up 	
 Review patients waiting for appointments 	My Profile
	Edit my profile
	Logout

This will bring up the patient search screen.

Type in part of the patient's name and select the patient by clicking on their name:

Search Patients X							
← → C B GP2U Telehealth Pty Ltd [AU] https://c	ip2u.com.a	u/practice/searc	h patients				
	ŧ	GP2	J			Home Q Logout Jandoe	
	но	ME SEARCH PAT	IENTS				
	S	earch Pat	ients				
	Last N	lame: patient	_	First Name: test		Search All	
	Link	Last	First	DOB	Age	Address	
		Patient	Test	11/11/1978	37 years	38 Montpelier Retreat Battery Point Tasmania 7004	_
		Patient	Test	11/11/2011	4 years	123 Patient Way Hobart Tasmania 7000	
		Patient	Test	01/01/1930	86 years	173 Macquarie Street Hobart Tasmania 7000	
		Patient	Test	11/11/1978	37 years	Address Tasmania 7000	
		Patient	Test	14/09/1965	50 years	38 Montpelier Retreat Hobart Tasmania 7000	
		Patient	Test	14/09/1965	50 years	38 Montpelier Retreat Hobart Tasmania 7004	
		patient	test	01/01/1970	46 years	11 Collins Street Melbourne New South Wales 3000	
		Patient	Test	01/01/1970	46 years	1 Collins Street Hobart Tasmania 7000	
	-						_

This will bring up the following screen. Click on File to access the drop down box, then click Edit.

/ in Mr Test Patient ×	- 0 ×
← → C 🔓 GP2U-Telehealth Pty Ltd (AU) https://gp2u.com.au/ui/23#	· · · · · · · · · · · · · · · · · · ·
File Open Request Clinical View Help	
New □ 💹 🗔 📓 🎍 🥒 M 💵 🦻 🗲 🙆	*
Cocupation: 1 Cocupation: 1 Cocupation: 1 (1978 027 years) Phone (W): 1309472866 Hobbers: 2 Phone (M): 700ecco: 1 Phone (M): 700ecco: 1 Phone (M): 700ecco: 1 Cocupation:	mming Medicare: 6950105131/9 day DVA:
Item Severity =	
cheap wine severe Clozapine severe	
iodine mild	
· · ·	
8	
🛺 Today's notes	
- Questionnaire	
Allergies	
问 Prescriptions	
🛺 Past Prescriptions	
20 Hepatitis C 20 Medical Certificate	
- Dethology Orders	
🛺 Radiology Orders	
🛺 Files	
- D QR Upload Token	
L- 😺 Document Links	

Edit			
Title	Mr	Optional	
First Name	Test		
Middle Name(s)		Optional	
Last Name	Patient		
Salutation	Dear Test Patient		
Username	testpatient		
Password			
Email Address	rusty@gpzu.com.au		
Email Address	rusty@gp2u.com.au	Please repeat email address	
Address (1)	38 Montpelier Retreat		
Address (2)		Optional	
Locality	Battery Point	Optional	
Postcode	7004		
State	Tasmania 🔹	Australia Only	
Country	Australia	T	
Time Zone	Hobart [GMT+10.0]		
Phone (Work)	1300472866	At least one work, home of mobile phone is required.	
Phone (Home)			
Phone (Mobile)			
Skype Name		Optional	
Videoconference IP		Optional	
Date of Birth	11/11/1978	Any format DD/MM/YYYY, 1st Jan 1980, etc	
Gender	Male 🔻		
Medicare Card Numbe	er 6950105131		
Individual's Ref Numbe	er <mark>9</mark>		
DVA Number		DVA Only	
	I do not have a Medicare or DVA	card	
	I have read and agree to the Tern	ns of Service and Privacy Policy.	
	Update		

Enter a new password:

Then scroll down to the bottom of the page and click "Update".

Note that if you update a patient's details and do not enter a password, their password will remain unchanged.

Once you press update you will see this screen:



BOOKING YOUR FIRST SPECIALIST APPOINTMENT

To book a Specialist appointment, just click the "Book a Specialist Appointment" link on your home page:

Or go to: https://gp2u.com.au/generalpractitioner/appointment/sea	Or go to:	https:/	/gp2u.com.au/	/generalpractitioner/	appointment/	'searcl
---	-----------	---------	---------------	-----------------------	--------------	---------

	- ø දු
टी GP2U	Home Q Logout jandoe
HOME GP HOME PAGE GP Home Page Welcome to your GP2U Home Page. The time is Wednesday August 3, 20	016 12:21 pm
Bookings and Appointments Book a Specialist appointment Book a Dermatologist appointment Book a Psychiatrist appointment Book an Allied Heath appointment	Patient Management Add new patient Edit patient Skype Name (golu telehealth Connect
Review upcoming appointments Review past appointments Review pastients returned back from specialist to my care Review patients who require face to face specialist follow up Review patients waiting for appointments	Worklist Worklist Pending Worklist Done My Profile
	Edit my profile Loggut

This will bring you to this page:

Appointment Search X		- 0				
🗧 🔶 🤁 [🙆 GR2U Telebraith Pty Ltd pully] https://gp2u.com.au/generalpractitioner/appointment/search						
	Home Q Logout jandoe					
	HOME - APPOINTMENT SEARCH Appointment Search Specialist Please Select Specially I want an appointment * as soon as possible					

Select a specialty from the drop down list:

Appointment Search X				- 0
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/genera	alpractitioner/appointment/search			\$
🗗 G	iP2U	н	ome Q Logout jandoe	
HOME → A	PPOINTMENT SEARCH			
Арро	intment Search			
Specialist Lwant an	Please Select Specialty			
i wurte an	Addicton Medicine Addicton Medicine Cardiology Demiciology edicine Endocrinology ENT (Colemynology) Forensic Pathology Castonererology and Hepatology General Physician General Subjection Cynaecological Chroclogy (Synaecological Chroclogy Immunology and Allergy			
	Infrectious Diseases Nephrology eleHealth Neurology Knopwood Hc Neurosurgery	u +61 1300 472 866	6986	
	tpelier Retreat	+61 1800 472 832		

Then click "Search" to bring up a list of available appointments.

/ Psychiatry - Appointment X									- 0
← → C 🛗 GP2U Telehealth Pty Ltd	https://gp2u.com.au/generalpractitioner/appoi	ntment/search							<u></u>
	⊡ GP2U						Home C	Logout jandoe	
	HOME - PSYCHIATRY								
	Psychiatry - Appo	intment Sear	ch						
	Show 15 • entries						Search		
	Date & Time B	ook Time From Nov	w Specialist Name	Length	Type	Bill	City	State	
	Add patient to waiting list								
	Fri Aug 05 01:00 pm	ook +1:23:34	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
	Tue Aug 09 10:00 am	ook +5:20:34	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 09 11:00 am	ook +5:21:34	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Tue Aug 09 04:45 pm	ook: +6:03:19	Dr Ross Kirkman	15 min	Review	Bulk Bill	Hobart	TAS	
	Wed Aug 10 11:00 am	ook +6:21:34	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Wed Aug 10 02:00 pm	ook +7:00:34	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
		ook +7:20:34	Dr Ingrid Butterfield	30 min	General	Bulk Bill	Canberra	ACT	
	Fri Aug 12 01:00 pm	ook +8:23:34	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
	Tue Aug 16 11:00 am	cok +12:21:34	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 12:00 pm	ook +12:22:34	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 01:00 pm	cok +12:23:34	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Tue Aug 16 01:00 pm	ook +12:23:34	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 02:00 pm	ook +13:00:34	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Wed Aug 17 09:00 am	ook +13:19:34	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
	Showing 1 to 15 of 603 entries						First Previous	1 2 3 4 5 Next Last	

Select a suitable appointment length and time. Click "Book".

That will bring up this page:

Appointment at 1:00 pm on Fri 2016	day August 5
Confirmed Appointment Empty	
Patient not Registered? Send I	nvitation
Patient Search	
Username	Search
Firstname	Search
Surname	Search
Medicare Number	Search
Referral	
Referral valid to 3/8/2017	
O Make a new referral	
Use my last referral	
Book Patient	

Now we need to add the patient to the appointment.

If they are already registered all we need to do is search for them.

We can search for patients by username, first name, surname or Medicare Number, however most patients won't be registered the first time you use the system.

Let's have a look at the "Send Invitation" link:

	Х
Appointment at 1:00 pm on Friday Augus 2016	it 5,
Confirmed Appointment Empty	
Patient not Registered? Send Invitation	
Patient Search	•
Username Search	
Firstname Search	
Surname Search	
Medicare Number Search	
Referral	
Referral valid to 3/8/2017	
 Make a new referral Use my last referral 	
Book Patient	

This will bring up the invitation page. From here just enter the details and click "Submit"

	PATIENT	
Book A F	Patient	
Appointment a	: 1:00 pm on Friday August 5, 2016	
Confirmed App	ointment Empty	
	Patient Information	
Title	Mr	
First Name	John	
Last Name	Doe	
Birthday	DD/MM/YYYY 01/01/1900	
Email	johndoe2@email.com.au	
Confirm Email	johndoe2@email.com.au	

Now fill in the details of the referral in "..." section of the template and click "Submit".

到 GP2U	Home	(
HOME → BOOKING INVITATION REFERRAL		
Booking Invitation Referral		
Referral valid to 3/8/2017		
Wednesday August 3, 2016	A	
From: <u>dr jane</u> doe 38 Montpelier Retreat		
7004 TAS		
Ph: 1300472866		
To: Dr John <u>Mathai</u>		
5, BEAUFORT RISE		
3113 VIC		
Ph: 1300472866		
Dear Dr <u>Mathai</u> ,		
RE: Mr John Doe (DOB: 01/01/1900)		
Thanks for your review of Mr John Doe		
Regards		
<u>dr jane doe</u>		
Submit		
Subilit		

This will bring up the final page:

D GP2U	Home	Q	Logout jar
HOME → PATIENT INVITED			
Patient Invited			
Appointment with Dr John Mathai			
Patient time: Friday August 5, 2016 1:00 pm			
GP time: Friday August 5, 2016 1:00 pm			
Specialist time: Friday August 5, 2016 1:00 pm			
Wednesday August 3, 2016			
From: dr jane doe 38 Montpelier Retreat 7004 TAS Ph: 1300472866			
To: Dr John Mathai			
Dear Dr Mathai, RE: Mr John Doe (DOB: 01/01/1900)			
Thanks for your review of Mr John Doe Regards dr jane doe Provider Number: 123456XY			
Patient successfully invited.			
Click here to return to your home page.			
Kind Regards			
The GP2U Team			

For your convenience, the referral you entered is presented so you can if desired, highlight it and then do a cut and paste into your notes.

(Hint [Ctrl]+C will copy the highlighted text and [Ctrl]+V will paste it).

f GP2U	Home	Q	Logout jandoo
HOME → PATIENT INVITED			
Patient Invited			
Appointment with Dr John Mathai			
Patient time: Friday August 5, 2016 1:00 pm			
GP time: Friday August 5, 2016 1:00 pm			
Specialist time: Friday August 5, 2016 1:00 pm			
Wednesday August 3, 2016 From: dr jane doe 38 Montpelier Retreat 7004 TAS Ph: 1300472866 To: Dr John Mathai 5, BEAUFORT RISE 3113 VIC			
Ph: 1300472866 Dear Dr Mathai, RE: Mr John Doe (DOB: 01/01/1900) Thanks for your review of Mr John Doe			
Regards dr jane doe Provider Number: 123456XY			
Patient successfully invited.			
Click here to return to your home page.			
Kind Regards			
The GP2U Team			

The times are quoted in user local time so will be correct for all parties, regardless of time zone. In the background a number of things have happened.

- 1. The patient has had a place reserved in the Specialists appointment book
- 2. The patient has been put into your upcoming appointments list
- 3. The patient has been sent an email asking them to complete their registration

⊡ GP2U	
Welcome to GP2U Telehealth.	
You have received this email because dr jar	ne doe has offered Mr John Doe a Telehealth booking.
The appointment is scheduled for local time	e:
Patient: Wednesday August 31, 2016 9:00 GP: Wednesday August 31, 2016 9:00 am Specialist: Wednesday August 31, 2016 9:1	
Dr Test Specialist 123 Special Street, Yambi 0000 Ph: 1100 000 000	
Before we can confirm this booking you need	ed to complete a brief online registration process.
Please go to https://gp2u.com.au/registrati	on/completion/xPVI8T5Z5hG4RVocyAO79Q
We hope you will find our service useful, ar	nd that Telehealth makes your life just that little bit easier.
Kind Regards	
The GP2U Team	
GP2U Telehealth Level 2, 38 Montpelier Retreat	Phone: 1300 472866 (1300 GP2U NOW) Web: https://gp2u.com.au
Battery Point Hobart 7004	f 💟 8 in

When the patient clicks on the link they will enter the registration process with the details you have supplied, already filled in. For patients without email it is possible to use the practice email address so your admin staff can complete the process.

	A Registration Step 1 x	±	-	ð	×
← → C GP2U Telehealth Pty Ltd [AU] https://gp2u.	com.au/registration/completion/xPVI8T5Z5hG4RVocyAO79Q		Ę	3 6	Ξ
	Home Learn About Us Support Q Login				
f ♥ ♥	Registration Step 1 Name Pessend Address Phone Register Title Mr Optional Sumame Dae Please tell us how you would you like to be addressed? Salvation Please tell us how you would you like to be addressed? e.g. Dear Dr Zhivago, H BII, Greetings Sir Richard				

The registration completion process saves you having to enter details like the patient's address, phone and Medicare when booking.

BOOK A DERMATOLOGIST APPOINTMENT

From the home page, click on "Book a Dermatologist appointment"

bychiatry - Appointment X	
🗲 🤿 🕻 🔮 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/generalpractitioner/appointment/search	
GP2U	Home Q Logout jandoe
HOME → GP HOME PAGE GP Home Page	
Welcome to your GP2U Home Page. The time is Wednesday August 3, 20	016 4:23 pm
-Bookings and Appointments	Patient Management
Book a Specialist appointment	Add new patient
Book a Dermatologist appointment Book a Psychiatrist appointment	Edit patient Skype Name gp2u telehealth Connect
Book a rischadist appointment Book an Allied Health appointment	Connect
Review upcoming appointments	Worklist
Review opcoming appointments Review past appointments	Worklist Pending
Review patients returned back from specialist to my care	Worklist Done
 Review patients who require face to face specialist follow up 	
 Review patients waiting for appointments 	My Profile
	Edit my profile Logout
	· Logour

From there, you can either add a patient to a waiting list or book a patient with an available booking. In this example, we have Professor Test Specialist available for an appointment, just click on the "Book" button:

/ Dematology - Appointm X							-	σ×
← → C 👌 GP2U Telehealth Pty Ltd (AU) https://gp2u	GP2U	pointment/search?specialty=8	&priority=soon		Home	Q Logout jandoe		ି =
	HOME → DERMATOLOGY Dermatology - Show 15 ▼ entries	Appointment Sear	ch		Sean	ch:		
	Date & Time Add patient to waiting list Thu Aug 04 03:00 pm	Book Time Fram Now	Specialist Name Professor Test Specialist	Length Type	Bill City Bulk Bill Perth	State		
_	Showing 1 to 2 of 2 entries	+4:56	Professor rest specialist	15 min General	Buik Bill Pertr	n WA First Previous <mark>1</mark> Next Last		

And this will bring up the following screen:

Appointment at 3:00 pm on Thursday August 4, 2016 Confirmed Appointment Empty Patient not Registered? Send Invitation Patient Search Username Search Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral Use my last referral		
Patient not Registered? Send Invitation Patient Search Username Firstname Search Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral		on Thursday August
Patient Search Username Firstname Search Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral	Confirmed Appointment Em	npty
Username Search Firstname Search Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral	Patient not Registered?	Send Invitation
Firstname Search Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral	Patient Search	
Surname Search Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral	Username	Search
Medicare Number Search Referral Referral valid to 4/8/2017 Make a new referral	Firstname	Search
Referral Valid to 4/8/2017 Make a new referral	Surname	Search
Referral valid to 4/8/2017 Make a new referral	Medicare Number	Search
Make a new referral	Referral	
	Referral valid to 4/8/2017	
Use my last referral	-	
	Use my last referral	

Here we put in "testpatient" for the username and selected "Search". This will bring up the following screen:

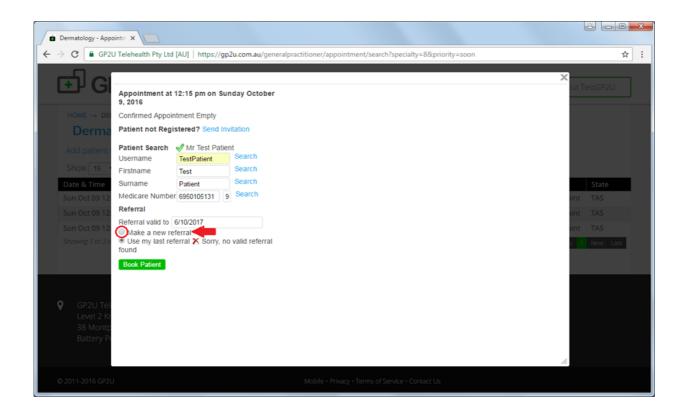
			Х
Appointment at 4, 2016	3:00 pm on Thursday Aug	Ust Thursday August 4, 2016	
Confirmed Appoir	tment Empty stered? Send Invitation	From: dr jane doe 38 Montpelier Retreat 7004 TAS	- 1
Patient Search	Mr Test Patient	Ph: 1300472866	
Username	testpatient Search	To: Professor Test Specialist 1 King Street	
Firstname	Test Search	6000 WA	
Surname	Patient Search	Ph: 111111111	
Medicare Number	6950105131 9 Search	Dear Professor Specialist,	
Referral		RE: Mr Test Patient (DOB: 11/11/1978)	
Referral valid to	4/8/2017	Thanks for your review of Mr Test Patient	
 Make a new re Use my last ref found Book Patient	ferral Found valid refer	rral Severity of Acne : Mild Location of Acne : Back Allergies : No Topicals : Nil Belguant pact modical history : Nil	

This will load up the patient's name, Medicare Number, and a Referral letter. From here, we click on "Book Patient"...

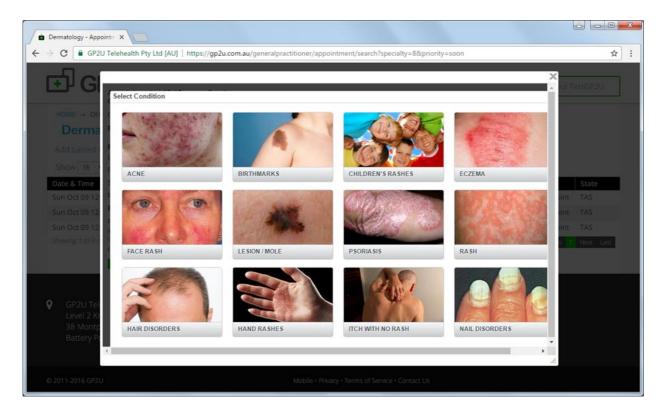
And the following screen comes up:

	X
You are about to confirm the following booking.	
Specialist:Professor Test Specialist	
Speciality: Dermatology	
Time: Thursday August 4, 2016 3:00 pm (In -0:32)	
Patient: Mr Test Patient	
Scan this QRCode to send pictures from your phone	

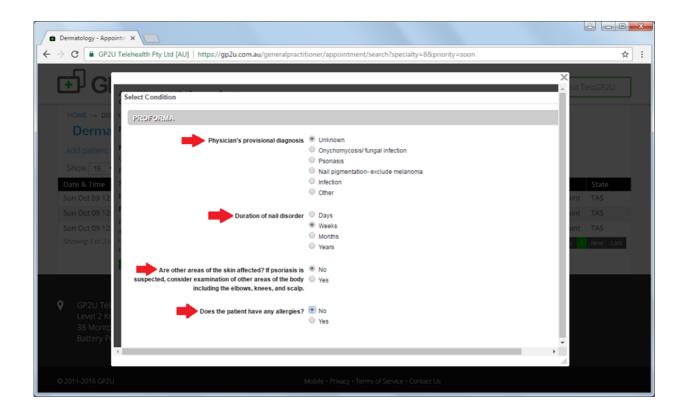
If the GP is required to do a referral this can also be done from the 'Patient Search' screen by clicking on the button to make a new referral.

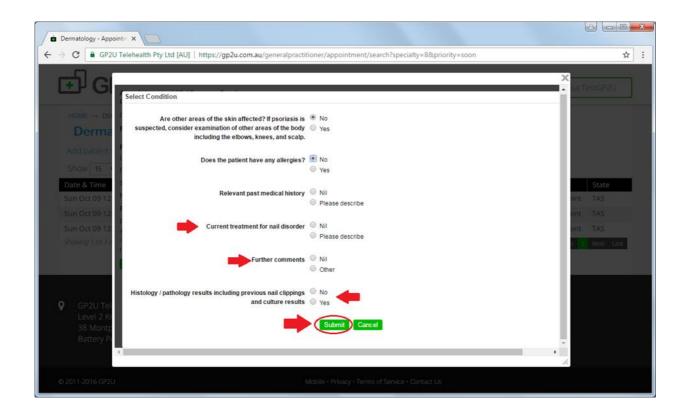


A screen will pop up to identify condition. Click on the one appropriate.



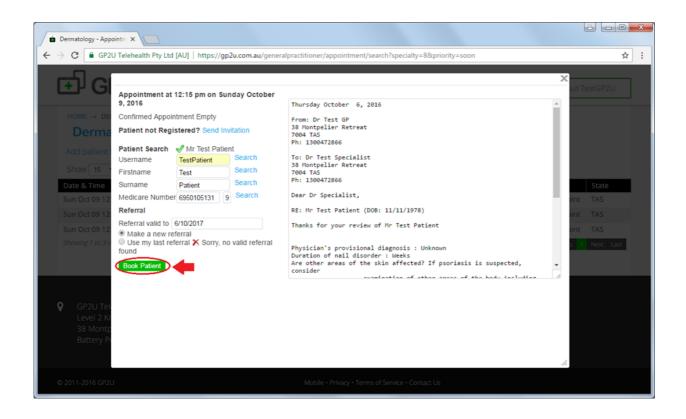
Continue through the following screens to identify relevant details.





At the end click on 'Submit'.

Finish by clicking on 'Book Patient'.



Most Dermatologists will need to see pictures of what the patient needs them to look at. So if you have the GP2U App loaded on your smart phone or a tablet device, you can bring up the QRC scanner.

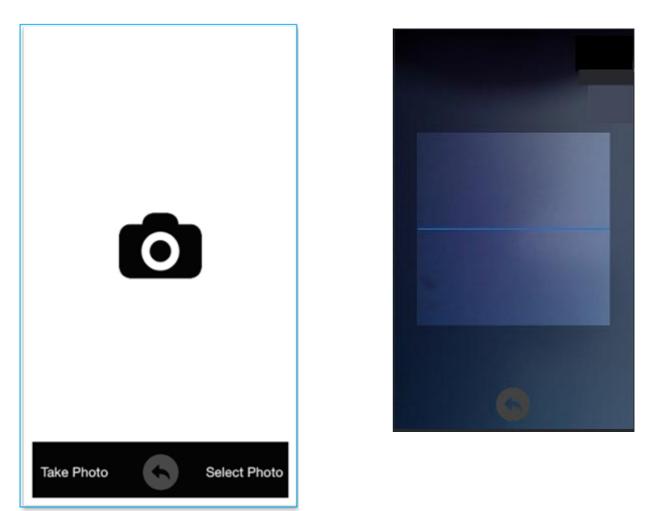
GP2U Sign In
THURSDAY
General Practitioner 🗸 🗸 🗸 🗸 🗸
BOOK APPOINTMENT
Watch Our Video
Learn More
Register Now
Contact Us
QR Code
Video Demo
Full Site Disclaimer Terms Privacy Copyright © 2011-2015 GP2U All rights reserved

Touch the QR Code button to bring up the QR scanner:

It will need to scan a QRCode, which we have shown below.



Once your device has scanned the code, it will load up the App's specialized Dermatology photo scanner:



From here, you can take a photo of the patient's skin or select a photo that is on the phone.



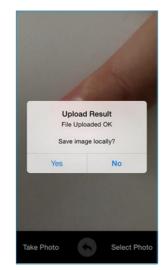
GP2UTelehealth - GP Guide

From here, you will need to: Label the photo (for example, we just called the picture "finger"), adjust the size of the photo using the slider bar, and then upload the photo to save it to the patient's file.

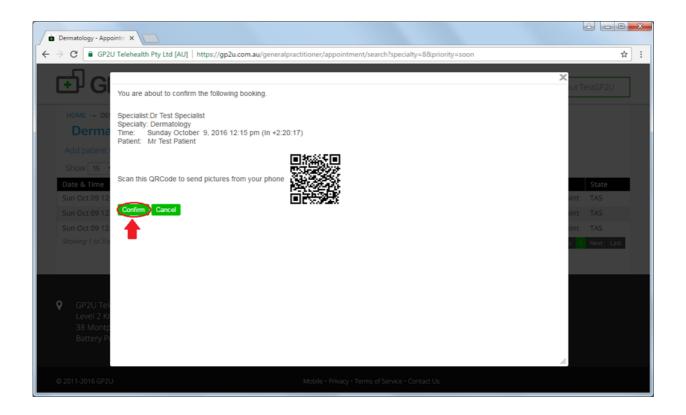
				1
Fing	ger			3
Ima	ge Size		1.56	мв
Uplo	bad	2	~	ancel
	-	1.1	-	
QWE		Y	JI	O P
AS	DF	GH	J	κL
• Z	X C	VB	Ν	M 💌
123 🌐	s	pace		return

Once you have done all of those steps, just select Upload and the file will be stored onto the cloud. You will see a prompt at the center of the screen saying "Uploading..."





You will be told if the photo has been uploaded successfully or not and if you want to save the photo onto the device (Smart Phone or Tablet). If you store it onto the device, it will be saved in the device's normal picture directory.



Now to upload the photos to the patient's file, after confirming, the following screen will appear. Click on 'Add Files (Store & Forward).

Dermatology - App	pinte ×	
← → C ■ GP2	J Telehealth Pty Ltd [AU] https://gp2u.com.au/generalpractitioner/appointment/search?specialty=8&priority=soon	☆ :
MOME -+ DE Derma Add patient Show 15 Date & Time Sun Oct 09 12 Sun Oct 09 12 Sun Oct 09 12 Strowing 1 to 3 of	RE: Mr Test Patient (DOB: 11/11/1978) Thanks for your review of Mr Test Patient Physician's provisional diagnosis : Unknown Duration of nail disorder : Weeks Are other areas of the skin affected? If psoriasis is suspected, consider examination of other areas of the body including the elbows, knees, and scalp. : No Does the patient have any allergies? : No Relevant past medical history : Nil Current treatment for nail disorder : Nil Further comments : Nil Histology / pathology results including previous nail clippings and culture results : No Regards Dr Test GP Provider Number: 1581144K	x ur Testisp2U State int TAS int TAS int TAS int TAS int TAS
38 Monte Battery Pr	Thanks for using GP2U.	
	Please click here to return home.	*
		li.
© 2011-2016 GP20	Mobile + Privacy + Terms of Service + Contact Us	

Click on 'Add Files'

	_				×	
🖭 G	Add files, S	start upload Cancel upload Refresh File List			×	ur TestiSP2U
	Show 15 • entr	ries	Search:			
	Date	Name	Description	Size		
Derma	28/09/2016 14:13	Test data.docx	Specialist Referral	12.59 KB	Delete	
	23/09/2016 10:59	referral_letter-2016-09-23.html	Referral Letter	19.76 KB	Delete	
	23/09/2016 10:57	letter1.html	letter1	1.11 KB	Delete	
	23/09/2016 10:57	test letter rusty.html	test letter	1.02 KB	Delete	
Date & Time	23/09/2016 10:51	IJust test data (1).docx	test	12.64 KB	Delete	State
	20/09/2016 16:49	MedicalCertificate.pdf	Medical Certificate	46.37 KB	Fax Delete	int TAS
	08/09/2016 11:49	Itest data.pdf	test	81.98 KB	Fax Delete	int TAS
	08/09/2016 11:49	Itest notes bit	test	0.01 KB	Delete	
	08/09/2016 11:49	IJust test data.docx	test	12.64 KB	Delete	s 1 Next Last
	08/09/2016 11:49	Itest data.xisx	test	8.69 KB	Delete	
	08/09/2016 11:05	Test.pdf	Test	9.90 KB	Fax Delete	
	08/09/2016 11:04	Test doc	Test	1.50 MB	Delete	
	08/09/2016 09:48	close.png	Test	5.61 KB	Delete	
GP2U Tel	18/08/2016 15:01	DB4.62882-signed.pdf	DB4 form	5.31 KB	Fax Delete	
	04/08/2016 12:10	Test Patient, html	Referral	23.13 KB	Delete	
	Showing 1 to 15 of	430 entries	First Previous	1 2 3 4	5 Next Last	

Find the saved photos and download into patient's file.

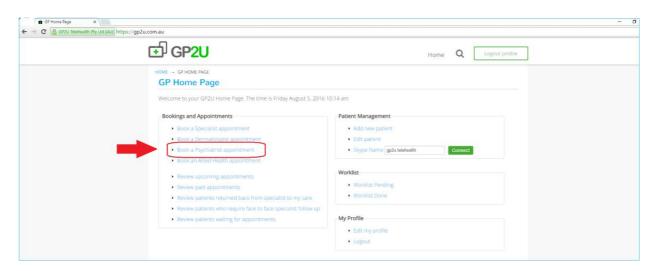
→ C	GP2U Telehealth Pty Lto	d [AU] https://gp2u.com.au/generalpractitioner/appo	intment			\$
Ð) (GP2U			Home Q	Logout T	estGP2U
	Mr Test Patient				3	×
	Add files	Start upload Cancel upload Refresh File L	ist		1	
Cun	Show 15 • ent	ries	Se	arch:		
	Date	Name	Description	Size		
Show 1 Date		Test data-dermatologist.docx Visible To: Patients GPs Ø Specialists	Test	12.59 KB	Start X	one 💠
	28/09/2016 14:13	Test data.docx	Specialist Referral	12.59 KB	Delete	00472866 00472866
	23/09/2016 10:59	referral_letter-2016-09-23.html	Referral Letter	19.76 KB	Delete	ius 1 Neit
	23/09/2016 10:57	letter1.html	letter1	1.11 KB	Delete	
	23/09/2016 10:57	test letter rusty.html	test letter	1.02 KB	Delete	
	23/09/2016 10:51	Just test data (1).docx	test	12.64 KB	Delete	
	20/09/2016 16:49	MedicalCertificate.pdf	Medical Certificate	46.37 KB	Fax Delete	
	08/09/2016 11:49	Itest data.pdf	test	81.98 KB	Fax Delete	
	08/09/2016 11:49	Itest notes.txt	test	0.01 KB	Delete	
	08/09/2016 11:49	Just test data.docx	test	12.64 KB	Delete	
	00100100404440	Itest data xisx	test	8.69 KB	Delete	
		Test.pdf	Test	9.90 KB	Fax Delete	
	08/09/2016 11:04	Test.doc	Test	1.50 MB	Delete	
	08/09/2016 09:48	close.png	Test	5.61 KB	Delete .	
	()				•	

Type in 'Description' relevant information, e.g. scan, photo. And click on 'Start' to complete download onto file.

	11	\sim		
Add files	Start upload Cancel upload Refresh File List			
Show 15 • ent	tries	Search:		
Date	Name	Description	Size	
06/10/2016 16:07	Test data-dermatologist.docx	Test	12.59 KB	Delete
06/10/2016 16:06	Test data-dermatologist.docx	Test	12.59 KB	Delete
28/09/2016 14:13	Test data.docx	Specialist Referral	12.59 KB	Delete
23/09/2016 10:59	referral_letter-2016-09-23.html	Referral Letter	19.76 KB	Delete
23/09/2016 10:57	letter1.html	letter1	1.11 KB	Delete
23/09/2016 10:57	test letter rusty.html	test letter	1.02 KB	Delete
23/09/2016 10:51	IJust test data (1).docx	test	12.64 KB	Delete
20/09/2016 16:49	MedicalCertificate.pdf	Medical Certificate	46.37 KB	Fax Delete
08/09/2016 11:49	Itest data.pdf	test	81.98 KB	Fax Delete
08/09/2016 11:49	Itest notes.txt	test	0.01 KB	Delete
08/09/2016 11:49	Just test data.docx	test	12.64 KB	Delete
08/09/2016 11:49	Itest data.xlsx	test	8.69 KB	Delete
08/09/2016 11:05	Test.pdf	Test	9.90 KB	Fax Delete
08/09/2016 11:04	Test.doc	Test	1.50 MB	Delete
08/09/2016 09:48	close.png	Test	5.61 KB	Delete
Showing 1 to 15 of	432 entries	First Previous	1 2 3 4	5 Next Last

BOOK A PSYCHIATRIST APPOINTMENT

Booking a Psychiatrist appointment is very easy with our system. Simply click on "Book a Psychiatrist appointment"



And select an appointment that best suits your patient's needs. In this example we have chosen Dr John Mathai's allotted time of 1:00 PM on Friday August 12th, 2016.

GP2U Telehealth Pty Ltd (AU) htt	ps://gp2u.com.au/generalpractitioner/appoint	ntment/search?specialty	=418tpriority=soon						
	GP2U						Home C	Logout jandoe	
	HOME PSYCHIATRY								
	Psychiatry - Appo	intment Searc	h						
	Show 15 • entries						Search		
		ook Time From Now	Specialist Name		7	Bill	City	State	
	Add patient to waiting list	Jok Time From Now	Specialist Name	Length	Type	DIII	City	State	
	Fri Aug 05 01:00 pm B	ook +2:39	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
		ook +4:00:39	Dr Ross Kirkman	45 min		Bulk Bill	Hobart	TAS	
		ook +5:00:39	Dr Ross Kirkman		New	Bulk Bill	Hobart	TAS	
	Wed Aug 10 02:00 pm	ook +5:03:39	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Fri Aug 12 01:00 pm	ook +7:02:39	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
	Tue Aug 16 10:00 am	ook +10:23:39	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 11:00 am	ook +11:00:39	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 12:00 pm	ook +11:01:39	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 01:00 pm		Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Tue Aug 16 01:00 pm	ook +11:02:39	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
	Tue Aug 16 02:00 pm	ook +11:03:39	Dr Gordon Hyde	45 min	General	Bulk Bill	Matraville	NSW	
		ook +11:22:39	Dr John Mathai	60 min	General	Bulk Bill	WARRANDYTE	VIC	
		ook +11:23:24	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	
	Wed Aug 17 11:00 am	ook +12:00:39	Dr Ross Kirkman	45 min	New	Bulk Bill	Hobart	TAS	

From here you will need to enter either the Username of the patient, or their first and last name. If they have not registered you can send them an invitation via their email by clicking on the "Send Invitation" link, which we have marked with a red arrow.

Appointment at 2016	1:00 pm on Fr	day August 12,	
Confirmed Appoin	ntment Empty		
Patient not Regi	stered? Send I	nvitation	
Patient Search			
Username	testpatient	Search	
Firstname		Search	
Surname		Search	
Medicare Numbe	r	Search	
Referral			
Referral valid to	5/8/2017		
 Make a new re Use my last re 			
Book Patient			

For this example, we have used the "testpatient" username and clicked on search. This brings up the following information about the patient as well as providing the psychiatrist a referral letter (on the right).

2016		•	Friday August 5, 2016	
	ointment Empty gistered? Send Invit	tation	From: dr jane doe 38 Montpelier Retreat 7004 TAS Ph: 1300472866	
Patient Search	· · · · · · · · · · · · · · · · · · ·			
Username	testpatient	Search	To: Dr John Mathai 5. BEAUFORT RISE	
Firstname	Test	Search	3113 VIC	
Surname	Patient	Search	Ph: 1300472866	
Medicare Num	ber 6950105131 9	Search	Dear Dr Mathai,	
Referral			RE: Mr Test Patient (DOB: 11/11/1978)	
Referral valid to	5/8/2017		Thanks for your review of Mr Test Patient	
Make a new Use my last found		valid referral		
Book Patient			Regards	
			de tana das	



Click on the confirm button. This will bring up the Confirmed Booking page. If you need to add files, these can be added from this page, just click on the "Add Files (Store & Forward) link. If you do not need to add any files, just click on the blue "here" at the very bottom of page and this will return you to the Home Page.

X
The following booking has been confirmed on the system:
Specialist:Dr John Mathai Speciality: Psychiatry Time: Friday August 12, 2016 1:00 pm Patient: Mr Test Patient
Friday August 5, 2016
From: dr jane doe 38 Montpelier Retreat 7004 TAS Ph: 1300472866
To: Dr John Mathai
Dear Dr Mathai,
RE: Mr Test Patient (DOB: 11/11/1978)
Thanks for your review of Mr Test Patient
Regards
dr jane doe
Provider Number: 123456XY
Add Files (Store & Forward)
Thanks for using GP2U.
Please click here or return home.

By clicking the "Add Files (Store & Forward)" link will bring up the following page, click on "Add Files":

Add files Sta	rt upload Cancel upload Refresh File List			X
Show 15 T entrie	'S		Search:	
Date	Name	Description	Size	
04/08/2016 12:10	Test Patient.html	Referral	23.13 KB	Delete
03/08/2016 20:06	test.txt	test	0.03 KB	Delete
03/08/2016 20:05	test.txt	test	0.00 KB	Delete
04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax Delete
04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax Delete
26/06/2016 16:15	MedicalCertificate.pdf	Medical Certificate	39.70 KB	Fax Delete
26/06/2016 16:15	MedicalCertificate.pdf	Medical Certificate	39.70 KB	Fax Delete
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Clicking on the "Add files" button will bring up File Explorer, select file and click "Open" button:

ightarrow 🔨 🔒 > Thi	s PC → Recovery Image (D:) → Referrals			✓ [™] Search	h Referrals	,
ganize 🔻 🛛 New folde	r					
GP2U MANUALS	Name	Date modified	Туре	Size		
	🔁 Referral for	4/08/2016 10:53 AM	Adobe Acrobat D	29 KB		
manual pics	🗾 Referral for	4/08/2016 10:51 AM	Adobe Acrobat D	261 KB		
Referrals	🗾 Referral for	2/08/2016 4:37 PM	Adobe Acrobat D	299 KB		
	🗾 Referral for	2/08/2016 4:36 PM	Adobe Acrobat D	197 KB		
OneDrive	🗾 Referral for	29/07/2016 4:27 PM	Adobe Acrobat D	80 KB		
This PC	🗾 Referral for	27/07/2016 10:41	Adobe Acrobat D	55 KB		
Desktop	🗾 Referral for	26/07/2016 9:43 AM	Adobe Acrobat D	103 KB		
Documents	🗾 Referral for	25/07/2016 12:28	Adobe Acrobat D	246 KB		
	🔁 Referral for	25/07/2016 11:08	Adobe Acrobat D	121 KB		
Downloads	🔁 Referral for	25/07/2016 10:37	Adobe Acrobat D	29 KB		
Music	🗾 Referral for	22/07/2016 4:41 PM	Adobe Acrobat D	57 KB		
Pictures	🔁 Referral for	22/07/2016 4:08 PM	Adobe Acrobat D	127 KB		
Videos	🔁 Referral for	22/07/2016 9:10 AM	Adobe Acrobat D	111 KB		
Windows (C:)	🔁 Referral for	21/07/2016 4:30 PM	Adobe Acrobat D	12 KB		
Recovery Image	🔁 Referral for	21/07/2016 4:26 PM	Adobe Acrobat D	29 KB		
v	neferral for	20/07/2016 3·23 PM	Adobe Acrobat D	52 KR		
File <u>n</u> a	me:			V All FI	les	

The file is added to patients records with options, de-select ticked boxes if required. Type in the description, i.e. Referral, Pathology Report. Click "Start" and it will download onto the file ready for viewing.

				2
Add files Sta Show 15 • entrie	ert upload Cancel upload Refresh File List	+	Search:	
Date	Name	Description	Size	
	Referral.docx Visible To:	Description		art
04/08/2016 12:10	Test Patient.html	Referral	23.13 KB	Delete
03/08/2016 20:06	test.txt	test	0.03 KB	Delete
03/08/2016 20:05	test.txt	test	0.00 KB	Delete
04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax   Delete
04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax   Delete
26/06/2016 16:15	MedicalCertificate.pdf	Medical Certificate	39.70 KB	Fax   Delete
26/06/2016 16:15	MedicalCertificate.pdf	Medical Certificate	39.70 KB	Fax   Delete
22/06/2016 09:44	MedicalCertificate.pdf	Medical Certificate	46.35 KB	Fax   Delete

### **UPCOMING APPOINTMENTS**

If we have a look in your list of upcoming appointments -

Click the "Review upcoming appointments" link on your home page:

<ul> <li></li></ul>	× o - ⊒≣¢
GP2U	Home <b>Q</b> Logout jandoe
HOME GP HOME PAGE GP Home Page Welcome to your GP2U Home Pa	ie. The time is Friday August 5, 2016 2:05 pm
	ointment  Litment  Skype Name @Duteleheath  Connect  Worklist  Worklist  Worklist Pending Worklist follow up

We will see that the patient appears with the prefix "RESERVED" – This indicates that they are yet to complete their registration.

Current Appointments × +									-	σ	×
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A Most Visited											
	⊡ GP2U				Home	Q Logout jandoe					
	HOME → CURRENT APPOINTM Current Appoint Show 15 € entries Date Monday lar 03, 2010 04.00 pm Showing 1 to 1 of 1 entries	Patient DOB 11/11/1978	Specialist S Dr Test Specialist	pecialty Paychiatry	Address 1 King Street Perth 6000	Search:					

If you click on the patient's name you will see their details and a number of options such as the ability to View/Add files, edit your referral and "Complete Patient Registration".

You shouldn't really ever need to use this but it's there in case of emergencies.

RESERVED Mr Test Patient		X
RESERVED Mr Test Patient DOB: 01/01/1970 (43 years) Unknown Medicare: / DVA: 173 Macquarie St. Hobart 7000 Tasmania Phone(M): Phone(M): Phone(M): Email: admini@gp2u.com.au Skype: Vitual WR: [Connect to Virtual Waiting Room] VWR Link: [Email Patient Virtual Waiting Room] VWR Link: [Email Patient Virtual Waiting Room]	Specialist Dr Test Specialist Nuclear Medicine 173 Macquarie St Hobart 7000 Tasmania Phone(M) Phone(W): 0438350854 Phone(M): 0438350854 Phone(M): 0438350854 Email: gp2utelehealth@gmail.com [Send Email] Skipe VCaIP: 147 109.63 135 [Connect H223] VCaIP: 147 109.63 135 [Connect H223]	
Available Options > View Files > Add File > Add Audia Recording > Email Patient > Patient Questionnare > Edd Referral < Complete Patient Registration > Medicate Onimal Patient Verification > Edt Patient		

So that's one way to get a patient into the system.

Patients can also register themselves from our home page using the same process you used, or; they can be registered from your home page using the "Add New Patient" link:

GP Home Page × +		- 0 X
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Most Visited		
च्ची GP2U	Home Q Logout jandoe	
HOME OF HOME PAGE GP Home Page		
Welcome to your GP2U Home Page. The time Is Wednesday August 10 Bookings and Appointments • Book a Specialist appointment	Patient Management  Add new patient	
Book a Dermatologist appointment     Book a Psychiatrist appointment     Book an Alled Health appointment	Edit patient     Skype Name gyzuteiskalth     Connect	
Review upcoming appointments     Review past appointments     Review patients returned back from specialist to my care	Worklist Worklist Pending Worklist Done	
Review patients who require face to face specialist follow up     Review patients waiting for appointments	My Profile	

### Which brings up a one page registration form:

New Patient × +			- o ×
🔄 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/practice/new_patient		v C Q. Search	☆ 自 ♥ ↓ 余 ♀ 〓
Most Visited			
데 GP <b>2U</b>		Home Q Logout jandoe	
HOME -> NEW PATIENT			
New Patient			
Title		Optional	
First Name			
Middle Name(s)		Optional	
Last Name			
Salutation			
Username			
Password			
Password		Please repeat password	
Email Address			
Email Address		Please repeat email address	
Address (1)	Enter a location		
Address (2)		Optional	
Locality		Optional	
Postcode			
State	Australia Only	Australia Only	
Country	Australia		
Time Zone	Please Select		
Phone (Work)		At least one work, home of mobile phone is required.	
Phone (Home)			
Phone (Mobile)			
Skype Name		Optional	
Videoronference IP		Ontinnal	

Once a patient is in the system it's very quick and easy to add them.

Having found an appointment, instead of using the "Send Invitation" link let's search for them.

X	
ppointment at 1:00 pm on Friday August 5, 016	Appointment at 1:00 pm on Friday Augus 2016
onfirmed Appointment Empty	Confirmed Appointment Empty
atient not Registered? Send Invitation	Patient not Registered? Send Invitation
sername Search irstname Search urname Search	Firstname Search Surname Search
eferral	Referral
Make a new referral Use my last referral	Referral valid to 3/8/2017 Make a new referral Use my last referral Book Patient

You can type in there any of the following criteria to search for a patient, but let's search in the "Firstname" box and enter in "Test"

Psychiatry - Appointmen: 🗙 📜		- a ×
← → C 📓 GP2U Telehealth Pty Ltd [AU] https://gp.	p2u.com.au/generalpractitioner/appointment/search?specialty=418upriority=soon	☆
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	How - Probatiny Psychiatry - Appointment Search Show 15 - Hentries Starch	
	Out & Line     Book     Tine Aron Now     Specialist Name     Length     Type     Bid     Cory     State       And partner wavester     Fri Aug 12 1000     Edit     Add and the maximum     Now     Add and the maximum     Now     Now       Fri Aug 12 1000     Edit     Add and the maximum     Edit     Add and the first     Now     Now       Fri Aug 12 1000     Edit     Add and the first     Add and the first     Now     Now     Now       Fri Aug 12 1000     Edit     Add and the first     Add and the first     Now     Now     Now       Fri Aug 12 100     Edit     Add and the first     Add and the first     Now     Now     Now       The Aug 12 100     Edit     Add and the first     Now     Now     Now     Now     Now       The Aug 12 100     Edit     Add and the first     Now     Now     Now     Now     Now     Now     Now       The Aug 12 100     Edit     Add and the first     Now     Now     Now     Now     Now     Now     Now       The Aug 12 100     Edit     Add and the first     Now     Now     Now     Now     Now     Now     Now       The Aug 12 100     Edit     Max 100     Now     Now <t< th=""><th></th></t<>	

It comes up with several different users, so we will need to narrow the search a bit.

Type "testpatient" in the Username box:

Psychiatry - Appointment X			- a ×
← → C 🔒 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/genera	practitioner/appointment/search?specialty=41&priority=soon		公 :
⊡ G	P2U	Home Q [	Logout Jandoe
HOME + PE Psych Show 16 Mark & Hing Add patients Pri Aug 12 11 Pri Aug 12 12 Pri Aug 12 12 True Aug 16 1 True Aug 16 0 True Aug 17 1 Pri Aug 19 0 True Aug 17 1 True Aug 17 1	entries Book Time From Now Specialist Name waiting list	Search: Length Type Bill City Statt 45 min General Bulk Bill Matraville NSW Length General Bulk Bill Matraville NSW	
♥ GF2U T Level 2 ⊁ 38 Mort Battery I			4

When you search by a Username, it looks up the exact match as what you typed in the box.

## **BOOK AN ALLIED HEALTH APPOINTMENT**

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⊡ GP2U	Home Q Logout jandoe
HOME GP HOME PAGE GP Home Page Welcome to your GP2U Home Page. The time is Thursday August 11, 201	16.11-33.am
Bookings and Appointments <ul> <li>Book a Specialist appointment</li> <li>Book a Dermatologist appointment</li> </ul>	Patient Management  Add new patient Edit patient
Book a Psychiatrist appointment     Book an Alled Health appointment     Review upcoming appointments	Skype Name gotu telehealth Connect Worklist
Review past appointments     Review patients returned back from specialist to my care     Review patients who require face to face specialist follow up     Review patients waiting for appointments	Workist Pending     Workist Done
revery pavents waving to appointments	Edit my profile     Logout

This link works similarly to booking a Specialist Appointment except it allows bookings for online allied health delivery. These appointments need be paid for as they do not attract a Medicare rebate (at least at this time). Normally, patients would book these appointments themselves.

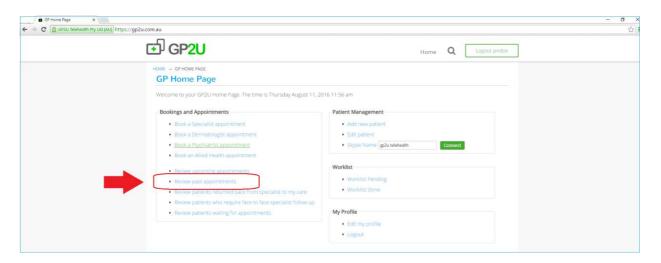
📝 💼 Appointment Search 🛛 🗙 📃	-	٥	×
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년 GP2U	Home Q Logout Jandoe		
- APPOINTMENT SE Appointment Specialist I want an appointment			
GP2U TeleHealth Level 2 Knopwood Ho	Psychologist Audologist 🗠 adminiagp2u.com.au 🥾 +61 1300 472 866 🕢 🗛 🖓		

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	⊡ GP2U	Home Q Logout jandoe	
	HOME APPOINTMENT SEARCH  Appointment Search  Specialist  Weight Los  I want an appointment 0 as soon as possible  @ as near as possible @ with a specific specialist Please Select  Bearch  Please Select  Mass Se		

Select a specialist type. Then select either "as soon as possible, as near as possible, or with a specific specialist" This will show you all upcoming appointments, or give you the option of adding a patient to a waiting list.

## **REVIEW PAST APPOINTMENTS**

This is similar to the upcoming appointments page except only shows appointments in the past:



Past Appointments × +								-	a
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Most Visited									
	⊡ GP2U				Home	Q Logout jandoe			
	HOME PAST APPOINTMENTS								
	Past Appointments								
	Show 15 rentries						Search:		
	Date	Patient	Patient DOB	Specialist	Specialty	Address	Phone	Skype	
	Wednesday May 04, 2016 12:00 pm	Dr Test gp	01/01/1970	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966		astgp
	Tuesday Apr 19, 2016 03:45 pm	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estgp
	Wednesday Apr 13, 2016 08:50 am	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estgr
	Sunday Apr 10, 2016 06:40 am	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estg
	Sunday Apr 10, 2016 05:45 am	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estg
	Wednesday Apr 06, 2016 02:00 pm	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estg
	Sunday Apr 03, 2016 06:00 pm	vahid milani	12/09/1981	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	estg
	Sunday Apr 03, 2016 05:45 pm	Fake patient	12/12/1973	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Friday Apr 01, 2016 09:30 am	Paul Huggan	31/12/1975	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Thursday Feb 04, 2016 04:00 pm	Mr Rusty Patient	17/12/1973	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Friday Jan 22, 2016 12:00 pm	Mr Test Patient	11/11/1978	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Friday Jan 22, 2016 09:00 am	Mr Test Patient	11/11/1978	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Friday Dec 04, 2015 03:40 pm	Mr Test Patient	11/11/1978	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stg
	Thursday Nov 26, 2015 02:30 pm	Mr Test Patient	11/11/1978	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stgr
	Thursday Nov 26, 2015 02:00 pm	Mr Test Patient	11/11/1978	Dr Test Gp	General Practitioner	2/38 Montpelier Retreat Battery Point 7004	1300472966	gp2u.te	stgp
	Showing 1 to 15 of 230 entries					First	st Previous 1 2	3 4 5	Next

## **REVIEW PATIENTS RETURNED BACK FROM SPECIALIST TO MY CARE**

When a Specialist completes an appointment they nominate where the patient is expected to be seen next. If they select the "Back to GP" option, patients will be listed here.

	- 8 X ☆ 8
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HOME → GP HOME PAGE GP Home Page Welcome to your GP2U Home Page. The time is Thursday August 11, 2016	.12-12 cm
Bookings and Appointments	Patient Management
Book a Specialist appointment     Book a Dermatologist appointment     Book a Psychiatrist appointment	Add new patient     Edit patient     Siyge Name (go2u seleeath     Connect
Books an Alled Health appointment     Beview upcoming appointments	Worklist
Review past appointments     Review past appointments     Review paints returned back from specialist to my care	Worklist Pending     Worklist Done
Review patients who require face to face specialist follow up     Review patients waiting for appointments	My Profile
	Edit my profile     Logout

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	Date	Patient	Patient DOB	Specialist	Specialty	Address	Phone	Skype				
	Thursday Jun 26, 2014 05:15 pm	Mr Test Patient		Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866	anype				
	Thursday Jun 26, 2014 05:00 pm	Mr Test Patient		Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Thursday Jun 26, 2014 05:00 pm	Mr Test Patient	11/11/1978		Dermatology	1 King Street Perth 6000	1300472866					
	Tuesday Jul 03, 2012 12:00 pm	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Tuesday Mar 13, 2012 03:00 pm	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Tuesday Mar 13, 2012 02:00 pm	Mr Test Patient	11/11/1978	A/Professor Siva Bala	Psychiatry	PO Box 7112 Broome 6725	0413090196	siva,bala75				
	Monday Feb 20, 2012 06:00 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Friday Feb 03, 2012 08:27 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Thursday Feb 02, 2012 10:57 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Thursday Feb 02, 2012 10:46 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Thursday Feb 02, 2012 10:00 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Monday Jan 30, 2012 07:00 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Monday Jan 30, 2012 07:00 am	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Sunday Jan 29, 2012 12:24 pm	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Saturday Jan 21, 2012 05:18 pm	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6000	1300472866					
	Showing 1 to 15 of 33 entries						First Previous	2 3 Next Last				

# **REVIEW PATIENTS WHO REQUIRE FACE TO FACE SPECIALIST FOLLOW UP**

As an alternative, a Specialist may nominate that the patient needs to be seen face to face. Although it is not strictly speaking your responsibility, these patients will appear in this list.

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HIMME -+ GPHOME PAGE GP Home Page Wetcome to your GP2U Home Page. The time is Thursday August 11, 2016 12:23 pm Bookings and Appointments • Book a Dermatologist appointment • Book a Permatologist appointment • Book a Permatologist appointment • Book an Affield Health appointment • Book an Affield Health appointment • Review upschildrifts appointments • Review upschildrifts appointments • Review upschildrifts fappointments • Review past appointments • Review past appointments	← → C 📓 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au			۲. ۲
GP Home Page         Wetome to your GP2U Home Page. The time is Thursday August 11, 2016 12:23 pm         Bookings and Appointments         Booking Specialist appointment         Booking and Hield Health appointment         Booking appointments         Booking addentisting the store matchalate transpoint         Booking appointments         Booking addentisting the store matchalate transpoint         Booking addentis store matchalat	Ð	GP2U	Home Q Logout jandoe	
Welcome to your GP2U Home Page. The time is Thursday August 11, 2016 12:23 pm  Bookings and Appointments  Book a Dermatologist appointment Book a Psychiatrist appointment Book a Affled Health appointment Book an Affled Health appointment Bekview past appointments Bekview past a	HOM	E → GP HOME PAGE		
Bookings and Appointments     Patient Management <ul> <li>Book a Specialist appointment</li> <li>Book a Dermatologist appointment</li> <li>Book an Allied Health appointment</li> <li>Beview upcoming appointments</li> <li>Beview past appointments</li> <li>Beview patients working for appointments</li> <li>Beview patients wating for appointments</li> <li>Worklist Pending</li> <li>Work</li></ul>	G	P Home Page		
<ul> <li>Book a Specialist appointment</li> <li>Book a Deynklards appointment</li> <li>Book a APsychiatrist appointment</li> <li>Book an Allied Health appointment</li> <li>Book an Allied Health appointment.</li> <li>Book an Allied Health appointments</li> <li>Review patients required hack from specialist followup</li> <li>Beview patients woring for appointments</li> </ul>	We	icome to your GP2U Home Page. The time is Thursday August 11, 20	16 12:23 pm	
Book a Dematologist appointment     Book a Psychiarist appointment     Book an Alled Health appointment     Book an Alled Health appointment     Book an Alled Health appointment     Review past appointments     Review past appointments     Review patients who require face to face specialist follow up     Berview patients working for appointments	В	ookings and Appointments	Patient Management	
Booka Psychlatrist appointment     Booka an Alled Health appointment     Booka an Alled Health appointment     Review upcoming appointments     Review patients returned hack from socialist to mur care     Review patients wating for appointments     Beokean patients wating for appointments     Beokean patients wating for appointments		Book a Specialist appointment	Add new patient	
Eook an Alled Health appointment:     Review upcoming appointments     Review past appointments     Review patients who require face to face specialist follow up     Beview patients wating for appointments		<ul> <li>Book a Dermatologist appointment</li> </ul>	Edit patient	
Review upcoming appointments     Review past appointments     Review patients who require face to face specialist follow up     Beview patients wating for appointments		<ul> <li>Book a Psychiatrist appointment</li> </ul>	Skype Name gp2u telehealth     Connect	
Review patients weiling appointments     Review patients under their from specialist follow up     Review patients waiting for appointments     Review patients waiting for appointments		<ul> <li>Book an Allied Health appointment.</li> </ul>		
Envice patients required hark from specialist to murgare     Evolve patients who require face to face specialist follow up     Evolve patients waiting for appointments     Worklist Done     Worklist Done		<ul> <li>Review upcoming appointments</li> </ul>	Worklist	
Review patients who require face to face specialist follow up     Beview patients waiting for appointments		Review past appointments	Worklist Pending	
Review patients waiting for appointments     My Profile		Review patients returned back from specialist to my care	Worklist Done	
		Review patients who require face to face specialist follow up		
Edit my profile		<ul> <li>Review patients waiting for appointments</li> </ul>	My Profile	
<ul> <li>Loc rig prome</li> </ul>			Edit my profile	
Logout			Logout	

Face to face follow up × +													-	٥	×
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	HOME → FACE TO FACE FOLLOW Face to face follow Show 15 ← entries							Search:							
	Date	Patient	Patient DOB	Specialist	Specialty	Address		Phone Skype							
	Friday Nov 18, 2011 01:00 pm	Ms Nive Deshpande	12/12/2011	Dr Test Specialist	Dermatology	1 King Street Perth 6	6000	1300472866							
	Friday Nov 18, 2011 12:00 pm	Mr Test Patient	11/11/1978	Dr Test Specialist	Dermatology	1 King Street Perth 6	6000	1300472866							
	Showing 1 to 2 of 2 entries							First Previous 1	Next Last						

# **REVIEW PATIENTS WAITING FOR APPOINTMENTS**

If you try to book a patient with a Specialist or Specialty for whom there are currently no available appointments, they will be put on the waiting list.

#### These patients will appear here.

	– <b>ठ</b> ः ये
• GP <b>2U</b>	Home Q Logout Jandoe
HOME → GPHOME PAGE GP Home Page	
Welcome to your GP2U Home Page. The time is Thursday August 11, 20	116 1:07 pm
Bookings and Appointments	Patient Management
<ul> <li>Book a Specialist appointment</li> </ul>	Add new patient
<ul> <li>Book a Dermatologist appointment</li> </ul>	Edit patient
<ul> <li>Book a Psychiatrist appointment</li> </ul>	Skype Name gp2u telehealth     Connect
<ul> <li>Book an Allied Health appointment</li> </ul>	
Review upcoming appointments	Worklist
Review past appointments	Worklist Pending
<ul> <li>Review patients returned back from specialist to my care</li> </ul>	Worklist Done
Review patients who require face to face specialist follow up	
Review patients waiting for appointments	My Profile
	Edit my profile
	Logout

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← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u	.com.au/generalpractitioner/waitin	glist/list					습 🛢
	GP2U				Home	Q Logout jandoe	]
	HOME → WAITING LIST						
	Show 15 • entries				Se	arch:	
	Queue Since	Patient	DOB Sort Criteria	Specialty	Specialist	÷ ÷	
	No Waiting List Found Showing 1 to 1 of 1 entries					First Previous 1 Next Last	

# ADD NEW PATIENT

This lets you add a new patient.

	- 0 × ☆
단 []] GP2U	Home Q Logout jandoe
номе → GP номе ряде GP Home Page Welcome to your GP2U Home Page. The time is Thursday August 11, 2	016 1:15 pm
Bookings and Appointments         Book a Specialist appointment         Book a Dermatologist appointment         Book an Alled Health appointment         Book appointments         Review patients runned back from specialist to my care         Review patients waiting for appointments         Review patients waiting for appointments	Patient Management • Add new patient • Edit patient • Skype Name (gp2u telebealth Connect Worklist • Worklist Pending • Worklist Done
	Edit my profile     Logout

Clicking on the "Add new patient" link will take you to the following screen and allow you to add patients to our system

⊡ GP2U			Home	Q	Logout jandoe
HOME NEW PATIENT					
New Patient					
Title	Mr	Optional			
First Name	Test				
Middle Name(s)		Optional			
Last Name	Patient				
Salutation	Dear Mr Patient				
Username	test01patient	🖋 Available			
Password					
Password		Passwords match			
Email Address	admin@gp2u.com.au				
Email Address	admin@gp2u.com.au	Email addresses match			
Address (1)	38 Montpelier Retreat				
Address (2)		Optional			
Locality	Battery Point	Optional			
Postcode	7004				
State	Tasmania *	Australia Only			
Country	Australia •				
Time Zone	Hobart [GMT+10.0]				
Phone (Work)		At least one work, home of mobile phone is required.			
Phone (Home)	1300472866				
Phone (Mobile)					
Skype Name	test.gp2u	Optional			
Videoconference IP		Optional			
Date of Birth	1/1/1900	Any format DD/MM/YYYY, 1st Jan 1980, etc			
Gender	Male *				
Medicare Card Number					
Individual's Ref Number					
DVA Number		DVA Only			
	I do not have a Medicare or DVA card				
8	I have read and agree to the Terms of Sen	vice and Privacy Policy.			
	Register				

You can enter the patient's details, as well as their password. Be sure to try to take down as many details as you can for the patient. If anything entered is wrong, you do have the power to edit the patient. Once you have entered in the information, just click on the "Register" button and you will get the following screen:

Patient Registered Succes X			- a 🗙
🗲 🔶 🖸 🚨 GP2U Telehealth Pty Ltd (AU) http	s://gp2u.com.au/practice/new_patient		Q 🕁 🔳
	타 GP2U	Home Q, Logaut jandoe	
	HOME PARTIENT REDISTINED SUCCESSFULLY Patient Registered Successfully		
	You have registered Mr Test Patient		
	Click here to return to home page.		
	Click here to register another patient.		

# **EDIT PATIENT**

This lets you find and edit a patient's details. Just click on "Edit patient":

⊡ GP2U	Home Q Logout jandoe
HOME → GP HOME PAGE	
GP Home Page	
Welcome to your GP2U Home Page. The time is Monday August 1, 2016	6 1:54 pm
Bookings and Appointments	Patient Management
Book a Specialist appointment	Add new patient
Book a Dermatologist appointment	Edit patient
Book a Psychiatrist appointment	Skype Name gp2u telehealth     Connect
Book an Allied Health appointment	
	Worklist
Review upcoming appointments	Worklist Pending
Review past appointments	Workist Done
Review patients returned back from specialist to my care	
<ul> <li>Review patients who require face to face specialist follow up</li> </ul>	14 · P
<ul> <li>Review patients waiting for appointments</li> </ul>	My Profile
	Edit my profile

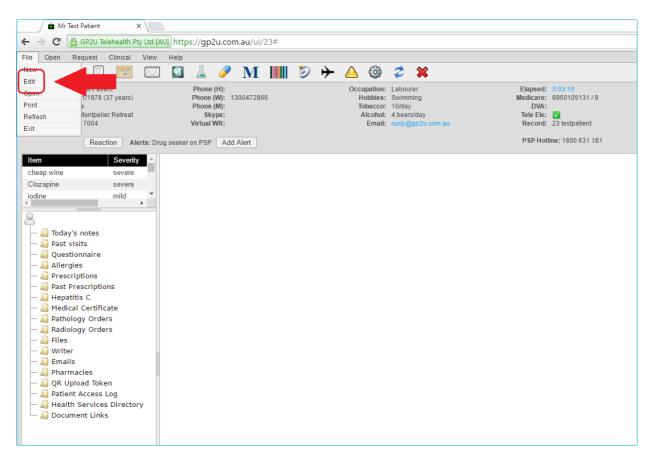
This will bring you to the following screen:

Search Patients ×							-	o ×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u.	.com.au/practice/search_patients							\$
	⊡ GP2U				Home Q	Logout jandoe		
	HOME → SEARCH PATIENTS Search Patients Last Name:	First Name:	Search All	Ŧ				
	Link Last	First	DOB	Age	Address			
	No matching person							

Just enter the Patients last name or first name and Tab off of either box and you will bring up a list of names:

Search Patients ×								
← → C 🔒 GP2U Telehealth Pty Ltd [AU] https://g	p2u.com.a	u/practice/se	arch_patients					
	-	٦						
	•	GP	20			Home Q Log	out jandoe	
	но	ME -+ SEARCH	PATIENTS					
	S	earch P	atients					
			atternes	Circle Manual C				
	Last N	lame: Pat		First Name:		Search All		_
	Link	Last	First	DOB	Age	Address		
		Patient	Test	11/11/1978	37 years	38 Montpelier Retreat Battery Point Tasmania 7004		
		Patient	Test	11/11/2011	4 years	123 Patient Way Hobart Tasmania 7000		
		Patient	Test	01/01/1930	86 years	173 Macquarie Street Hobart Tasmania 7000		
		Patient	New	14/09/1965	50 years	173 Macquarie Street Tasmania 7000		
		Patient	Test	11/11/1978	37 years	Address Tasmania 7000		
		Patient	Some	01/01/1980	36 years	1 King Street Perth Western Australia 6000		
		Patient	Lady	02/02/1920	96 years	Corumbene Nursing Home 13-21 Lower Road New Norfolk Tasmania 7150		

Tick the Link Box to identify the Patient who you want to modify. This will bring up the following screen with the Patients medical information to access.



Click file for drop down box and click on edit. This brings up the following screen.

Mr Test Patient X					- 0 >
← → C 🔓 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/ui/23#					5
File Open Request Clinical View Help					
🖂 🗃 🖉 🗆 📼 🖬 🗖 🖉 M 🛛	🛯 🦻 🔶 🛆 🕲	2 8			
Item Severity	Edit			×	
chasp wine severe	Title	Mr	Optional		
	First Name	Test			
	Middle Name(s)		Optional		
	Last Name	Patient			
	Salutation	Dear Test Patient			
	Usemame	testpatient			
	Password				
	Email Address	rusty@gp2u.com.au			
	Email Address	rusty@gp2u.com.au	Please repeat email address		
	Address (1)	38 Montpeller Retreat			
	Address (2)		Optional		
	Locality Postcode	Battery Point 7004	Optional		
Medical Certificate	State	Tasmania T	Australia Only		
	Country	Australia	Aussiana Omy		
	Time Zone	Hobart [GMT+10.0]			
	Phone (Work)	1300472866	At least one work, home of mobile phone is required.		
	Phone (Home)				
	Phone (Mobile)				
	Skype Name		Optional		
	Videoconference IP		Optional		
🔐 Health Services Directory	Date of Birth	11/11/1978	Any format DD/MM/YYYY, 1st Jan 1980, etc		
	Gender	Male •			
	Medicare Card Number				
	Individual's Ref Numb DVA Number	er.9	DMA Centre		
		I do not have a Medicare or DVA o	DVA Only and		
		- I do not have a medicare of DVA c			
				76	

Let's take a look at Mr Test Patient and change his name to Thurston Howell. Here is what his patient information looks like:

Please note that if you change a patient's Last name, then you will need to change their Salutation as well:

Edit			х
Title	Mr	Optional	*
First Name	Thurston		
Middle Name(s)		Optional	
Last Name	Howe		
Salutation	Dear Test Patient		
Username	testpatient		
Password			
Email Address	rusty@gp2u.com.au		
Email Address	rusty@gp2u.com.au	Please repeat email address	
Address (1)	38 Montpelier Retreat		
Address (2)		Optional	
Locality	Battery Point	Optional	
Postcode	7004		
State	Tasmania 🔹	Australia Only	
Country	Australia		
Time Zone	Hobart [GMT+10.0]		
Phone (Work)	1300472866	At least one work, home of mobile phone is required.	
Phone (Home)			
Phone (Mobile)			
Skype Name		Optional	
Videoconference IP		Optional	
Date of Birth	11/11/1978	Any format DD/MM/YYYY, 1st Jan 1980, etc	
Gender	Male 🔻		
Medicare Card Number	6950105131		
Individual's Ref Number	9		
DVA Number		DVA Only	
	I do not have a Medicare or DVA card		-

You can also change the patient's password too.

Edit		>	C
Title	Mr	Optional	-
First Name	Thurston		
Middle Name(s)		Optional	
Last Name	Howe		
Salutation	Dear Mr Howell		
Username	testpatient		
Password	piecesofeight		
Email Address	rusty@gp2u.com.au		
Email Address	rusty@gp2u.com.au	Please repeat email address	
Address (1)	38 Montpelier Retreat		
Address (2)		Optional	
Locality	Battery Point	Optional	
Postcode	7004		
State	Tasmania 🔹	Australia Only	
Country	Australia	T	
Time Zone	Hobart [GMT+10.0]		
Phone (Work)	1300472866	At least one work, home of mobile phone is required.	
Phone (Home)			
Phone (Mobile)			
Skype Name		Optional	
Videoconference IP		Optional	
Date of Birth	11/11/1978	Any format DD/MM/YYYY, 1st Jan 1980, etc	
Gender	Male 🔻		
Medicare Card Number	6950105131		
Individual's Ref Number	9		
DVA Number		DVA Only	
	I do not have a Medicare or DVA	A card	
	Have read and agree to the Ter	ms of Service and Privacy Policy.	
	Update		

Once you are done making changes, just click on the "Update" button. This will take you back to the Patient's medical records page.

Click on the big red x to leave the page.

🖬 Mr Test Patient 🛛 🗙 📃													
← → C GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/ui/28													
File Open Request Clinical View He	lp	$\square$											
🖶 🖴 🛛 🗉 🖾 🖾	3 👗 🥖 M 🏢 🦻 🦻	≻ 🛆 © 💈 🗶 🔜											
Name: Mr Test Patient DOB: 11/1/2011 (4 years) Sex: Male Address: 123 Patient Way TAS 7000 Reaction Alerts: No alerts	Phone (H): Phone (W): 0312345678 Phone (M): Skype: gp2u.testpatient2 [Connect] Virtual WR: Add Alert	Occupation: Hobbies: Tobacco: Alcohol: Email: alan@gp2u.com.au	Elapsed: 0:00:17 Medicare: / DVA: Tele Ele: Record: 28 testpatient2 PSP Hotline: 1800 631 181										
Warning! No allergy data recorded													

# **EDIT MY PROFILE**

This lets you edit your own details.

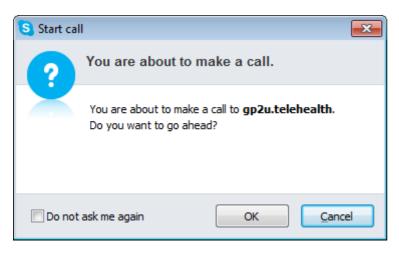
OME → GP HOME PAGE GP Home Page			
Velcome to your GP2U Home Page. The time is	Monday May 21, 2018 1:07 pm		
Bookings and Appointments	Patient Managemen	t	
<ul> <li>Book a Specialist appointment</li> </ul>	Go to appoint	nent book	
<ul> <li>Book a Dermatologist appointment</li> </ul>	Real-time appo	pintment requests	
<ul> <li>Book a Psychiatrist appointment</li> </ul>	<ul> <li>Review available</li> </ul>	le appointments	
Book an Allied Health appointment	Open patient		
Review upcoming appointments	Print all patient	t requested prescriptions	
Review past appointments	<ul> <li>Add unlisted m</li> </ul>	edication	
Review patients returned back from spe	cialist to my care • Add new patier	nt	
Review patients who require face to face			
<ul> <li>Review patients waiting for appointmer</li> </ul>		p2u.telehealth Connect	
0			
Worklist	My Profile		
Worklist Pending	Edit my profile		
0	2.1		
	©gp2u.com.au		6
GP2U TeleHealth S admir Level 2 Knopwood House 38 Montpelier Retreat n here, you can edit your own pers	@gp2u.com.au <b>t</b> +61 1300 472 8	32 • • • • •	(n) make a cha
GP2U TeleHealth Sadmir Level 2 Knopwood House 38 Montpelier Retreat	@gp2u.com.au	32 • • • • •	(in) make a char Logout testg
GP2U TeleHealth S admir Level 2 Knopwood House 38 Montpelier Retreat n here, you can edit your own pers	@gp2u.com.au	32	
GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat n here, you can edit your own pers GCP2U ME → EDIT PROFILE	@gp2u.com.au	32	
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GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat n here, you can edit your own pers <b>DEGP2U</b> DME → EDIT PROFILE Edit Profile Name   Address   Contact   Password   Prefer	@gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth     admir Level 2 Knopwood House 38 Montpelier Retreat m here, you can edit your own pers <b>Def GP2U</b> DME → EDIT PROFILE Edit Profile Name   Address   Contact   Password   Prefer Title	@gp2u.com.au	32 a on "Save" every time you Home Q	
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GP2U TeleHealth Image: Second Stress   Level 2 Knopwood House 38 Montpelier Retreat   There, you can edit your own persisting the second stress   DME → EDIT PROFILE   Edit Profile   Name   Address   Contact   Password   Preference   Title Dr   Optional   First Test   Middle Optional	@gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth     admir Level 2 Knopwood House 38 Montpelier Retreat In here, you can edit your own pers <b>Definition</b> Definition Contact   Password   Prefer Title	@gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth	©gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat  n here, you can edit your own pers  GOCOCOCOCOCOCOCOCOCOCOCOCOCOCOCOCOCOCO	©gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat There, you can edit your own pers DGCCC OME → EDIT PROFILE Edit Profile Name   Address   Contact   Password   Prefet Title pr Optional First Test Middle Optional Surname Gp Salutation Dear James (Testgp) Please tell	©gp2u.com.au	32 a on "Save" every time you Home Q	
GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat  m here, you can edit your own pers  GOCOPEU  Mer → EDIT PROFILE  Edit Profile  Name   Address   Contact   Password   Prefet  Title Dr Optional First Test Middle Optional Surname Gp Salutation Dear James (Testgp) Please tell of Save	©gp2u.com.au	32 x on "Save" every time you Home Q Billing	Logout testg
GP2U TeleHealth Level 2 Knopwood House 38 Montpelier Retreat  m here, you can edit your own pers  GOCOPEU  Mer → EDIT PROFILE  Edit Profile  Name   Address   Contact   Password   Prefet  Title Dr Optional First Test Middle Optional Surname Gp Salutation Dear James (Testgp) Please tell of Save	@gp2u.com.au +61 1300 472 8   • +61 1800 472 8   • onal details, just make sure you click   ences   Logins   Medicare   Specialist   Practice show you would you like to be addressed? e.g. Dear	32 4 on "Save" every time you Home Q Billing John 66 () () () () () ()	

### **SKYPE NAME**

This will automatically connect you to any Skype address, just type in the name and click "Connect".

D GP2U	Home <b>Q</b> Logout testg
OME → GP HOME PAGE	
GP Home Page	
Welcome to your GP2U Home Page. The time is Monday May 21, 2018	1:07 pm
Bookings and Appointments	Patient Management
Book a Specialist appointment	Go to appointment book
<ul> <li>Book a Dermatologist appointment</li> </ul>	Real-time appointment requests
<ul> <li>Book a Psychiatrist appointment</li> </ul>	Review available appointments
<ul> <li>Book an Allied Health appointment</li> </ul>	Open patient
Review upcoming appointments	Print all patient requested prescriptions
Review appointments	Add unlisted medication
<ul> <li>Review patients returned back from specialist to my care</li> </ul>	Add new patient
<ul> <li>Review patients who require face to face specialist follow up</li> </ul>	Edit patient
Review patients waiting for appointments	Skype Name gp2u.telehealth     Connect
Worklist	My Profile
Worklist Pending	Edit my profile
Worklist Done	▶ Logout
GP2U TeleHealth 🛛 admin@gp2u.com.au	<ul> <li>+61 1300 472 866</li> </ul>
Level 2 Knopwood House 38 Montpelier Retreat	🕂 🎐 🍪 👘

If you are certain of which person you wish to call, click connect and you will see the following window pop up:



If you do not have Skype installed, then this will not work.



## **GPS PARTICIPATING IN DIRECT GP TO PATIENT TELEHEALTH**

We have now covered the basics of how you can use GP2U to book and manage Telehealth patients.

GP2U can also be used to deliver direct patient to GP Telehealth services. This is currently not Medicare funded so works on a user (patient) pays basis.

## ACCREDITATION

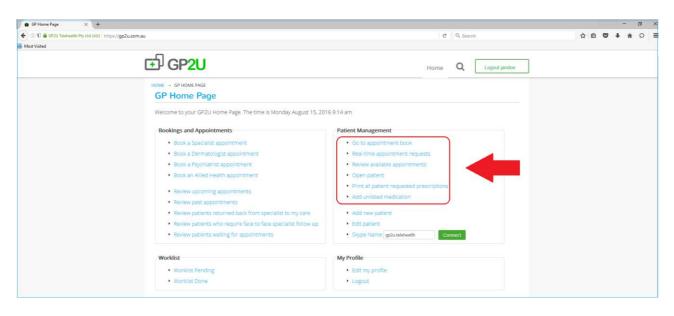
To get involved we have to do a bit more accreditation so as to maintain trust in the system, and the doctors who provide services through it. The 3 extra items we need from you are

- Photographic ID (Driver's license or Passport)
- Proof of AHPRA Registration
- Certificate of Medical Indemnity

Once you are accredited you will see 6 new links on your home page. Before Accreditation:

⊡ GP2U	Home <b>Q</b> Logout jandoe
номе др номе раде GP Home Page	
Welcome to your GP2U Home Page. The time is Monday August 1, 201	16.1:54 pm
Bookings and Appointments	Patient Management
<ul> <li>Book a Specialist appointment</li> </ul>	Add new patient
<ul> <li>Book a Dermatologist appointment</li> </ul>	Edit patient
<ul> <li>Book a Psychiatrist appointment</li> </ul>	Skype Name gp2u.telehealth     Connect
<ul> <li>Book an Allied Health appointment</li> </ul>	
Review upcoming appointments	Worklist
Review opcoming appointments	Worklist Pending
<ul> <li>Review patients returned back from specialist to my care</li> </ul>	Worklist Done
<ul> <li>Review patients who require face to face specialist follow up</li> </ul>	
<ul> <li>Review patients waiting for appointments</li> </ul>	My Profile
	Edit my profile
	Logout

#### After Accreditation:



## **SET BILLING RATES**

Before we go into these we need to set your rates.

Click on the "Edit my profile" link

GP Home Page × +	- σ
🗲 🛈 🛍 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au	C 9, Search 🗘 🛍 🛡 🖡 A O
Most Visited	
다 GP2U	Home Q Logout testgp
HOME GP HOME PAGE	
GP Home Page	
Welcome to your GP2U Home Page. The time	e is Monday August 15, 2016 9:14 am
Bookings and Appointments	Patient Management
Book a Specialist appointment	Go to appointment book
<ul> <li>Book a Dermatologist appointment</li> </ul>	Real-time appointment requests
<ul> <li>Book a Psychiatrist appointment</li> </ul>	Review available appointments
<ul> <li>Book an Allied Health appointment</li> </ul>	Open patient
Review upcoming appointments     Review past appointments	Print all patient requested prescriptions     Add unlisted medication
<ul> <li>Review patients returned back from s</li> </ul>	specialist to my care   Add new patient
<ul> <li>Review patients who require face to face</li> </ul>	ace specialist follow up    Edit patient
Review patients waiting for appointment	ents Skype Name gp2utolehealth Connect
Worklist	My Profile
Worklist Pending	Edit my profile
Worklist Done	* Logout

#### then the "Billing" tab at the top right:

i Edit Profile × +								-	σ	>
🔹 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/account/update		C	Q. Search	h	☆ ₫	•	ŵ	Ø	Ξ	
Most Visited										
⊡ G	P2U		Home	Q	Logout jandoe					
HOME → ED Edit P Name   Au Tide First Middle Surname	Dr	ssword   Preferences   Logins   Medicare   Specialist   Practice   Billing Optional Optional								
Salutation	Dear Dr Doe Save	Please tell us how you would you like to be addressed? e.g. Dear John								

As you can see we relate prices to appointment lengths. The default values are in line with the AMA rates.

🔒 Edit Profile × +									-	٥	×
🗲 🔅 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/account/update/billing				C	Q. Sear	rch	☆自	•	<b>+</b> 1	î Ω	) =
Most Visited											
	J			Home	Q	Logout jandoe					
HOME → EDIT PROFILE											
Edit Profile											
Name   Address   C Click here to check th			references   Logins   Medicare   Specialist   Practice   Billing tes								
Appointment Length	Default	Your Fee	Variance								
5	30	30	0								
10	50	50	0								
15	70	70	0								
20	90	90	0								
25	110	11(	0								
30	140	140	°								
35	160	16(	0								
40	180	18(	0								
45	200	20(	0								
50	220	22(	0								
55	240	24(	0								
60	260	26(	0								
Save											

Change "Your Fee" to a rate that seems fair and reasonable to you.

This will be the rate the patient will see on the login page and will need to pay prior to consultation.

### OUR FEES –

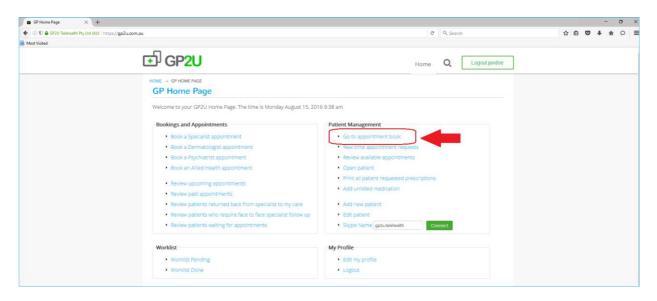
We run the direct patient to GP Telehealth service on a 70:30 billing split.

For our 30% we provide all the support provided by a brick and mortar practice, as well as IT support and rebates on your expenses such as laptops, MIMS etc.

Our contracts do not have a lock in period so you are free to give the service a try and see if it works for you.

# GO TO APPOINTMENT BOOK

The appointment book forms the center of the direct patient to GP Telehealth service. You get to it from your home page:



Click on this link to bring up the appointment book.

As you would expect, it opens on today's date and there are no appointments found.

	Appointment List × +						-	٥	>
	O D @ 6920 Teleheath Pty Ltd (AU) https://gp2u.com.au/specialist/appointment      Most Vialed		C	Q. Search	☆ ©	۵	+ 1	0	1
2	GP2U	Hor	me	۹					
	HOLE APPOINTMENT LIST Appointment List for Monday								

Now let's create some appointments.

For testing purposes, type in the "Time" box 9---10 for the time and click the "Add Appointment" button:

Appointment List × +						-	٥	×
🗲 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/specialist/ap	opointment		C	Q. Search	☆ €	+ 1	0	=
Most Visited								
€	gp <mark>2U</mark>		Home	Q Logout jandoe				
	APPOINTMENT LIST	Monday 15th August 2016						
1 1 22 2 9 9 5	Tu         We         Th         Fr         Sa         Su           2         3         4         5         6         7           9         10         11         12         13         14	900 am 915 an 930 am 946 am	15	m CP Book Patient Cancel				
	ime 9-10	-						

As you can see this has created 4 appointments at 15 minute intervals. This is because we left the default duration at 15 minutes.

These appointments become instantly available for patients to book.

Patients pay for their appointments at the time of booking so "no shows" are virtually non-existent.

You can book in your own patients if you wish from this screen. Simply click the "Book Patient" button to bring up this screen:

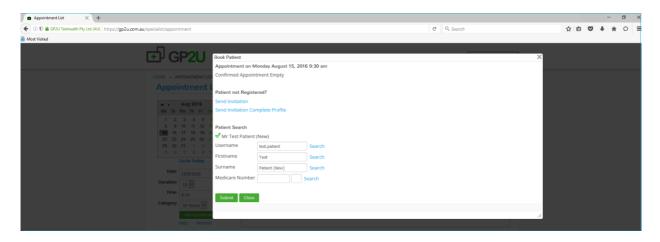
Appointment List × +			- a ×
🗲 🕕 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/specialist/appointment		C Q. Search	
A Most Visited			
🗗 GP2U		Home Q. Logost tenge	
Aug 2018     Aug 2018		1591 CP And States Council 1591 CP And Patien Council 1591 CP And Patien Council 1591 CP And Patien Council 1591 CP And Patien Council X	
6 2011/2014 (4010	Mobile + Prhager + Terms of Service + Contact Up	4	

Patients can be added in the same way as you have seen previously, by either of the following -

Using the "Search" link:

Appointment List × +		- a
🔶 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/specialist/appointment	C Q Search	☆ 自 ♥ ♣ ♠ ○
Most Visited		
데 GP2U	Home Q Uogouttengp	
HOME - APPOINTMENT LIST Appointment List for		
Aug 2016     Aug 2016		
Patient Search Username Firstname Suname Medicare Number	Search Search Search Search	
6 2011-2016 GM2U	Mobile + Privacy + Terras of Service + Contact Us	

#### This will bring up the following:



### Or by using the "Send Invitation"

Appointment List × +			-	0 ×
🗲 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/specialist/appointment	C Q Search	合自		n o ≣
Most Visited				
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#### Which will bring up the following screen:

Once you have identified the patient as correct, click the button "Submit", this will bring you to the following screen:

Appointment List					-	Ø	×
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Please note **RESERVED Test** Patient this is because we have sent an invitation to book the Patient. The Patient will receive an email advising of appointment, date and time, they can accept this invitation from the email they receive.

You will also see a "Payment" link.

This is because the patient has not paid for this appointment. Clicking on this link brings up the following page up:

### This allows you to take payment by credit card via PayPal:

Appointment List ×      Take Patient Payment	x					-	σ	×
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-	HOME TAKE PATIENT PAYMENT Take Patient Payment Discount Code Aspy Click here to take payment details from the patient. Click the "Pay with a credit or debit card" link to complete the transaction.							

💼 Appointment List 🛛 🗶 👂 Pay with a PayPal account	× +				-	- [	- x
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Den Med Gain Ber Ber Ber Ber Ber Ber Ber Ber Ber Ber	Initial: \$70.00 Total \$70.00 AUD	Choose a way to pay       PayPail         • Markin MP PayPail account       PayPail         > Late to your account to complete the purchase       PayPail         > Marking payPail password       PayPail password         > This is a private computer. What the:       PayPail password         > This is a private computer. What the:       PayPail password         > Choolen your amail address or password?       PayPail password         • Paywith a credit or debit care       PayPail password         • Choolen your amail address or password?       PayPail password         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your amail address or password?       Choolen your amail address or password?         • Choolen your address or password?       Choolen your amail address or					



Welcome to GP2U Telehealth.

You have received this email because DrJan Doe has offered Test Patient a Telehealth booking.

The appointment is scheduled for local time:

Patient: Monday August 15, 2016 9:30 am GP:

Specialist: Monday August 15, 2016 9:30 am

Dr Jan Doe 2/38 Montpelier Retreat Battery Point 7004 Ph: 1300472966

Before we can confirm this booking you need to complete a brief online registration process. Registration is free.

Please go to https://gp2u.com.au/registration/completion/DL371odi5hG2u7jfxwO79Q

We hope you will find our service useful, and that Telehealth makes your life just that little bit easier.

Kind Regards

The GP2U Team

GP2U Telehealth Level 2, 38 Montpelier Retreat Battery Point Hobart 7004 Phone: 1300 472866 (1300 GP2U NOW) Web: https://gp2u.com.au



ट्री GP2L	J	Choose a way to pay		
		Pay with my PayPal according	ount D	
Your order summar	,	Log in to your account to complete th		
Descriptions Medical Appointment Booking Fee	Amount \$70.00	<ul> <li>Pay with a credit or debit (Optional) Sign up to PayPal to ma</li> </ul>		
Item number: IEeG1odi5hG2u7jfxw Item price: \$70.00 Quantity:1		Country	Australia	
Item total:	\$70.00			
Tot	al \$70.00 AUD	Card number		
		Payment type	VISA Massicard Discover Terra	
	- 1	Expiry date	mm yy	
	- 1	CVV What is this?		
	- 1	Billing information Please enter your full legal name		
		First name	Test	
	- 1	Middle name(s) (optional)		
		Last name	Patient	
		Address line 1	This must be your residential address. ( We can't a P.O.Boxes.)	coept
			c/o 2/38 Montpelier Retreat	
		Address line 2 (optional)		
		City	Battery Point	
		State/Territory, Postcode	TAS 🗸 7004	
		Contact information		
		Phone type Why is this needed?	Mobile 🗸	
		Country code and phone number	61(AU) 🗸	
		Email	admin@gp2u.com.au	
		Please review your information on t purchase.	this page to ensure it's correct. Click Pay to comple	te the
			- Pay -	
			Powered by Pay	<b>Pal</b>

If the GP needs to cancel, then the patient will receive an email that looks similar to the following:



So going back to the appointment book, we see that the patient's name is a link and there are several buttons:

Appointment List ×								-	σ	×
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22 23 24 29 30 31 5 6 7	7 18 19 20 21 9:45 a 1 25 26 27 28 1 1 2 3 4 7 8 9 10 11 to Today	m			15	Sm GP Book Patient Cancel				
Date 15	5/8/2016									
Duration 15	5 ~									
Time Time	ime details go here									
Category	iP Direct 🗸									
	Add Appointment p Refresh									

## **PATIENT NAME**

Clicking on the patient name opens this page:



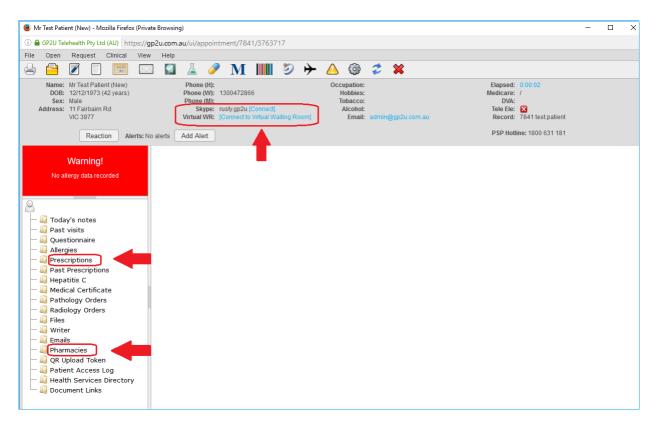
You will see a number of useful things such as the patient's contact details, links to connect to Skype and the Virtual Waiting Room and a number of options.

#### **OPEN BUTTON**

Next we have the open button.

This pops up a window that will probably look familiar. Here you can keep notes, prescribe medications, etc.

Prescriptions made through here will be immediately available to the patient.



You will also see links to connect to both Skype and the Virtual Waiting Room.

Skype: gp2u.test [Connect] Virtual WR: [Connect to Virtual Waiting Room]

If you can't find a patient in one location, try the other. If that fails, pick up the phone!

### CONNECT BUTTON

The "Connect" button does what you expect.

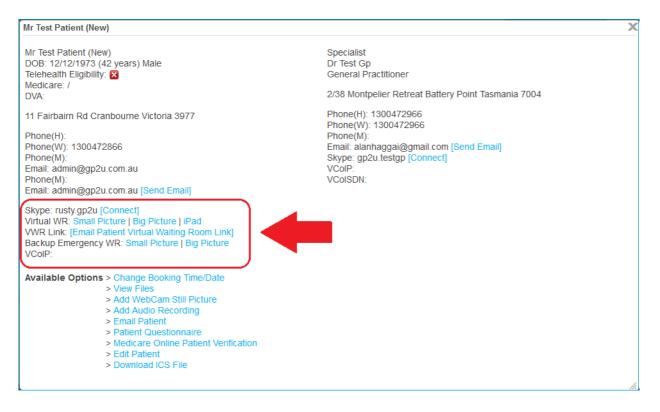
If the patient has a registered Skype address it tries to connect to that.

If they don't, the system automatically tries to connect to the Virtual Waiting Room.

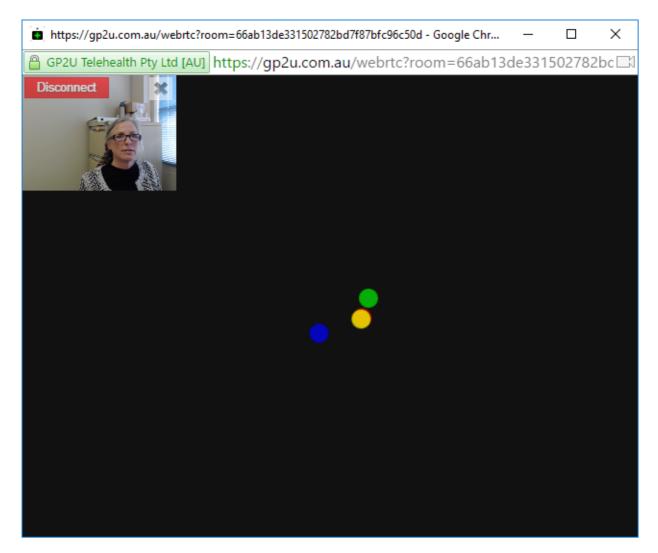
If you find a problem connecting with Skype, click on the patient's name and use the Virtual WR link to connect to them there. If the patient can't login, or has deleted the original appointment email resend the Virtual Waiting Room link to the patient.

All they need to do is click the link and it will log them into their account and taken to the waiting room, ready for you to connect to them.

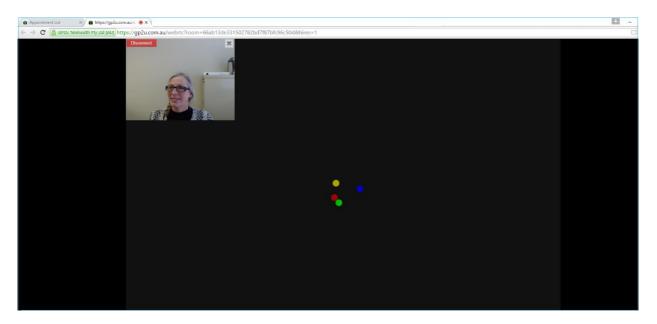
If you can't find the patient online, their phone number(s) are also listed. Sometimes we have to talk patients through the process.



Clicking on the "Small Picture" link in the Virtual waiting room (Virtual WR) should bring up a screen like this to the forefront of the screen you were working from:



If you click on the "Big Picture" in the same line, you should see something like this as it takes up whole of screen:

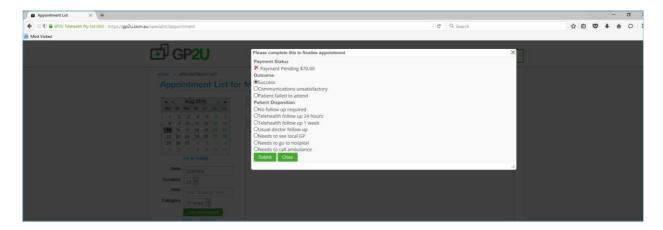


## OUTCOME BUTTON

The outcome button allows you to record the outcome of the consultation:

Appointment List × +								-	0	×
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Simply select the appropriate options. Click "Submit"



## **CANCEL BUTTON**

The "Cancel" button cancels the appointment.

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Category	Time details go here							
	Add Appointment							

Confirming the cancellation by clicking the "Cancel" button sends the patient (and referring GP) an automatic email.

Appointment List × +					-	٥	- Z
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HONE - ANYONIMENT LIST Appointment List for N - Aug 2016 No. No. Vio. 10. 17 - 50. 50 - 1 - 2 - 3 - 4 - 5 - 1 - 2 - 3 - 4 - 5  	onday 15th August 2016 100 an 15am 101 an McTeol Selent Device 45 an	Cancelling a booked appointment X Appointment on Monday August 15, 2016 9:30 am Mr Test Patient (New) 11 Fairbaume VrC 3977 Work: 1300/12866 admin@gp2u.com.au Cance Cose					

This will remove the appointment from your diary list as well:

Appointment List × +			- 0
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HOME - APPOINTMENT LI Appointment 1 - Aug 2016 1 - Aug	Se         9:15 am           7         9:45 am           21         9:45 am           11         11	15m GP Book Patters Cancel 15m GP Book Patters Cancel 15m GP Book Patters Cancel	

## HELP LINK

Just below the "Add Appointment" button you will see a link called "Help". It will provide you with details about everything on the page.

Appointment List × +			- o >
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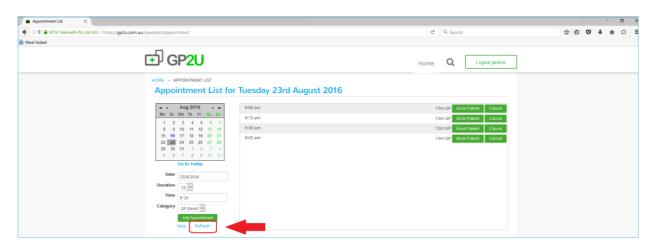
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Don't Panic! All the clinical tasks ass	sociated with integrating Telehealth into your practice can be done from this page	× pur testgp
A appointments for that day will be loa     Mo Ta: VV     Duration     This allows you to set appointment	appointment book. Simply select the day from the calendar, or type it into the date box, and the aded duration, and is used to work out how many appointments can be fitted into the period of time specified live of 15 minutes can be adjusted via Edit my Profile on your home page.	d in
22 23 24 In the input box that says "Time deta 26 30 31 and specify a single time or use - to	ialis go here" you enter the time of the appointment. You can enter times in any format "8, 8am, 0830, 8 o specify a range i.e. "9-12".	5.45°
	nes or range of time clicking the [Add Appointment] button will cause one or more vacant appointments hat we have an appointment slot we can move on to booking patients	·to
	our system you can book them into a vacant appointment simply by clicking the [Book Patient] button a ne or their Medicare Number+Reference Number.	and
the patient. Simply enter the patient	[Send invitation] button (on the Book Patient page) allows you to conveniently reserve an appointment it's first name, last name and email address and cick Submit and an invitation to register will automatica appear in the appointment book with the prefix RESERVED. This disappears as soon as they have	
Cancel If for any reason you need to cance referring GP will receive written noti	el an appointment simply press the cancel button. If the appointment is already booked both the patient ification by email.	t and
relate directly to this patient. View fil	me you open a window with the patient's details. There is also a menu of tasks that can be performed th lies allows you to see, for example, clinical images that have been sent by the GP if the patient has bee tration (ie showing RESERVED) you can complete their registration from here.	
Bittery Por Click on the [Referral] button to see	e the patient's referral.	
Open Click on the [Open] button to open t	the patient's record.	
	nnect a Teleconference session to the patient. If you are using Skype you will need to have Skype runn amlessly. If nothing happens start Skype and log in as you.	ling
	onference this page allows you to Bulk Bill or Privately Bill the patient. The Dictaphone can be used to ent Template, while useful in itself is also automatically addressed to the referring GP for transmission	
Close		

### **REFRESH LINK**

When the appointment book displays, it shows the appointments and patient details as they existed at the time the page was displayed.

If someone books an appointment, this will not show up until you either leave the appointment book and go back or click on "Refresh" below the "Add Appointment" button.

Similarly, if the patient adds their Skype name in, your page will not reflect that until it is refreshed.



## **APPOINTMENT REMINDERS AND ALERTS**

The system will email you about patient bookings.

If they are within 4 hours, it will also send you an SMS message.

## **BACK TO THE HOME PAGE**

Now let's leave the appointment book and go back to our home page. To get there just click the "Home" link up the top left:

Appointment List ×					-	0 3
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	⊡ GP2U		Home Q Logout jandoo	Đ		
-	HOME - APPOINTMENT LIST Appointment List for	Tuesday 23rd August 2016				
	≪ ∢ Aug 2016 → ⊷ Mo Tu We Th Fr Sa Su	9:00 am	15m GP Book Patient Cancel			
	1 2 3 4 5 6 7	9:15 am	15m GP Book Patient Cancel			
	8 9 10 11 12 13 14 15 <b>16</b> 17 18 19 20 21	9:30 am	15m GP Book Patient Cancel			
	22 23 24 25 26 27 28	9:45 am	15m GP Book Patient Cancel			
	<b>29 30 31 1 2 3 4</b> 5 6 7 8 9 10 11					
	Go to Today					
	Date 23/8/2016					
	Duration 15 ¥					
	9-10					
	GP Direct V					
	Add Appointment Help Refresh					
	- and the second					

## **OPEN PATIENT**

Here you can open any patient's record.

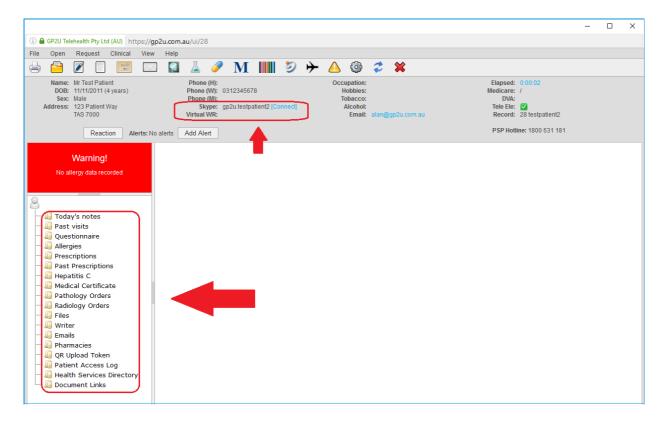
GP Home Page ×			- 0 ×
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A Most Visited			
	데 GP2U	Home Q Logout jandoe	
	HOME GP HOME PAGE		
	Welcome to your GP2U Home Page. The time is Tuesday August 16, 201	16 11:47 am	-
	Bookings and Appointments	Patient Management	
	<ul> <li>Book a Specialist appointment</li> </ul>	Go to appointment book	
	<ul> <li>Bóok a Dermatologist appointment</li> </ul>	Real-time appointment requests	
	<ul> <li>Book a Psychlatrist appointment</li> </ul>	Review available appointments	
	<ul> <li>Book an Allied Health appointment</li> </ul>	Open patient	
	Review upcoming appointments     Review past appointments	Print all patient requésted prescriptions     Add unlisted medication	
	<ul> <li>Review patients returned back from specialist to my care</li> </ul>	Add new patient	
	<ul> <li>Review patients who require face to face specialist follow up</li> </ul>	Edit patient	
	<ul> <li>Review patients waiting for appointments</li> </ul>	Skype Name gp2u.telehealth     Connect	
	Worklist	My Profile	
	Worklist Pending	Edit my profile	
	Worklist Done	<ul> <li>Logout</li> </ul>	

Please note that for privacy purposes all patient record access is logged and this access log is available to the patient for their review.

To find a patient, simply type in some of their details, the list will shorten as you add more detail. Keep in mind the pages will not populate information unless you tab in---between the Last Name and First Name boxes. Once you find the patient you are looking for, click on the row that contains them:

ttps://gp2u.co	om.au/ui/menu/fil	e/open_ironi_nd	inepage/20			
Open						
Patient	Fi	rst Name	DOB	dd/mm/yyyy	Medicare	Username
Last	First	Birthday	Medicare	Username	Address	
Patient	Test	11/11/2011		testpatient2	123 Patient Way Hobart TA	S 7000
Patient	Test	01/01/1930		testpatient1	173 Macquarie Street Hoba	art TAS 7000
Patient	New	14/09/1965		mrnewpatient	173 Macquarie Street TAS	7000
Patient	Some	01/01/1980	6208044952	somepatient	1 King Street Perth WA 600	00
Patient	Lady	02/02/1920	6017561065	molly.hutcheson	Corumbene Nursing Home	e 13-21 Lower Road
Patient	Test	14/09/1965		testpatient2013	38 Montpelier Retreat Hob	art TAS 7000
Patient	Priceline	14/09/1965		priceline.patient	1 Collins Street TAS 7000	
Patient	Test	14/09/1965		testpatient13	38 Montpelier Retreat Hob	art TAS 7004
patient	some	01/01/1970		reserved4427	c/o 173 Macquarie St Hoba	art TAS 7000
patient	test	01/01/1970	420000000	testuser	11 Collins Street Melbourn	e NSW 3000
Patient	Casson	01/01/1970		cassonpatient	5 Woodville Street North Pe	erth WA 6006
Patient	Casson	01/01/1920		cassonpatient1	5 Woodville Street North Pe	erth WA 6006
Patient	some	01/01/1970		reserved4558	c/o 173 Macquarie St Hoba	art TAS 7000
Patient	Rio	01/01/1970	0000000000	rio.patient	152-158 St George's Terra	ce Perth WA 6000
Patient2	Rio	01/01/1970		rio.patient2	152-158 St George's Terra	ce Perth WA 6000
Patient	New	01/01/1970		new.patient	152-158 St George's Terra	ce Perth WA 6000
Patient	Test	01/01/1970		reserved4958	1 Collins Street Hobart TAS	3 7000
Patient	Test	01/01/1970		reserved4960	1 Collins Street Hobart TAS	3 7000
Patient	Test	01/01/1970		reserved4961	1 Collins Street Hobart TAS	3 7000
Patient	Test	12/12/1973		Test.Patient.Terry	36 Montpelier Retreat Hob	art TAS 7000
Patient	Test	11/11/1978		reserved5463	38 Montpelier Retreat Batte	ery Point TAS 7004
Patient	New	11/11/1978		rustytest2	38 Montpelier Retreat Batte	
Patient	Test	01/01/1070		reconcidE407	c/o 20 Montpolior Potroat E	Anttony Doint TAS 7004

This will open their record in a cloud based patient management system that looks and functions similarly to Best Practice / Medical Director.



Discussion of how to use this is covered in another document.

- 0

X

It basically works as you expect with a few nifty features related to Telehealth; for example, if you prescribe a medication in the usual way, this is immediately available to the patient to FAX through to a pharmacy of their choice just by clicking on "Pharmacies" in the left hand boxed section.

You will also see links to connect to both Skype and the Virtual Waiting Room in the top section.

If you can't find a patient in one location try the other and, if that fails, pick up the phone!

#### **P**RINT ALL PATIENT REQUESTED PRESCRIPTIONS

In the patient management system, if you prescribe a medication the patient has the choice about where that goes. Just go to the Home Page and click "Print all patient requested prescriptions":

GP Home Page X			- 0
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	HOME GP HOME PAGE		
	GP Home Page		
	Welcome to your GP2U Home Page. The time is Tuesday August 16, 201	6 11:47 am	
	Bookings and Appointments	Patient Management	
	Book a Specialist appointment	Go to appointment book	
	<ul> <li>Book a Dermatologist appointment</li> </ul>	Real-time appointment requests	
	<ul> <li>Book a Psychiatrist appointment</li> </ul>	Review available appointments	
	<ul> <li>Book an Allied Health appointment</li> </ul>	Open patient	
	Review upcoming appointments     Review past appointments	Print all patient requested prescriptions     Add unlisted medication	
	<ul> <li>Review patients returned back from specialist to my care</li> </ul>	Add new patient	
	<ul> <li>Review patients who require face to face specialist follow up</li> </ul>	Edit patient	
	Review patients waiting for appointments	Skype Name gp2u.telehealth     Connect	
	Worklist	My Profile	
	Worklist Pending	Edit my profile	
	Worklist Done	Logout	

#### If you have not issued any scripts, this will be the response:

			-	×
③ ⑧ 🖨 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/ui/prescription/print_all/0				
⊡ GP2U	Home	Q		
HOME → PRESCRIPTIONS Prescriptions				
You currently have no prescriptions that require printing.				
Click here to close this window and return to your home page.				
Kind Regards				
The GP2U Team				

If you have been issuing scripts for patients, this will bring up all of the scripts you have prescribed for the day.

You need to print them up and make sure that the address of the pharmacy you are sending it to, is at the bottom of PBS paper

					- 0	o x
GP2U Telehealth Pty Ltd (AU)     https://gp2u.com.au/ui/prescription/print_all/0      t    Page 1: of 1		- + 90	x :	_		-
	Dr Test Specialist 1 King Street Perth WA 6000 Australia Phone: 1300472866	Script ID: 0013597	Dr Test Specialist 1 King Street Perth WA 6000 Australia Phone: 1300472866	Script ID: 0013597	0	
	6950105131/9	Phone: 1300472866	6950105131/9			
	Nr Thuraton Howe 36 Montpoller Retreat Battery Point TAS 7004 Australia 04/08/2015 PBS Amoral Cansule 250		Mr Thurston Howe 36 Montpeller Retreat Battery Point TAS 7004 Australia 04/08/2015 PBS Amorill Consule 250	70		
	Amoxil Capaule 250 1 Oral Three times a <u>Oh</u> : 20 No repeats	1 item printed	Amoxil Capsule 250 1 Oral Trice times a c City: 20 No repeats	1 item printed		
	Dr Teat Specialist MBBS		Dr Test Specialiat MBBS			
	And Color					
	My Chem 6 Montpel Battery Pr Australia	ist Salamanca ier Retreat bint TAS 7004	-			

Please make sure you remove the tick where it says "Fit to page".

You will see the script get slightly larger.

If you don't do this, things will be slightly out of alignment.

#### **ADD UNLISTED MEDICATION**

We have all the PBS medications in our database and many others. Be that as it may, you may wish to prescribe something that you can't find (because it's not there!)

Click on the "Add unlisted medication link" to bring up this page:

Specialist Home Page X		- a ×
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A Most Visited		
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HOME -> SPECIALIST HOME PAGE		
Specialist Home Page		
Welcome to your GP2U Home Page. The time is Tu	esday August 16, 2016 11:11 am	
Go to appointment book	Open patient	
Real-time appointment requests	Print all patient requested prescriptions	
Review all upcoming appointments	Add unlisted medication	
<ul> <li>Review all upcoming bookings</li> </ul>	Add new patient	
Review all upcoming vacant appointments     Review past bookings     Review billings	Edit patient     Edit my profile	
Review dictation	Skype Name gpzutelehealth     Connect	
See my waiting list	Instant WebRTC Room Name Connect WebRTC High Resolution	
See statewide waiting list	Logout	
<ul> <li>See national waiting list</li> </ul>		
<ul> <li>Offer appointments to waiting list patients</li> </ul>		
<ul> <li>Book a Specialist appointment</li> </ul>		

Add an unlisted medication ×							-	σ	×
🔹 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/g	generalpractitioner/pbs/add		C	Q. Search	☆	Ê	<b>↓</b> 1	0	=
Most Visited									
I	터 GP2U	Home	Q	Logout jandoe					
	HOME -> ADD AN UNLISTED MEDICATION Add an unlisted medication Maximum Quantity: Number of Repeats: Brand Name Drug Name Form and Strength buset								

Simply fill in the details as shown and click "Insert". This will bring up a page like this:

Add an unlisted medication ×							 -	٥	×
🗲 🕕 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/generalpractition	ioner/pbs/add		C	Q. Search	슈	Ó	ŀ ≙	Ø	≡
Most Visited									
다 G	GP2U	Home	Q	Logout jandoe					
Add a Maximum Number o Br Form an	ADD AN UNLISTED MEDICATION an unlisted medication im Quantity: 60 of Repeats: 1 Brand Name X-Gene Neutralizer Drug Name X-Gene N ind Strength Soe MG Wet Medication added GGEN N Schedule S4 Mader								

After adding medication by this format, a match was found. If no match is found you will get this response:

Add an unlisted medication ×						-	σ	×
🔹 🛈 🗊 着 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/generalpractitioner/pbs/add		C	Q, Search	☆自	∔ n̂	Q	=	
A Most Visited								
⊡ GP2U		Home	Q					
Maximum Quantity: Number of Repeats: Brand Name Drug Name Form and Strength No match in Poisons	ed medication							

You will see we can't find a match for "SoreJaw" in the Poisons Schedule. The default setting is S4 but select S2, S3, S4 or S8 as appropriate and click "Add".

This will insert SoreJaw into the poisons schedule as an S4 and bring up a page like this:

Schedule ×							-	٥	×
< 🛈 🗊 🖨 GP2U Telehealth Pty Ltd (AU)   https://gp2u.com.au/generalpractitioner/pbs/schedule			G	Q. Search	☆ 自	◙	+ 1	â 🤇	∍≡
Most Visited									
ĺ	∄ GP2U	Home	Q	Logout jandoe					
	HOME SCHEDULE Schedule Matched S-JAW Schedule S4								

Now you will find you can prescribe SoreJaw ...

# HOW PATIENTS CAN USE GP2U

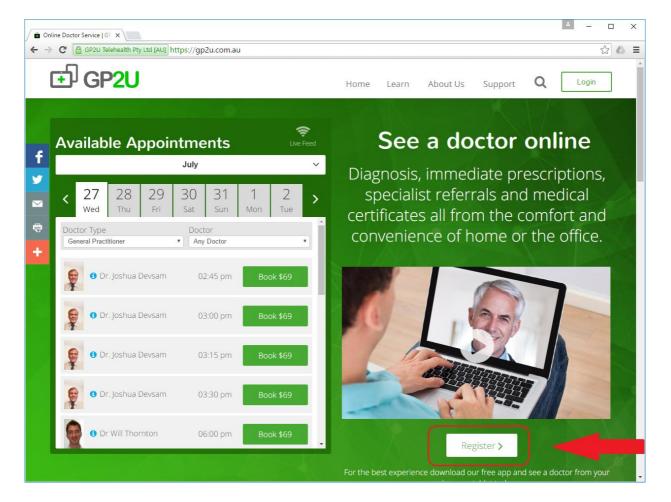
Once the basic infrastructure is in place it's quite straightforward for both GPs and patients to use this to book appointments.

Prior to booking an appointment, we need patients to register so we can gather in the demographic details like name, address and Medicare card number.

We need these details for Medicare billing, notes, prescriptions, etc. Unfortunately, the current state of e---Health is that there is not a unified patient demographic record so we need to duplicate things here.

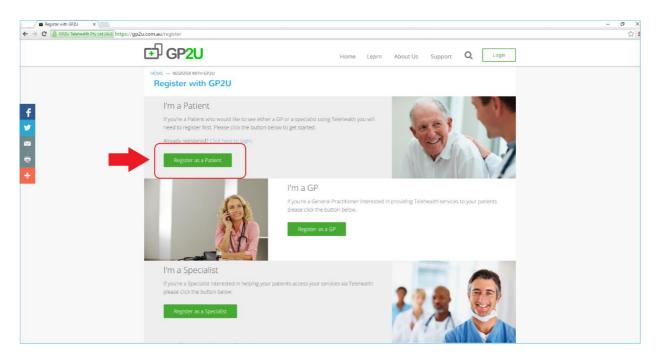
The registration process for patients is virtually identical to that for specialists. It consists of 5 steps, takes about a minute, and is free.

Patients get to the registration from our home page:



### SEND INVITATION ENTRY POINT

Please note if you offer a patient an appointment via the "Send Invitation," when they click the link they enter the registration process, with all the details we have already entered.



# **5 REGISTRATION STEPS**

Step 1 is the patient's name:

Registration Step 1 X		- 0 ×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u.	com.au/registration?group=Patient	☆ =
	Home Learn About Us Support Q Login	
	Registration Step 1	
	Name Password Address Phone Register	
f	Title Mr. Optional	
<b>9</b>	First Name Test	
<b>2</b>	Surname Patient	
•	Salutation Dear Mr Patient Please tell us how you would you like to be addressed? e.g. Dear Dr Zhivago, Hi Bill, Greetings Sir Richard	
•	Apple	

Step 2 involves getting patients to invent a username and password. This lets them login to their account.

We don't have silly rules that passwords must contain one uppercase letter, one lower case letter, one number and one non alphanumeric character but do insist on a minimum level of complexity.

A Registration Step 2 ×     A Registration Step 2 ×		-	∎ ×
	⊡ GP2U	Home Learn About Us Support Q Login	
	Registration Step	2	
	Name	Password Address Phone Register	
f	Username	Testpatientxx 🗸 Available	
Y	Password		
∞	Password	Passwords match	
<b>୬</b> ଷ ଦ	Email Address	admin@gmail.com	
	Email Address	admin@gp2u.com.au Please repeat email address	
+			
		Nodis	

#### Step 3 is the patient address details:

	-	<b>日</b> ) 食会	
⊡ GP <b>2U</b>	Home Learn About Us Support Q Login		
F Registration Step			
<b>v</b>	S Montpolar Retreat     Optional     Optional		
Time Zon	Hobart (GMT+10.0] • Net=		

Step 4 is the patient contact details. Please leave the Skype name blank if you don't have or want one.

Registration Step 4 ×		– a ×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u	.com.au/registration/step4	☆ =
	Home Learn About Us Support Q Login	
	Registration Step 4	
	Name Password Address Phone Register	
f	Phone (Work) 1300472866 At least one work, home of mobile phone is required.	
<b>y</b>	Phone (Home)	
<b>2</b>	Phone (Mobile)	
0	Skype Name Optional, if you don't have one ignore this Optional	
+	Net>	

Step 5 is the Medicare details.

Ticking the terms and conditions box is mandatory.

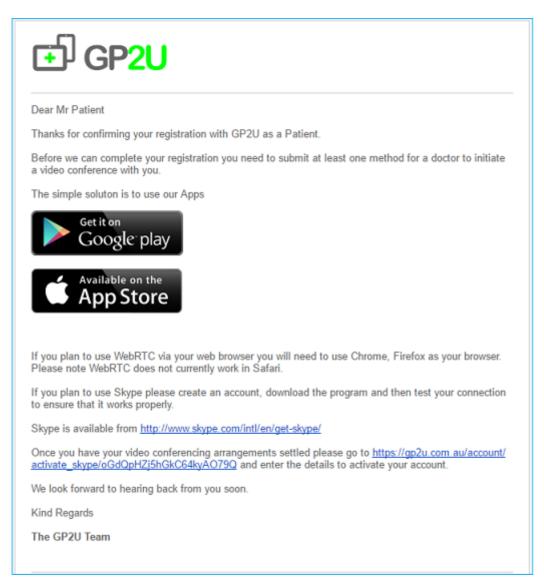
Ticking the automatically confirm registration checkbox means the patient will not have to log into their email to click on the usual "Click here to confirm we have your correct email address" link.

/  e Registration Step 5 ×		- a ×
← → C 🖀 GP2U Telehealth Pty Ltd [AU] https://gp2u	com.au/registration/step5	☆ <b>=</b>
	GP2U Home	Learn About Us Support Q Logn
f 9 +	Individual's Ref Number 1	

#### And here is the confirmation page:

Thank You for Registering ×     Thank You for Registering ×     G B2U Telehealth Pty Ltd [AU] https://gp	2u.com.au/registration/register					- a ×
	⊡ GP2U	Home Learn	About Us	Support	Q Login	
	Thank You for Registering					
	Dear Mr Patient,					
f	Thank you for taking the time to register.					
<b>v</b>	We have sent a confirmation email to admin@gp2u.com.au.					
9 2	You account has been automatically confirmed so you can now login.					
	Your username is testpatientxx					
•	Click here to go to the login page.					
+	If you do not see anything from GP2U within the next 5 minutes please check your junk/spam folder(s).					
	Click here to return to our home page.					
	Kind Regards					
	The GP2U Team					

The patient should receive an email that looks similar to this:



Now that the patient is registered they can login.

Patients can only see and book specialist appointments if they have a valid referral in the system. What this means is that their first booking must be made either by you or a referring GP.

Once there is a referral in the system they can book one of your open appointments themselves. Patients login from the home page:

/   Thank You for Registering ×						- 0 >
← → C 📓 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/r	registration/register					<b>公</b>
Ð	GP2U		Home Learn	About Us Support	Q Login	
Th	nank You for Registering					
	ar Mr Patient.					
f						
We	have sent a confirmation email to admin@g					
	account has been automatically confirmed :					
You	ir username is testpatientix					
Cia	k here to go to the login page.					
	ou do not see anything from GP2U within ase check your junk/spam folder(s).	testpatientxx				
	k here to return to our home page.					
King	d Regards	Remember me	Sign in			
	e GP2U Team			-		
		Sign in using: f 🔰 8-	in			
<b>0</b> GF	P2U TeleHealth 🛛 🖉 adn	Forgotten your username or p	assword?			
	evel 2 Knopwood House			606	) (1)	

### THE PATIENT HOME PAGE

The patient's home page looks like this:

Patient Home Page X GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au			
⊡ GP2U		Home Q Logout testpatientox	
HOME → PATIENT HOME PAGE Patient Home P			
Welcome Mr Test Patient.	The time is Tuesday August 16, 201	6 4:34 pm.	
Bookings and Appointm	nents	My Data	
<ul> <li>Book a GP appoint</li> </ul>	tment	Add WebCam still picture (Store & Forward)	
<ul> <li>Book a Specialist a</li> </ul>	ippointment.	Files viewer and transfer (Store & Forward)	
<ul> <li>Book an Alled Her</li> </ul>	alth appointment	<ul> <li>Gadgets</li> </ul>	
Create Referral		Get record of last consultation	
Check my upcomit	no appointments (D)	Account access log	
Waiting list	appoint inclusion		
<ul> <li>Review my past ap</li> </ul>	pointments	Medicare Admin	
		Assign Medicare Benefits to Specialist	
Waiting Room		My Profile	
<ul> <li>Go to virtual waiting</li> </ul>	12 room	<ul> <li>Change Skype address</li> </ul>	
<ul> <li>Prescriptions (0)</li> </ul>		Edit my guestionnaire	
Medication Inform	ation Sheets	Edit my profile	
		Logout	

#### PATIENTS BOOKING APPOINTMENTS

In the first section of links you can see that patients have the ability to book Specialist, GP and Allied Health appointments.

Patients can only directly book Specialist appointments if they have an *existing* referral in the system.

This process then works the same way it does for you except we skip the step where we identify the patient because we know who they are.

Let's look at how a patient books and pays for a GP appointment.

Booking allied health is the same, and requires payment for the appointment in advance.

A Patient Home Page X		- 0 ×
← → C A GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au		습 🔳
टी GP2U	Home Q Logout testpatientxx	
HOME PATIENT HOME PAGE Patient Home Page		
Welcome Mr Test Patient. The time is Tuesday August 16, 2016	4:34 pm.	
Bookings and Appointments   Book a GP appointment  Book a GP appointment  Book an Allied Health appointment  Create Referral  Check my upcoming appointments (0)  Waiting list  Review my past appointments	My Data         • Add WebCam still picture (store & Forward)         • Files viewer and transfer (Store & Forward)         • Gadgets         • Get record of last consultation         • Account access log    Medicare Admin	
Waiting Room  • Go to virtual waiting room  • Prescriptions (0)  • Medication Information Sheets	My Profile  Change Skype address Edit my questionnaire Edit my profile Logout	

This will take the Patient through to the next screen of listed availability times for the doctors.

🗗 GP2U							Home Q	Logout testpa	atientox	
HOME BOOK APPOINTME Book Appointr										
		Fron 17/0	8/2016	To: 17/09/2	2016	State: ALL		• Sex: ALL •	Search	
Show 10 • entries		-					Se	sarch:		
Date & Time (Local)	Cost	Book	GP Name	Length	From Now	Gender	Languages	City	State	
17/08 01:30 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+0:05	Male	English	Battery point	TAS	
17/08 01:45 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+0:20	Male	English	Battery point	TAS	
17/08 02:15 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+0:50	Male	English	Battery point	TAS	
17/08 02:30 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:05	Male	English	Battery point	TAS	
17/08 02:45 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:20	Male	English	Battery point	TAS	
17/08 03:00 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:35	Male	English	Battery point	TAS	
17/08 03:15 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:50	Male	English	Battery point	TAS	
17/08 03:30 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+2:05	Male	English	Battery point	TAS	
17/08 03:45 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+2:20	Male	English	Battery point	TAS	
17/08 05:00 pm (Wed)	\$69	Book	Dr Will Thornton	15 min	+3:35	Male	English	Gooseberry Hill	WA	

By clicking on the 'Book' button for the time required will also bring up our disclaimer page advising where to go in the case of an emergency and what the practical limitations of Telehealth are.

Disclaimer X		- 0 ×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp	22u.com.au/now/paynow?alliedhealth=&appointment=3763534&specialty=0	☆ =
	Home Q Logout testpatientsx	
	HOME DISCLAIMER	
	Disclaimer	
	If you have a medical emergency please stop now and contact local emergency services. If you are in Australia dial 000. If you are overseas, and don't know who to call, we recommend you contact the Australian Government's 24-hour Consular Emergency Centre on +61 2 6261 3305.	
	Our Telehealth service provides access to highly skilled Australian doctors, however, in some circumstances, a physical examination may be required. This can not be delivered by Telehealth so it may be necessary to see a local doctor for ongoing care.	
	By its nature Telehealth depends on technology. We use video conferencing to gather clinical information. Circumstances beyond our control may render it impossible to offer you an adequate service in which case you should seek the services of a local doctor.	
	Although our doctors can facilitate local access to a variety of medicines they are unable to facilitate access to narcotic drugs like morphine; oxycodone and Targin outside the contexts of palliative care or written advice from a pain specialist. Aprazolam, dexamphetamine and Ritalin will not be prescribed.	
	Please note that Medicare does not provide a rebate for direct patient to GP Telehealth, so if you use this service you will incur an out of pocket expense, although you may be able to Gam on your private health insurance. If you are referred through to a specialist, and you are in a Medicare Telehealth eligible area, counts will be build indic.	
-	Continue	

They need to tick the checkbox to confirm they have read this before going on.

Going back to the 'Book Appointment' list, we see a list of available appointments:

C 🙆 GP2U Telehealth Pty Ltd											
	🗗 GP2U							Home Q	Logout testp	atientxx	
	HOME -+ BOOK APPOINTM	ENT									
	Book Appoint	ment									
						From: 17/08/2016 To: 17/09/2016			• Sex: ALL	• Search	
	Show 10 • entries							Sea	rch:		
	Date & Time (Local)	Cost	Book	GP Name	Length	From Now	Gender	Languages	City	State	
	17/08 02:15 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+0:26	Male	English	Battery point	TAS	
	17/08 02:30 pm (Wed)	\$69	Book	Dr. joshua Devsam	15 min	+0:41	Male	English	Battery point	TAS	
	17/08 02:45 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+0:56	Male	English	Battery point	TAS	
	17/08 03:00 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:11	Male	English	Battery point	TAS	
	17/08 03:15 pm (Wed)	\$69	Book	Dr. Joshua Devsam	15 min	+1:26	Male	English	Battery point	TAS	

Patients can find out about the available doctors by clicking on their name:



To book an appointment, click the Book button.

Appointments need to be paid for in advance. Here is the beginning of the payment process.

We use PayPal as our payment gateway, t	this gives the ability to pay	y via PayPal, Mastercard or Visa.
-----------------------------------------	-------------------------------	-----------------------------------

Confirm Booking ×					-	a x
← → C 🔒 GP2U Telehealth Pty Ltd [AU] https://gp2u	com.au/now/disclaimer					\$? <b>•</b>
	⊡ GP2U	Home	Q Logout testpatientxx	]		
	HOME → CONFIRM BOOKING Confirm Booking					
	You are about to confirm the following booking.					
	Doctor: Dr Test Gp					
	Specialty: General Practitioner					
	Time: Wednesday August 17, 2016 4:00 pm (in +1:22)					
	Length: 15 minutes					
	Patient: Mr Test Patient					
	Payment of \$70.00 AUD is required to confirm this booking.					
	Discount Code Apply					
	Cancel					

The PayPal page has two options:

- Pay with my PayPal account
- Pay with a credit or debit card

Patients need to select the option that suits them.

Pay with a PayPal account X			- 0 >
← → C PayPal, Inc. [US] https://www.paypal.com/au/cgi-bin/v	vebscr?cmd=_flow&SESSION=nd9lztCDrTHh_azhyQ	xJiAf-It3iS1Gyr4ovXg164VnLfMhHovWO2R0gddS&dispatch=50a222a57771920b	5a3d7b606239e4d529b525e0b7e69bf0224adecfb0124e9b61f 🕈 🏠
	For order summary         Var order summary <t< td=""><td>Choose a way to pay Pay with my PayPal account Log in is your account is complete the purchase mail adm@gpz.com.au PayPal password The is a private computer, YMYK %%? account your email address or password? Provident Source and Provident Address or password? Provident Source and Provident Address or password? Provident Source and Provident Address or password? Provident Address or password? Provident</td><td></td></t<>	Choose a way to pay Pay with my PayPal account Log in is your account is complete the purchase mail adm@gpz.com.au PayPal password The is a private computer, YMYK %%? account your email address or password? Provident Source and Provident Address or password? Provident Source and Provident Address or password? Provident Source and Provident Address or password? Provident	

We pre---populate the credit card form with all the details except the credit card number, expiry and CVC.

Note that we don't store these details on our servers so only PayPal ever sees them.

Here is the PayPal credit card view:

Pay with a credit or debit 🛛 🗙						- 0	
← → C Approx Inc. [US] https://www.paypal.com/au/cgi-bin/webscr?cmd				SeEXGWSKPkFd6lx_mK&disp	batch=50a222a5777192	0b6a3d7b606239e4d529b525e0b7e69bf0224adecfb0124e9b	12
	⊡ GP2	J	Choose a way to pay				
			Pay with my PayPal accou		PayPal A		
	Your order summary	y	Log in to your account to complete th	e purchase			
Des	criptions	Amount	Pay with a credit or debit				
llem	cal Appointment Booking Fee number: wtSvPTRkShGArBSFyA price: \$70.00	\$70.00	(Optional) Sign up to PayPal to r	nake your next checkout faster			
Quar			Country	Australia	•		
ltem	i total:	\$70.00	Card number				
	T	otal \$70.00 AUD	Payment type	VISA 🌉 👐 🔚			
			Expiry date	rom yy			
			CVV What is this?				
			Billing information Please enter your full legal name				
			First name	Test			
			Middle name(s) (optional)				
			Last name	Patient			
			Address line 1	This must be your residential address. ( PO.Boxes.)	( We can't accept		
			Address line 2	38 Montpelier Retreat			
			(optional)				
			City	Battery Point			
			State/Territory, Postcode Contact information	TAS • 7004			
			Phone type Why is this needed?	Mobile *			
			Country code and phone number	61(AU) • 1300472866			
			Email	admin@gp2u.com.au			
			Please review your information on purchase.	this page to ensure it's correct. Click P	Pay to complete the		
				Pay			

And here is what the PayPal view looks like:

Note that in either case you have a link to change to the other view.

Here is the Pay Now page:

Pay with a PayPal account X		- 0
	d=_flow&SESSION=qiL67oNROCfCV8GYF	?3chZtAQtH6MuN0kjXNB4PVYV5eEXGW5KPkFd6lx_mK8xdispatch=50a222a57771920b6a3d7b606239e4d529b525e0b7e69bf0224adecfb0124e 💡 🏠
D M M M M M M M M M M M M M M M M M M M	ECCORECUES Super order summary Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Material Mat	Review your information           Payment methods # facas         PayPPa* in           Payment methods # facas         PayPPa* in           Payment methods # facas         Station of the station of t

And the completion page:

-	
Thanks for your order	PayPal" ≙
Your payment of \$49.00 AUD is complete.	
You're now going back to GP2U Telehealth Pty Ltd.	
If you are not redirected within 10 seconds, click here.	

This redirects to the GP2U site where the patient has the option of going straight to the Virtual Waiting Room:

Thank You for Registering ×				- 0 ×
← → C A GP2U Telehealth Pty Ltd (AU) https://gp2u.d	om.au/registration/register			
	TI CP2U	Learn About Us	Support <b>Q</b> Logir	
f ♥ ♥	Payment Received         Thank you for your payment.         Your transaction has been completed and a receipt for your purchase has been emailed to you.         Kind Regards         The GP20 Team         Click here to go to the Virtual Waiting Room or click here to go to your home page.			

#### The waiting room looks like this:

Virtual Waiting Room  X				- Ø ×
	.com.au/patient/appointment/waiting_room?appointment=3763814			다☆ =
	🗗 GP2U	Home	Q Logout testpatient	
	HOME VIRTUAL WAITING ROOM			
	You are booked for a 60 minute appointment with Psychiatry Dr Vladan Your appointment is due in <b>16 days 3:16:42</b> and <b>2</b> your doctor is runn			
	Popout WebR1	CLow Res   Big Picture		
	If you have not previously completed it you may wish to fill in the patien and will help your doctor to provide the best possible treatment for you and securely stored using RSA encryption.	it questionaire. The answers to these questions p		

The doctor appears on the screen where the floating coloured balls are.

### CHECKING MY UPCOMING APPOINTMENTS

In this section patients have the ability to check upcoming and past appointments, as well as waiting list entries.

Here is what the patient sees if they click on the "Check my upcoming appointments" link:

Home Q Legout testpatient  Home Q Legout testpatient  Kox - APPORTMENTS  Appointments  Show 15 • entries  Tore from Nod Speciality • Speciality • Proce • Waiting Room • • •  Saturday Sep 03. 2010 0100 pm • 160.210 0 07 Violant Jubibaciyes • Psychiatry SPRING HILL • 0722540539 • Cancel								
Appointments           Show 16 * entries         Search:           Oute         Time From No#         Speciality         O [10]         Phone         Waiting Room         O           Saturday Sep 03, 2016 01:00 pm         *16:03:10         Dr Vladan Ljubisavljevic         Psychiatry         SPRING HILL         0732540639         Go To Waiting Room         Cancel	데 GP <b>2U</b>				Н	ome Q	Logout testpatie	ent
Date         Time From Nod         Specialist         Specialist         Specialist         Phone         Waiting Room         O           Saturday Sep 03, 2016 01:00 pm         +16:03:10         Dr Vladan Lipbisar/levic         Psychiatry         SPRING HILL         0732540639         Go To Waiting Room         Cancel								
Saturday Sep 03, 2016 01:00 pm +16:03:10 Dr Vladan Ljubisavljevic Psychiatry SPRING HILL 0732540639 Go To Waiting Room Cancel	Show 15 • entries						Search:	
		Time From Nov	Specialist	Specialty 4	City	Phone	Waiting Room \$	\$
Thursday Car 22, 2010 11145 are 14/01/05 COLVARIAN Distribution (Austrian (Austri	Date					0733540630	Co To Waiting Boom	Cancel
Thursday Sep 22, 2016 11:45 am +4:01:55 CBI Kaltlyn Bruschi Dietitian / Nutritionist Woolloongabba 1300213141 Go To Walting Room Cancel		+16:03:10	Dr Vladan Ljubisavljevic	Psychiatry	SPRING HILL	0732540035	Go to waiting Room	
		+4:01:55	Dr Vladan Ljubisavljevic CBI Kaitlyn Bruschi CBI Kaitlyn Bruschi		Woolloongabba	1300213141	Go To Waiting Room	Cancel

You may notice the link to the Virtual Waiting Room and a button that allows patients to cancel appointments (you will be sent an email if that happens and the patient will be removed from that appointment).

#### WAITING LIST

This link allows patients to check their waiting list status

🔄 🖕 Waiting List 🛛 🗙							-	0 )	×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u	.com.au/patient/w	aitinglist/list						\$	Ξ
	🗗 GF	2U			Home	Q Logout testpatient	]		_
	HOME → WAIT Waiting Show 15 ▼	List				Search:			
	Queue Since	Sort Criteria	Specialty	Specialist		¢			
	28/08/2015	Next Available	Psychiatry			Remove			
	18/08/2016	Specific Specialist	Dermatology	Professor Test Specialist - Dermatology 1 King Street Perth 6000 Ph: 111111111		Remove			
	Showing 1 to 2 of 2	entries				First Previous 1 Next Last			

# **REVIEW PAST APPOINTMENTS**

This provides a list of past appointments.

<b>E</b> (	SP2U				Home Q	Logout test	patient	
HOME →	APPOINTMENTS							
	intments							
(hpp)								
Show 15	<ul> <li>entries</li> </ul>						Search:	
Date	Time	From Nove	Specialist	Specialty		City 🖨	Phone 🖨	Waiting Room 🗘
Tuesday Jul	26, 2016 10:15 am -23:0	0:38	CBI Kaitlyn Bruschi	Dietitian / Nutritionist		Woolloongabba	1300213141	Go To Waiting Room
Tuesday Jul	26, 2016 10:00 am -23:00	0:53	CBI Kaitlyn Bruschl	Dietitian / Nutritionist		Woolloongabba	1300213141	Go To Waiting Room
Wednesday	Jul 13, 2016 12:00 pm -4:22:	::53	Dr John Mathai	Psychiatry		WARRANDYTE	1300472866	Go To Waiting Room
Tuesday Jul	12, 2016 12:30 pm -5:22	:23	Dr Andris Kalnins	Psychiatry		Balhannah	0881200523	Go To Walting Room
Monday Jul	11, 2016 09:30 am -7:01:	:23	Dr. Joshua Devsam	General Practitioner		Battery point	1300472866	Go To Waiting Room
Thursday Ju	i 07, 2016 03:15 pm -10:1	9:38	Dr. Joshua Devsam	General Practitioner		Battery point	1300472866	Go To Waiting Room
Wednesday	Jul 06, 2016 09:00 am -12:0	1:53	Dr Meena Rattan	Paediatrics		Mt Kuringai	1300472866	Go To Waiting Room
Sunday Jun	26, 2016 02:00 pm -21:20	0:53	Dr Anjali Sainani	Psychiatry		Springwood	0423922693	Go To Waiting Room
Sunday Jun	26, 2016 01:00 pm -21:2	1:53	Dr Meena Rattan	Paediatrics		Mt Kuringai	1300472866	Go To Waiting Room
Wednesday	Jun 22, 2016 09:15 am -26:0	1:38	Dr. Joshua Devsam	General Practitioner		Battery point	1300472866	Go To Waiting Room
Wednesday	Jun 22, 2016 09:00 am -26:0	1:53	Dr Meena Rattan	Paediatrics		Mt Kuringai	1300472866	Go To Waiting Room
Thursday Ju	n 09, 2016 04:15 pm -8:18:	:38	Dr James Freeman	General Practitioner		Battery Point	1300472866	Go To Waiting Room
Tuesday Jur	n 07, 2016 08:30 am -11:0.	2:23	Dr. Joshua Devsam	General Practitioner		Battery point	1300472866	Go To Waiting Room
Friday Jun 0	3, 2016 10:30 am -15:0	0:23	Dr. Joshua Devsam	General Practitioner		Battery point	1300472866	Go To Waiting Room
	Jun 01, 2016 07:15 pm -16:11 15 of 647 entries	5:38	Dr Benjamin Jarvis	General Practitioner		Kogarah	1300472866	Go To Waiting Room

### VIRTUAL WAITING ROOM

Patients can get to the Virtual Waiting Room from either the "Check my upcoming appointments" section or from their home page.

batient Home Page x     batient Home Page x     com au		- 0 ×
GP2U	Home Q Logout testpatient	• _ کئ
HOME> PATIENT HOME PAGE Patient Home Page Welcome Mr Thurston Howe. The time is Thursday August 18, 2016 1	11:55 am.	
Bookings and Appointments	My Data      Hepatitis C Record      Add WebCarn still picture (Store & Forward)      Files Viewer and transfer (Store & Forward)      Gadgets      Get record of last consultation      Account access log	
Waiting Room	Medicare Admin   Assign Medicare Benefits to Specialist  My Profile	
Go to virtual waiting room     Prescriptions (0)     Medication Information Sheets	Change Skype address     Edit my questionnaire     Edit my profile     Logout	

The appearance of the Virtual Waiting Room differs, depending on whether or not the patient has elected to use Skype or WebRTC.

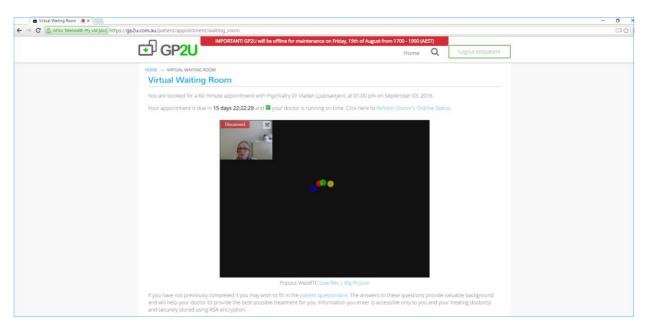
If the patient has a Skype address registered the Virtual Waiting Room will look like this:



You may notice that we tell them that they are expected to be logged into Skype as a specific user.

Here is what the waiting room looks like if the patient does not have a registered Skype address. As you can see it is ready to connect with no buttons to push.

Please note that there is the one---off requirement for the patient to click the "Allow" button to allow the use of their camera and microphone as documented earlier.



You (the doctor) will appear on the screen where the floating coloured balls and patient in the small screen top left corner (this can be moved around the screen for a better picture)

## ASSIGN MEDICARE BENEFITS TO SPECIALIST

Under the Health Insurance Act Medicare pays the patient, rather than the doctor. For bulk billing to occur, the patient assigns their benefit to the doctor.

This is achieved via a DB4 form.

We have a digital version of this with the ability for patients to apply their digital signature. This process is Medicare approved and far easier than the convoluted email process.

At the end of their appointment, all the patient needs to do is click the "Assign Medicare Benefits to Specialist" link to bring up this page:

Online Doctor Service   G X		- 0 >
← → C 📓 GP2U Telehealth Pty Ltd [ALI] https://gp2u.com.au		☆
GP2U	Home Q Logout testpatient	
HOME → PATIENT HOME PAGE Patient Home Page		
Welcome Mr Thurston Howe. The time is Thursday August 18, 201	16 2:37 pm.	
Bookings and Appointments	My Data	
Book a GP appointment     Book a Specialist appointment     Book an Alleet Health appointment     Create Referral     Check my uppooning appointments (3)     Wating list     Review my past appointments	Hepatitis C Record     Add WebCam still picture (Store & Forward)     Files viewer and transfer (Store & Forward)     Gadgets     Get record of last consultation     Account access log	
	Medicare Admin	
	Assign Medicare Benefits to Specialist	
- Waiting Room	My Profile	
Go to virtual waiting room	Change Skype address	
Prescriptions (0)	Edit my questionnaire	
<ul> <li>Medication Information Sheets</li> </ul>	Edit my profile	
	Logout	

Now if we look at this page we will see the digital signatures previously completed (yes it looks like garbage!) and others waiting to be signed.

Clicking on the "Click here to digitally sign" link...

Inline Doctor Service (G X)  Appointments X	appointment/db4_sign					
र्च GI	P2U		Home	Q	Logout testpatient	
HOME -> APP	POINTMENTS					
Appoin	ntments					
Show 15				Search:		
Date	¢ 9	Specialist	Digital Signature	Validate Sign	ature¢	
Friday Oct 16,	2015 01:00 am E	Dr Amir Asghari - General Practitioner	Click here to digitally sign			
Thursday Oct	15, 2015 11:00 am E	Dr Amir Asghari - General Practitioner	Click here to digitally sign			
Tuesday Jun 0.	2, 2015 03:00 pm E	Dr. Christopher Maclay - General Practitioner	Click here to digitally sign			
Monday Jun 01	1, 2015 10:15 am D	Dr. Christopher Maclay - General Practitioner	Click here to digitally sign			
Monday Feb 0	2, 2015 03:00 pm D	Dr Test Specialist - Dermatology	2n8NjPHrMlvv70VgpUf5jw	Verify		
Tuesday Dec 2	3, 2014 12:00 pm D	Dr Lana Lubimoff - Psychiatry	199f14cl8kpnAZL4IDm4Aw	Verify		
Monday Oct 2	0, 2014 07:00 pm T	Test GP Melbourne - General Practitioner	zv+YndzTT8oTGESGeq4sWw	Verify		
Wednesday Se	ep 24, 2014 08:00 pm E	Dr Test Specialist - Dermatology	bIMHZqLN+UpGL2BAux0ZlQ	Verify		
Thursday Jun 2	26, 2014 05:15 pm E	Dr Test Specialist - Dermatology	9f7EtVPydJCnf2VV7BqhUA	Verify		
Thursday Jun 2	26, 2014 05:00 pm E	Dr Test Specialist - Dermatology	cUFj3AUGxS6MspXqg]JvoA	Verify		
Thursday Jun 2	26, 2014 05:00 pm E	Dr Test Specialist - Dermatology	Click here to digitally sign			
Tuesday May 0	06, 2014 12:30 pm E	Doctor Moni Kami - General Practitioner	Click here to digitally sign			
Thursday Oct (	03, 2013 11:00 am E	Dr Test Gp - General Practitioner	41EOUBeRf/v1Mx8Se5pa1w	Verify		
Wednesday Se	ep 25, 2013 06:00 pm E	Dr Test Specialist - Dermatology	xUgb++HHZ8/51V1ACsOo+A	Verify		
Monday Sep 0 Showing 1 to 15		Dr Jeremy Rosenbaum - Paediatic Gastroenterology	Click here to digitally sign	First Previou	s 1 2 3 4 Next Last	

_ Digitally Sign as Mr Th	urston Howe		DB4
	ME		
		K BILL ASSIGNME	
-	DOL		
(This for	m is the approved for	m as prescribed under section	1 20A of the Health Insurance Act 1973)
-	Bulk Bill	l Claim for assessment by M Please retain for your re	
	Location ID:G	PT00001	Reference: GP T0000103062015003725
			Servicing Location:GP2U Telehealth Level 2, 38 Montpelier Retreat
	Patient Details:		Battery Point
	Medicare No:69	950105131	
First Nam	Ref No:9 Ne, Initial, Surname:M		
T II SU NAIN	Date of Birth: 11		
	elephone No (BH):13		
R	esidential Address: 38	8 Montpelier Retreat Battery F	oint Tasmania 7004
	Th	nis Bulk Bill Claim has been	Submitted
Name	of practitioner who		
		r. Christopher Maclay	Payee Provider: Dr. Christopher Maclay
D	Provider No:27	79732AY	Payee Provider No:279732AY
	equesting/Referring practitioner's name:		ACRF:62882
	Provider No:		LSPN Number: N/A
	Date of Referral: Referral Expiry:		
Date of Service	Item No	Description of Service	Benefit Assigned
02-06-2015			\$
the proper administration collection is authorised be disclosed to the Dep	on of Australian Gove by provisions of the <i>l</i> partment of Health an	ernment health programs, and Health Insurance Act 1973 an	it payable for the services rendered and to facilitate may be used to update enrolment records. Its d/or <i>Dental Benefits Act 2008</i> . The information may levant agencies or to a person in the medical/dental
[X] I assign my right to		g benefits for the services stioner who rendered the service	
GR [ ]T offer to assign my services.	right to benefits to the	e approved Pathology Practitio	oner who will render the requested pathology

Ensure box assigning benefits to the Practitioner has been crossed/marked.

And clicking on the "Digitally Sign as ..." link completes the process:

DR4 Signed X				 - 0	×
← → C 🙆 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au	patient/appointment/sign?appointment=62882			Q	2
	⊡ GP2U	Home	Q Logout testpatient		
	HOME DB4 SIGNED DB4 Signed				
	DB4 Succesfully Signed.				
	Click here to sign another DB4 form.				
	Click here to go back to home page.				

### **MEDICATION INFORMATION SHEETS**

Here patients have access to the consumer medication information for several thousand common medications. Just click on the "Medical Information Sheets" link:

Colline Doctor Senice (C X)     Patent Home Page X     C C C C C C C C C C C C C C C C C		- <b>0</b> Q
ਦੀ GP2U	Home Q. Logout testpatient	
HOME - INTENT HOME PAGE Patient Home Page		
Welcome Mr Thurston Howe. The time is Thursday August 18	8, 2016 3:08 pm.	
Bookings and Appointments	My Data	
Book a GP appointment     Book a Specialist appointment     Book a Specialist appointment     Create Referral     Create Referral     Create Referral     Create Referral     Create Referral     Referral	Hepatitis C Record     Add WebCam still picture (Store & Forward)     Files viewer and transfer (Store & Forward)     Gadgets     Gadgets     Get record of last consultation     Account access log	
	Medicare Admin	
	Assign Medicare Benefits to Specialist	
Waiting Room	My Profile	
Go to virtual waiting room     Prescriptions (0)     Medication Information Sheets	Change Skype address     Edit my questionnaire     Edit my profile     Logout	

And you will see the following screen of various medications:

Chline Doctor Service   G X  Medication CMI & PI X	-	o x
🗧 🔿 🖸 🙆 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au/medications/cmi_pi.html		Q CZ :
다 ¹ GP <b>2U</b>	Home Q Logout testparaent	
HORE MEDICATION CM & PI Medication CMI & PI		
	R S T 0 V W X V Z 3	
CITER TABLEY CITER TACOUNTS CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACCURST. CITER ACURST. CITER ACURST		
DIMER ACTIVATE DIMER ACTIVATE. DIMER ACTIVATE. COME I DIMER ACTIVATE. COME I DIMER ACTIVATE. COME I DIMER ACTIVATE. ACTIVATE. ACTIVATE. ACTIVATE. ACTIVATE. DIMER ACTIVATE. ACTIVATE. ACTIVATE. ACTIVATE. ACTIVATE DIMER ACTIVATE. DIMER ACTIVATE.		

#### PRESCRIPTIONS

Once a patient has had a consult, and the doctor has prescribed the patient some medication, the patient should be able to see from their Home Page, if you have any scripts waiting for you. In this example, we see that there are 0 Prescriptions waiting to be dispensed:

Patient Home Page X	
← → C 🔓 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au	9 😒 🚍
⊡ GP2U	Home Q Logout mrjohndoe
HOME → PATIENT HOME PAGE Patient Home Page	
Welcome Mr John Doe. The time is Wednesday August 3, 2016 1:59 pr	n.
Bookings and Appointments	My Data
<ul> <li>Book a GP appointment</li> </ul>	Add WebCam still picture (Store & Forward)
<ul> <li>Book a Specialist appointment</li> </ul>	Files viewer and transfer (Store & Forward)
<ul> <li>Book an Allied Health appointment</li> </ul>	Gadgets
Create Referral	Get record of last consultation
<ul> <li>Check my upcoming appointments (2)</li> </ul>	Account access log
Waiting list	
Review my past appointments	Medicare Admin
	Assign Medicare Benefits to Specialist
Waiting Room	My Profile
Go to virtual waiting room	Change Skype address
Prescriptions (0)	Edit my questionnaire
Medication Information Sheets	Edit my profile
	▶ Logout
	* Logour

In this example, our Test Doctor has written a script for Mr John Doe:

Patient Home Page X	
← → C 🔓 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au	9 😒 🚍
⊡ GP2U	Home Q Logout mrjohndoe
HOME → PATIENT HOME PAGE Patient Home Page	
Welcome Mr John Doe. The time is Wednesday August 3, 2016 2:05 pr	n.
Bookings and Appointments	My Data
Book a GP appointment	Add WebCam still picture (Store & Forward)
Book a Specialist appointment	Files viewer and transfer (Store & Forward)
<ul> <li>Book an Allied Health appointment</li> </ul>	Gadgets
Create Referral	Get record of last consultation
<ul> <li>Check my upcoming appointments (2)</li> </ul>	Account access log
Waiting list	
<ul> <li>Review my past appointments</li> </ul>	Medicare Admin
	Assign Medicare Benefits to Specialist
Waiting Room	My Profile
Go to virtual waiting room	Change Skype address
<ul> <li>Prescriptions (1)</li> </ul>	Edit my questionnaire
Medication Information Sheets	Edit my profile
	Logout

If we click on the "Prescriptions (1)" link, then that will take us to the Prescriptions page:

Prescriptions	×						
← → C 🔒 🖙	2U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription						¶☆ Ξ
	⊡ GP2U			Home	Q	Logout mrjohndoe	<u>^</u>
	HOME → PRESCRIPTIONS						
	Prescriptions						
	Show 15 • entries				Searc	h:	
	Issue Date (Click to arrange delivery)	Script Id	Destination	Requ	lested		
	Wednesday Aug 03, 2016 02:04 pm	17856					
	Showing 1 to 1 of 1 entries					First Previous <mark>1</mark> Next Last	
							+

To get your script ready, click on the date it was issued (The text will be blue)

Prescriptions	×						
← → C 🔒 GI	P2U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription						¶☆ =
	⊡ GP2U			Home	Q (	Logout mrjohndoe	<b>^</b>
	HOME → PRESCRIPTIONS Prescriptions Show 15  entries				Search:		
	Issue Date (Click to arrange delivery)	Script Id	Destination	Requ	ested		
	Wednesday Aug 03, 2016 02:04 pm Showing 1 to 1 of 1 entries	17856			Fit	rst Previous <mark>1</mark> Next Last	

This will take you to the "Script Voucher" page. From here you will have 3 options for dispensing your script:

☆ =
-

The "Mail script directly to you (takes 2-3 days to arrive)" option sends the paper script to your registered address. This takes 2-7 working days depending on Australia Post.

i Script Voucher X				
← → C G GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription/voucher?id=17856				¶☆ ≡
⊡ GP2U	Home	Q	Logout mrjohndoe	A
HOME → PRESCRIPTIONS → SCRIPT VOUCHER				
Script Voucher				
Please select how you would like your prescription delivered from one of the following 3 options	:			
Mail script directly to you (takes 2-3 days to arrive)				
Fax script to pharmacy for immediate pick up				
Home deliver medication via Terry White Chemist Online				
Please note that if you require your medication today the best option is to fax the script.				

This option will send your PBS paper script to your house, but Australia Post is not as fast as it used to be. You should see something that looks like the following when you election this option:

📩 Mailed	×				
← → C 🔒 GF	2U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription/mailed?id=17856				۳ 😒 😑
	⊡ GP2U	Home	Q	Logout mrjohndoe	*
	HOME $\rightarrow$ PRESCRIPTIONS $\rightarrow$ MAILED				
	Mailed				
	Dear Mr Doe				
	Your prescription will be mailed to:				
	Mr John Doe 38 Montpelier Retreat Battery Point Tasmania 7004				
	Please allow 2-3 days for delivery.				
	Click here to return to your home page.				
	Kind Regards				
	The GP2U Team				
					Ψ.

Once you are certain that is the address you want your script to be mailed to, click on 'here' to return to the home page. If you notice there is an error in the address, ring GP2U at 1300 472 866 and ask us to amend the address for you.

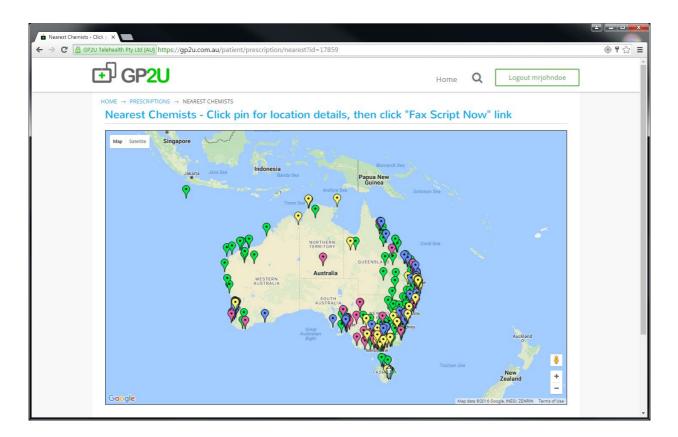
But if you want to get your script sooner, then we suggest the "Fax script to pharmacy for immediate pick up" which is on the next page:

The "Fax script to pharmacy for immediate pick up" option faxes the prescription to your choice of pharmacy. Please note that when you choose to fax a script the PBS paper script is always, and reliably, sent to your selected pharmacy.

Script Voucher	×				
← → C 🔒 GP2	U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription/voucher?id=17856				¶☆ ≡
	⊡ GP2U	Home	Q	Logout mrjohndoe	
	Script Voucher				
	Please select how you would like your prescription delivered from one of the following 3 options:				
	Mail script directly to you (takes 2-3 days to arrive)				
	Fax script to pharmacy for immediate pick up				
	Home deliver medication via Terry White Chemist Online				
	Please note that if you require your medication today the best option is to fax the script.				
					÷

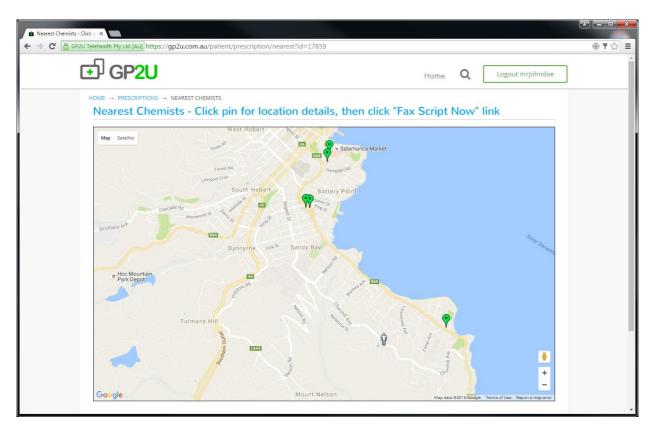
There are two versions of this link. Map view and list view.

When you click the map view, the next thing you see is a Google Map. In the center of the screen is a "You are here" person icon located at your registered address. You can zoom in or out and scroll to different areas if needed. Clicking on one of the pins selects a convenient pharmacy. Here is a zoomed out view:

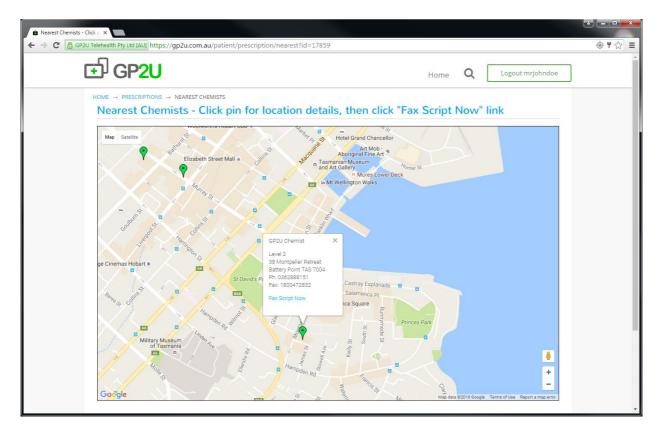


But for a closer look, let's zoom in on the next page.

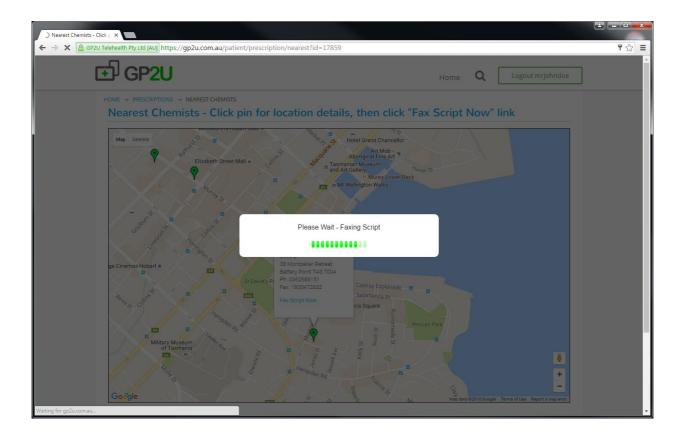
If we zoom in we will see where the patient is located and can see a few pharmacies nearby Mr John Doe according to our Pharmacy Database:



But for this example, let's sent Mr John Doe's script to the GP2U Chemist, as seen here:



Just click on the "Fax Script Now" blue text on the pin note and it will try to send a fax through to the GP2U Chemist:



And this will send the script to that chemist, along with your contact number and details for you to pick up:

Prescription Faxed X				
← → C 🔓 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au/patient/prescription/fax/159/17859				9 ☆ =
⊡ GP2U	Home	Q	Logout mrjohndoe	]
HOME → PRESCRIPTIONS → PRESCRIPTION FAXED				
Prescription Faxed				
Dear Mr Doe				
We have sent your prescription by FAX to:				
GP2U Chemist Level 2 38 Montpelier Retreat Battery Point Tasmania 7004 Ph: 0362888151 Fax:1800472832				
Your medication will be available to pick up shortly.				
We will post the paper script directly to the pharmacy.				
Click here to return to your home page.				
Kind Regards The GP2U Team				
The Gr20 ream				Ţ

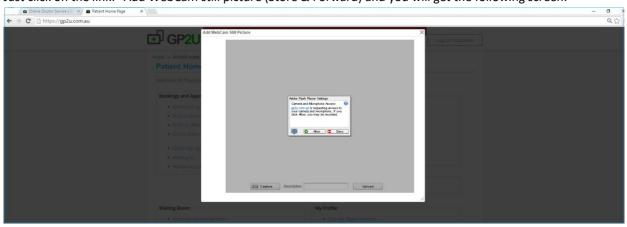
If you do not see a chemist nearby or not on our system, or your script has not been received by the chemist, please ring the GP2U line at 1300 472 866 and let us know. We will either add the pharmacy to our database or resend the script or send it to a different pharmacy if there is an issue with the previous pharmacy.

### ADD WEBCAM STILL PICTURE

This allows an ordinary web cam to be used as a camera and upload the images to the server

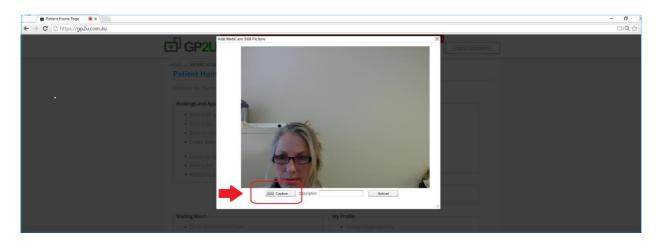
ice I G X A Patient Home Page X health Pty Ltd [AU] https://gp2u.com.au	
त्त्री GP <mark>2U</mark>	Home Q Logout testpaneer.
HOME - PATIENT HOME PAGE Patient Home Page	
Welcome Mr Thurston Howe. The time is Thursday August 1	, 2016 4:11 pm.
Bookings and Appointments	My Data
Book a GP appointment     Book an Alied Health appointment     Create Referral     Create Referral     Check my upcoming appointments (3)     Waiang its:     Review my past appointments	Hepatritis C Record     Add WebCam still picture (Store & Forward)     Add WebCam still picture (Store & Forward)     Alex viewer and transfer (Store & Forward)     Gadgets     Gadgets     Get record of last consultation     Account arcses log
	Medicare Admin
	Assign Medicare Benefits to Specialist
Walting Room	My Profile
Ga to virtual waiting room     Prescriptions (0)     Medication Information Sheets	Change Skype address     Edit my questionnaire     Edit my profile
	Logout

Just click on the link: "Add WebCam still picture (Store & Forward) and you will get the following screen:

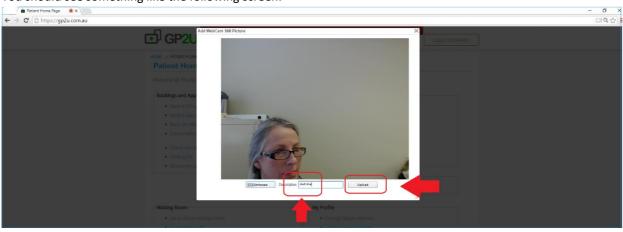


Click the "Allow" button if you are using a PC or Mac.

#### Then click on the "Capture" button



Once you have found an image you are comfortable with, give the picture a name in the "Description" box then click the "Upload" button.



You should see something like the following screen:

Click ok then click on the X or anywhere in the dark area to get out of the webcam still picture widget.

### **VIEW FILES**

And of course there would not be much point if you could not see the files:

🖉 🗴 Pabient Home Page 🛛 🖷 X	- a ×
← → C D https://gp2u.com.au	미옥☆
타 ¹ GP2U	Home Q Logout resputere
HOME → PATIENT HOME PAGE Patient Home Page	
Welcome Mr Thurston Howe. The time is Thursday August 18, 2016 4:11	pm.
Bookings and Appointments	My Data
Book a GP appointment     Book a GP appointment     Book an Alled Health appointment     Create Referant     Create Referant     Check my uppointments (3)     Waiting last     Review my past appointments	Hepatitis C Record      Add Valid Family and proton of Consult      Family Valid Family and Transfer (Store & Forward)      Galgees      Generood of last consultation      Account access log
	Medicare Admin Adsign Medicare Benefits to Specialist
Waiting Room	My Profile
Go to virtual waiting room     Prescriptions (0)     Medication Information Sheets	Ohungs Skype address     Edit my questionnaire     Edit my profile     Logour:

Just click on "Files (Store & Forward)" and you will see every file stored on the patient's account:

Datient Home Page X							1.55	٥
→ C 🙆 GP2U Telehealth Pty Ltd (AU) https://gp2u.com.au								Q
	Mr Thurston Howe				×			
(*).	Add files	Start upload Cancel upload Refresh File List			<u>^</u>	estponiet en		
	Show 15 . ent	ries	s	earch:				
	Date	Name	Description	Size				
		DB4 62882-signed pdf	DB4 form	5.31 KB	Fax   Delete			
	04/08/2016 12:10		Referral	23.13 KB	Delete			
			test	0.03 KB	Delete			
	03/08/2016 20:05	fest bd	test	0.00 KB	Delete			
	04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax   Delete			
	04/07/2016 11:51	Consultation_Record_201607040151.pdf	Consultation Record	20.64 KB	Fax   Delete			
	26/06/2016 16:15	MedicalCentificate pdf	Medical Certificate	39.70 KB	Fax   Delete			
	26/06/2016 16:15	MedicalCertificate.pdf	Medical Certificate	39.70 KB	Fax   Delete			
	22/06/2016 09:44	MedicalCertificate.pdf	Medical Certificate	46.35 KB	Fax   Delete			
	25/05/2016 10:47	mum html	carers leave	1.21 KB	Delete			
	and the second second second second	MedicalCertificate pdf	Medical Certificate	46.37 KB	Fax   Delete			
	21/05/2016 13:24	exmaple.html	example	1.32 KB	Delete			
	21/05/2016 13:23	MedicalCertificate.pdf	Medical Certificate	46.37 KB	Fax   Delete 🖕	=)		
	10				4			

We have discussed earlier in the document on how to access the information and how to store it.

# **GET RECORD OF LAST CONSULTATION**

/ 💼 Patient Home Page X		- a ×
← → C 🔮 GP2U Telehealth Pty Ltd [AU] https://gp2u.com.au		Q 🕁
🗗 GP2U	Home Q Logout tostpatient	
POLE - PATENT HOME PAGE Patient Home Page		
Welcome Mr Thurston Howe. The time is Thursday A	sugust 18, 2016 4:46 pm.	
Bookings and Appointments • Book a OP appointment • Book a Specialist appointment • Book an Alide Health appointment • Create Referral • Check my upcoming appointments (3) • Waiting Sist. • Review my pata appointments	My Data • Hepatitis C Record • Add WebCan soft persure (Store & Forward) • Files viewer and transfer (Store & Forward) • Galgets • Get record of last consultation • Record action last	
	Medicare Admin  Adsign Medicare Denefits to Specialist	
Walting Room	My Profile	
Go to virtual waiting room     Prescriptions (0)     Midduation Information Sheets	Change Skype address     Ede my questionnaire     Edit my profile     Logout	

Patients can access a copy of their last consultation record. They can just click on the "Get record of last consultation" link and a PDF copy will download in their browser.

This is actually a legal right, which is why we provide the capacity but, it does mean you should not put information into the patient notes that you would not be happy with them reading.

### ACCOUNT ACCESS LOG

Patients can see who has accessed their record. Just click on the "Account access log" and the following screen will pop up:

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	HOME -> ACCESS LOG								
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	Wednesday Sep 14, 2016 10:06 am	Dr Test Gp	Send Investigation Request						
	Tuesday Sep 13, 2016 08:42 pm	Dr Test Gp	Send Investigation Request						
	Tuesday Sep 13, 2016 02:18 pm	Dr Test Gp	Send Investigation Request						
	Tuesday Sep 13, 2016 02:11 pm	Dr Test Gp	Send Investigation Request						
	Tuesday Sep 13, 2016 01:04 pm	Dr Test Gp	Send Investigation Request						
	Tuesday Sep 13, 2016 09:30 am	Dr James Freeman	Send Investigation Request						
	Friday Sep 09, 2016 03:14 pm	Dr James Freeman	Send Investigation Request						
	Friday Sep 09, 2016 02:45 pm	Dr. Joshua Devsam	Send Investigation Request						
	Friday Sep 09, 2016 02:08 pm	Dr. Joshua Devsam	Send Investigation Request						
	Friday Sep 09, 2016 01:55 pm	Dr. Joshua Devsam	Send Investigation Request						
	Thursday Sep 08, 2016 12:10 pm	Dr. Joshua Devsam	Send Investigation Request						
	Thursday Sep 08, 2016 11:50 am	Dr. Joshua Devsam	Send Investigation Request						
	Thursday Sep 08, 2016 11:50 am	Dr. Joshua Devsam	Send Investigation Request						
	Thursday Sep 08, 2016 11:48 am	Dr. Joshua Devsam	Send Investigation Request						
	Thursday Sep 08, 2016 10:50 am Showing 1 to 15 of 1,576 entries	Dr Alan Gallogly	Send Investigation Request	Er.	st Previous 1 2 3 4 5 Next Last				

This provides privacy oversight and is the only practical way to both make their medical records available to those medical providers that need to see them while at the same time protecting patient privacy.

Please be aware that if you open patient records of patients not related to your practice, they may well ask why.

# CHANGE SKYPE ADDRESS

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HOME		
Patient Home Page		
Welcome Mr Test Patient. The time is Monday September 19,	.2016 4:34 pm.	
Bookings and Appointments	My Data	
Book a GP appointment     Book a Specialist appointment     Book an Alled Heath appointment     Create Referral     Check my upcoming appointments (2)     Waiting list     Review my past appointments	Hepatitis C Record     Add WebCam still picture (Store & Forward)     Files viewer and transfer (Store & Forward)     Gadgets     Get record of last consultation     Account access log  Medicare Admin     Assign Medicare Benefits to Specialist	
Waiting Room Go to virtual waiting room Prescriptions (2) Medication Information Sheets	My Profile  Change Skype address Edit my questionnaire Edit my profile	
	Logout	

This is just a quick link to the "Edit my profile" section.

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Edit Profile		
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# EDIT MY QUESTIONNAIRE

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Patient Home Page		
Welcome Mr Test Patient. The time is Monday September	19, 2016 4:50 pm.	
Bookings and Appointments	My Data	
<ul> <li>Book a GP appointment</li> <li>Book a Specialist appointment</li> <li>Book an Alled Health appointment</li> <li>Create Referral</li> <li>Check my upcoming appointments (2)</li> <li>Waiting list</li> <li>Review my past appointments</li> </ul>	Hepatitis C Record     Add WebCam still picture (Store & Forward)     Files viewer and transfer (Store & Forward)     Gagets     Get record of last consultation     Account access log      Medicare Admin     Assign Medicare Benefits to Specialist	
Waiting Room Go to Virtual waiting room Prescriptions (3) Medication Information Sheets	My Profile  Chance Skone address  Edit my questionnaire  Edit my profile  Logout	

Patients are encouraged to fill in a questionnaire which covers all the usual standard questions

Questionnaire × +										-	٥	×
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	Questionnaire											
	Please describe your current m	edical problem?										
	Hello doctor. I am	earcarproblem										
	sick.											
	A											
	Do you have any other medical	problems (asthma, diabetes	s, heart disease, etc.?									
	- High Blood Pressure											
	- Diabetes											
	- Asthma											
	Does anyone in your family have	e any medical problems?										
	They are idiots											
	, al											
	What sort of work do you do? E	o you spend much time aro	ound animals, and if so what	t type?								
	internet troll											
	Do you take any tablets or med	icines (prescribed or not pre	escribed)?									
	As											
	Bb Cc											
	Dd											
	Gg Hydro											
	Are you allergic to anything?											
	- Penicillin based											
	antibiotics - Sulphur based											
	medications											
	- Codeine											
	- Non Steroidal Anti-Inflammatories											
	- Phenytoin											
	Do you smoke, and if so how m	uch? Did you ever smoke. ar	nd if so when did you give u	ip?								
	10/day											
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Not often				
Is there any chance you are pregnant?				
No				
Are you breast feeding?				
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Ethnicity				
ATSI				
Hobbies				
r/bounds Sistemation				
Do you have any known Medical conditions? [Yes ✓				
C High Blood Pressure C Databetes				
Diagetes     Grade and a condition (stroke, angina, arrhythmias)				
🗹 Asthma				
this choice and c				
☑ Thyroid condition				
Glaucona     Greene specify				
Do you suffer from Allergies/ Intolerances? Yes >				
Penicilin based antibiotics				
C Support state detections				
☑ Codeine				
C Non Steroida Anti-Infammatories				
Ladose intolerance     Gluten intolerance				
Back Save				

#### EDIT MY PROFILE

Patient Home Page X	https://gp2u.com.au		-
	⊡ GP2U	Home Q Logout testpatient	
	HOME → PATIENT HOME PAGE Patient Home Page		
	Welcome Mr Test Patient. The time is Tuesday September 20	, 2016 4:53 pm.	
	Bookings and Appointments	My Data	
	Book a GP appointment     Book a Specialist appointment     Book an Alled Health appointment     Create Referral     Check my upcoming appointments (3)     Waiting list     Review my past appointments	Hepatitis C Record     Add WebCam still picture (Store & Forward)     Files viewer and transfer (Store & Forward)     Gadgets     Get record of last consultation     Account access log	
		Medicare Admin Assign Medicare Benefits to Specialist	
	Waiting Room	My Profile	
	Go to virtual waiting room     Prescriptions (0)     Medication Information Sheets	Change Skype address     Edit my questionnaire     Edit my profile	
		• Logout	
		TerryWhite chemists	

This link allows a patient to edit their profile as seen below:

💼 Edit Profile 🛛 🗙 📜					-	σ	×
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		ord   Preferences   Logins   Medicare					
	Title Mr First Test	Ord Preferences Logins   Medicare					
	Middle Surname Patient	Optional					
	Salutation Dear Mr Test Patient	Please tell us how you would you like to be addressed? e.g. Dear John					

And that's all folks.